

## **Rescue Partner Application and Guidelines**

### **Introduction**

The Rancho Cucamonga Animal Center is an open admission municipal Animal Center, that accepts and cares for over 5,000 animals a year. Regardless of their health, age, behavior or adoptability, no animal in our City that needs our assistance is turned away.

Our responsibilities include bringing pets and people together through pet adoptions, animal retention programs, community outreach as well as developing enrichment programs to keep our homeless pets healthy and happy as they wait for their forever homes. We are also charged with the responsibility of investigating cases of animal abuse and neglect and protecting the public's health and safety through enforcement of animal laws, responding to calls of stray and aggressive animals and enforcing animal licensing and a rabies control program. Our relationships with rescue organizations are essential to our mission of creating PAWSitive impact by enriching the lives of animals and people.

### **Becoming a Rescue Partner**

Rancho Cucamonga Animal Care and Services Department welcomes applications for the Rescue Partner program. To become eligible, an organization must:

1. Be a 501(c) (3) non-profit animal rescue or adoption organization and provide a copy of your Federal Determination form (Active Status).
2. Complete and submit a Rescue Partner Application.
3. Provide a current list of all members/individuals authorized to pull and make decisions on behalf of the organization.
4. Ensure each member of your organization participating in maintaining animals at their residence be aware of and comply with all regulations applicable in the jurisdiction in which they reside.

### **Procedure to Adopt/Rescue Animals**

1. Availability:
  - a. Most animals may become available to rescue groups 48 hours after they have become available to the public for adoption. We may hold some animals longer if we determine they are good adoption candidates for our organization.
  - b. We do not place "Rescue Holds" on animals; however, we can note your interest in an animal in our system.
  - c. If we have multiple rescues interested in the same pet, we will offer the pet on a first come, first approved basis. This means the first rescue that expressed interest, who can provide the care that pet needs. Medical and Behavior cases may require more information from a rescue to determine they can provide the necessary care.
2. Contact Us:
  - a. A Rescue Coordinator can be reached at [rcacrescue@gmail.com](mailto:rcacrescue@gmail.com) or (909) 276-9277.
3. Picking up Animals:
  - a. If you are interested in pulling an animal that is available to rescue, contact us to schedule a date and time for pick up.
    - i. We will need the name of your puller/transporter.

- ii. We will provide you a point of contact at the Center for that date and time.
- b. If you need to temperament test an animal PRIOR to pulling or committing to pull, contact us to make an appointment. Please note, we cannot hold the animal for you. The animal is still available for rescue and/or adoption until a pull date has been set.
- c. Pick Up Time:
  - i. Upon arrival, knock on the front door, advise you are picking up for Rescue.
  - ii. All Pullers/Transporters must be authorized prior to pick up. Authorized members of the group and pullers listed on the application may pull on behalf of the group without a need for secondary confirmation from the President/Primary contact. One time pullers/transporters must have the organization president or primary contact e-mail us prior to pick up to confirm approval.
  - iii. Pullers/Transporters should have their own leash, crate, or way to contain the animal for transport.
  - iv. We do not recommend free roam in cars for Pullers/Transporters safety.
  - v. Your Puller/Transporter will be asked to sign our Rescue Contract for the specific animal being picked up.
    - 1. Behavior or Medical cases – Pullers/Transporters will also be asked to sign a Behavior/Medical waiver documenting case specific concerns.
- d. Provided Information:
  - i. Kennel Card, Proof of rabies vaccine (if applicable), Proof of sterilization (if applicable), Medical history, Behavior history (if any), Bite History (if any), and Microchip documents (if applicable).
- e. Sterilization: If the animal is not already sterilized, we will schedule surgery for the next available appointment. The animal can be picked up the day after surgery.
  - i. Fees: \$47 - cats/kittens, \$80 - dogs/puppies.
    - 1. The animal must be deemed healthy and of age by an RCAC Staff Veterinarian before the surgery date.
    - 2. Animal must be safe to handle.
  - ii. Underage pets and pets with Severe Medical Conditions: May complete spay/neuter at your Private Veterinarian when approved by veterinarian, then provide sterilization certificate to RC Animal Center within 30 days.
    - 1. If surgery cannot be completed within 30 days from pick up, RCAC will need a letter from your veterinarian stating why surgery must be delayed and an estimated surgery completion date.
- f. Pull Fees: We do not charge Rescue Partners to pull.
- g. Microchip Fees: \$10

Thank you again for collaborating with us to help place as many adoptable animals as possible.

<b>Rescue Partner Application</b>		<b>*Office Use Only PID #</b>	
<b>*Please attach a copy of 501(c)3</b>			
Organization Name:		EIN #:	
Adoption Partner Address: <i>(No PO Boxes are accepted)</i>	City:	State:	Zip:
Mailing Address: <i>(If different from above)</i>	City:	State:	Zip:
Adoption Partner Phone:	Adoption Partner Website:		
Kennel/Address Where Animals are Housed			
Kennel Address: <i>(No PO Boxes are accepted)</i>	City:	State:	Zip:
Do you have a kennel permit at this location?		Permit # & Exp. Date:	
Total # of Runs:		# of Animals Housed at location:	
Local Animal Control Agency			
Agency Name:		Phone #:	
Address:	City:	State:	Zip:
Veterinarian Used for Animal Care			
Clinic Name:		Clinic Phone #:	
Address:	City:	State:	Zip:
Contacts <b>**Please attach a copy of driver's license</b>			
<b>*Primary Contact is a representative of the group able to make decisions on behalf of the group and changes to pullers list.</b> <b>*Authorized Pullers are authorized by the group to pull/adopt animals on behalf of the group <u>without a secondary confirmation</u> from the President/Primary Contact. <b>**Do not list one time pullers/transporters</b> </b>			
<b>President:</b>	Phone	Email	
Address:	City:	State:	Zip:
<b>Primary Contact:</b>	Phone	Email	
Address:	City:	State:	Zip:
<b>Authorized Puller:</b>	Phone	Email	
Address:	City:	State:	Zip:
<b>Authorized Puller:</b>	Phone	Email	
Address:	City:	State:	Zip:
<b>Authorized Puller:</b>	Phone	Email	
Address:	City:	State:	Zip:
Types of Animals Interested In Rescuing (Please check all that apply)			
<input type="checkbox"/> All dogs	<input type="checkbox"/> All cats	<input type="checkbox"/> Rabbits	
<input type="checkbox"/> Small mix breed dogs	<input type="checkbox"/> Adult cats	<input type="checkbox"/> Guinea Pigs	
<input type="checkbox"/> Large mix breed dogs	<input type="checkbox"/> Kittens	<input type="checkbox"/> Rats/Mice	
<input type="checkbox"/> Senior dogs (small/large)	<input type="checkbox"/> Senior cats	<input type="checkbox"/> Livestock	
<input type="checkbox"/> Breed specific (Please list below):	<input type="checkbox"/> Breed specific (Please list below):	<input type="checkbox"/> Other (Please list below):	
_____	_____	_____	
_____	_____	_____	
Do you rescue animals with medical issues?      Y / N		Do you rescue animals with behavior issues?      Y / N	
<i>By signing below, you acknowledge and agree that you accept the animal "as is", understand that we cannot guarantee the health or temperament of any animal, and that the rescue assumes all responsibility for treatment of any and all existing conditions or changes that may occur in the future. You also certify that all information provided on this application is true, complete and correct.</i>			
_____		_____	
Signature		Print	
_____		_____	
Date			