



## Spooktacular 2021 Trunk Registration

Rancho Cucamonga Epicenter

8408 Rochester Avenue

October 23, 2021

4:30 p.m. – 7:30 p.m.

Name of Organization/Company \_\_\_\_\_

Name of Person to Contact \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Contact Number \_\_\_\_\_ Email \_\_\_\_\_

Activities at Trunk (i.e. prize wheel, games, spooky surprise, etc) \_\_\_\_\_

\*In case of adverse weather conditions, the event will be cancelled.

### GENERAL TRUNK INFORMATION

- A \$50 vendor charge will apply to ALL trunks. Marketing materials from your organization will be allowed.
- Trunk set-up will begin at 2:30 p.m. **Please have Trunk set-up completed by 4:00 p.m.**
- Two parking spaces will be provided to park 1 car (Trunk) and the other space is extra room for your group. Upon request, additional space may be granted based on availability.
- We highly encourage you to decorate your area in a festive manner, and to have more candy than you think you will need for the trunk-or-treaters, expected attendance of 3,500.
- Winners of the **Trunk Decorating Contest** will be awarded a trophy.
- We encourage all groups to identify their organization at their trunk in some manner.
- Please try to be mindful of children with food allergens and have alternative options to candy to pass out if needed.
- If you plan to use any machines requiring power such as fog machines, noise machines, blinking lights, etc please let us know. The City will not provide power sources. If you plan on having an activity at your booth, please let us know so we can assign you to the appropriate space.

### APPLICATION & PAYMENT SUBMISSION

**Applications and payments must be submitted by Tuesday, October 12, 2021.** Completed applications can be submitted to [CSDinfo@CityOfRC.us](mailto:CSDinfo@CityOfRC.us) or delivered to City Hall (10500 Civic Center Dr. – Monday – Thursday 7am – 4:30pm).

**Forms of payment accepted:** Check (payable to City of Rancho Cucamonga) or Cash. Payment must be submitted to the Community Services counter at City Hall.

For more information, contact the Special Events Division at **(909) 477-2760** or via email at [CSDinfo@CityOfRC.us](mailto:CSDinfo@CityOfRC.us).

### RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE

I, \_\_\_\_\_ (Last, First, Middle), fully understand that my participation in Spooktacular (hereinafter "activity") to be held at the LoanMart Field at the Rancho Cucamonga Epicenter parking lot on **October 23, 2021** exposes me to the risk of personal injury (such as, but not limited to, tripping, slipping, infections, diseases, exposure to cleaning chemicals), death or property damage. I hereby acknowledge that I am voluntarily participating in this "activity" and agree to assume any such risks.

I hereby release, discharge, and agree not to sue the City of Rancho Cucamonga, it's elected officials, officers, agents, and employees, for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in the "activity" from whatever cause, including the active or passive negligence of the City or any other participants of the "activity".

In consideration for being permitted to participate in the "activity", I hereby agree, for myself, my heirs, administrators, executors, and assigns, that I shall indemnify and hold harmless the City of Rancho Cucamonga, it's elected officials, officers, agents and employees, from any and all claims, demands actions or suits arising out of or in connection with my participation in the "activity".

**I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.**

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_