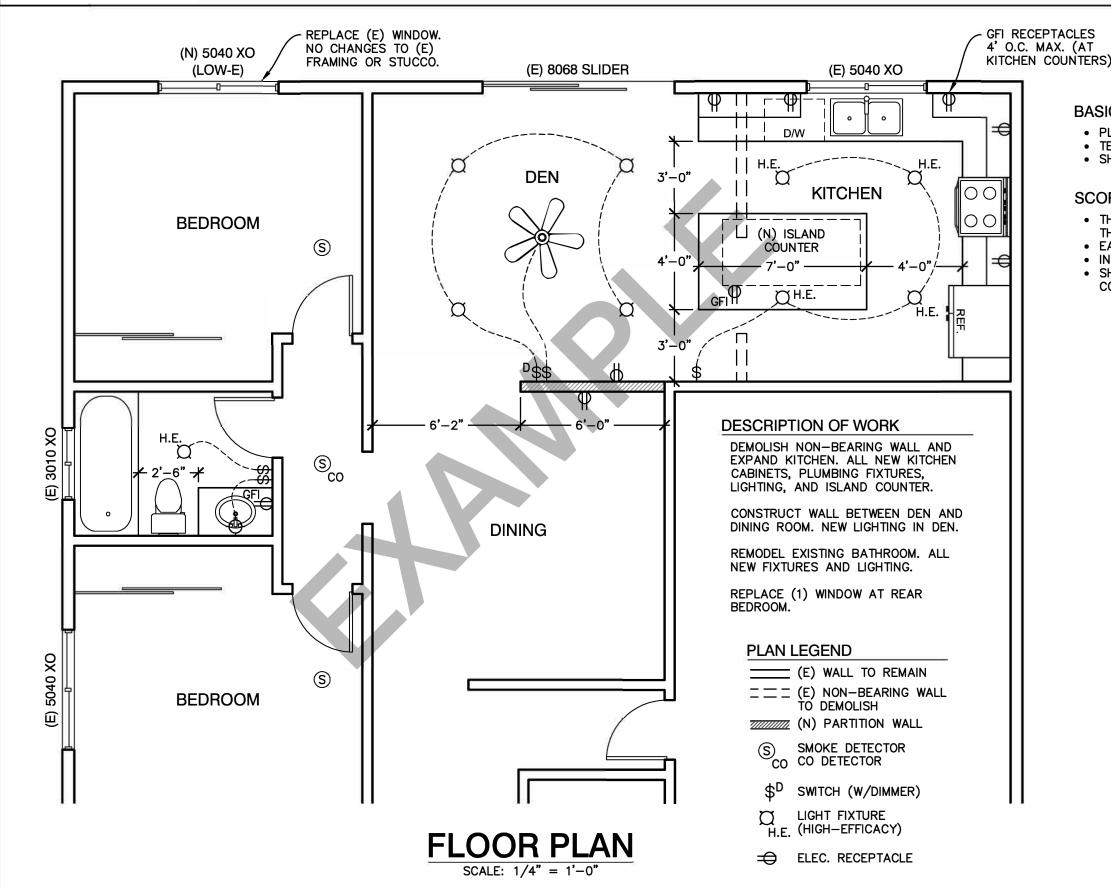


## SMALL RESIDENTIAL ALTERATION

THIS PLAN IS AN EXAMPLE ONLY. DEPENDING ON THE NATURE OF YOUR PROJECT, BUILDING & SAFETY MAY REQUIRE ADDITIONAL PLANS AND/OR CALCULATIONS TO DEMONSTRATE CODE COMPLIANCE.



## **BASIC PLAN REQUIREMENTS**

- PLANS SHALL BE SUBMTTED IN PDF FORMAT, AND IN ONE FILE.
- TEXT SHALL BE LEGIBLE.
- SHEETS SHALL BE NUMBERED.

## SCOPE OF WORK

- THE FIRST SHEET OF PLANS SHALL INCLUDE A DESCRIPTION OF WORK, THE OWNER'S NAME, AND THE DESIGNER'S NAME AND CONTACT INFO.
- EACH SHEET OF PLANS SHALL INCLUDE THE PROJECT ADDRESS.
- INDICATE THE USE OF EACH ROOM ON THE FLOOR PLAN.
- SHOW ALL NEW (N) CONSTRUCTION AND RELEVANT EXISTING (E) CONSTRUCTION ON THE PLANS.