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| Received by (name, date): | |
| Paid by (circle one): | Cash / Check |
| Date paid: | |

Spooktacular 2022 Trunk Registration

RC Sports Center Parking Lot
8303 Rochester Avenue
Saturday, October 22, 2022
3:30 p.m. – 8:30 p.m.

Name of Organization/Company _____

Name of Person to Contact _____ Title _____

Address _____ City _____ Zip _____

Contact Number (_____) _____ Email _____

Activities at Trunk (i.e, prize wheel, games, spooky surprise, etc) _____

*In case of adverse weather conditions, the event will be cancelled.

GENERAL TRUNK INFORMATION

- A \$50 vendor charge will apply to ALL trunks. Marketing materials from your organization will be allowed.
- Trunk set-up will begin at 1:30 p.m. **Please have Trunk set-up completed by 3:00 p.m.**
- Two parking spaces will be provided to park 1 car (Trunk) and the other space is extra room for your group. Upon request, additional space may be granted.
- We highly encourage you to decorate your area in a festive manner, and to have a surplus candy than you think you will need for the trunk-or-treaters. We have an expected attendance of 5,000.
- 3 winners will receive gift cards for the **Trunk Decorating Contest**. Voting will be done by event attendees.
- We encourage all groups to identify their organization at their trunk in some manner.
- Please try to be mindful of children with food allergies and have alternative options to candy to pass out if needed.
- If you plan to use any machines requiring power such as fog machines, noise machines, blinking lights, etc. please let us know. The City will not provide power sources.

APPLICATION & PAYMENT SUBMISSION

Applications and payments must be submitted by Monday, October 10, 2022. Completed applications can be submitted to CSDinfo@CityOfRC.us or delivered to City Hall (10500 Civic Center Dr. – Monday – Friday 7am – 4:30pm).

Forms of payment accepted: Check (payable to City of Rancho Cucamonga) or Cash. Payment must be submitted to the Community Services counter at City Hall.

For more information, contact the Special Events Division at **(909) 477-2760** or via email at CSDinfo@CityOfRC.us

The undersigned acknowledges receipt of the 2022 Spooktacular community event rules and regulations outlined by the City of Rancho Cucamonga and agrees that he/she will comply with the stated rules. Non-compliance will result in removal of the vendor from entertainment/food portion of event. The undersigned also agrees to indemnify and hold harmless the City of Rancho Cucamonga from all damages, liabilities, costs, and expenditures.

Printed Name: _____ **Signature:** _____ **Date:** _____