



RANCHO CUCAMONGA FIRE DISTRICT



10500 Civic Center Drive | Rancho Cucamonga, CA 91730 | 909.477.2700 | www.RCfire.org

RCFD Fire Explorer Job Description

Salary: \$0.00

Department: Rancho Cucamonga Fire District

Opening Date: Monday, September 13th at 8:00 AM

Closing Date: Thursday, October 14th at 5:00 PM

DEFINITION:

The Fire District's Fire Explorer Post 540 was established in 1997. The Explorer Post gives youths between the ages of 16 and 21 the opportunity to explore the various career opportunities available in the fire service. Explorers receive both hands-on and classroom training. Once an Explorer can demonstrate that they have the necessary skills and meet the qualifications, they can join firefighters on ride-alongs to observe actual emergency calls.

The Explorer Post is led by professional firefighters known as Fire Explorer Post Advisors. These firefighters instruct and oversee the program activities with an emphasis placed on youth safety. Advisors will provide leadership, training, and education.

Explorers are never used in place of paid firefighters.

EXPLORING PROGRAM Exploring is a unique career exploration program for young men and women. The work-based portion of Learning for Life builds on character lessons and brings the world of work alive by offering youth participants an opportunity to learn firsthand about career fields through the Exploring Program. This helps them determine if this is their correct career path. Exploring's purpose is to provide experiences to help young people mature at this stage in their lives and to prepare them to become responsible and caring adults.

ESSENTIAL FUNCTIONS:

- Training will include firefighting skills, hose lay evolutions, ladder techniques, salvage operations, wildland firefighting procedures, proper use of firefighting tools and equipment, breathing apparatus use, EMS skills, CPR, first aid, and other related subjects.
- After demonstrating necessary skills and meeting qualifications, Explorers can participate in ride-alongs on the fire engine and truck to observe first-hand what is required of firefighters operating in real emergencies.
- Will learn how to prepare for a competitive and aggressively sought-after career by leaders in the fire service and past explorers who are now working on their fire service careers.
- Training shall consist of lectures, manipulative and physical training, self-study, annual academies, and multi-company drills provided by qualified officers, firefighters, and qualified explorers.
- Upon completion of different levels of training Explorers may participate in some or all of the following: assist with Fire Prevention programs; assist with Public Relations or Public Education programs; and perform a variety of community service-related projects.

EMPLOYMENT STANDARDS:

Education and/or Experience:

- While attending high school, Explorer shall maintain an overall grade point average of at least 2.75, no grade lower than a "C."

Knowledge, Skills, and Abilities:



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- Ability to understand and carry out oral and written instructions; provide prompt and regular work attendance; ability to work safely and efficiently.

Physical Demands

- Capable of performing physically demanding tasks.
- Physically capable of performing basic fire service tasks which include and are not limited to walking, running, lifting, climbing, carrying, crawling, pulling, pushing, bending, stooping, squatting, kneeling, reaching, etc.).
- Being able to lift a minimum of 35 pounds.

SPECIAL REQUIREMENTS:

- Applicants for the position of Fire Explorer must be age 16 to age 21.
- Must complete a Physical Exam (completed by your doctor or school sports program annual physical).
- Have no serious arrest or convictions.
- Must abide and maintain themselves to the District's grooming standards.
- Always wear the required uniform while on-duty.

COMMITMENT EXPECTATION:

- This is a voluntary program under the direct supervision of RCFD personnel.
- Continuing enrollment in the Fire Explorer program is contingent on good behavior
- Fire Exploring is a disciplined program requiring a lot from those participating. Department professionalism standards and administrative policies related to conduct and daily operating procedures must be met and maintained.
- **Explorers must attend weekly Wednesday night meetings from 7:00 - 10:00 pm.** Explorers are taught basic fire and life-saving related skills. Weekly night meetings combine physical fitness routines, classroom learning, and manipulative skills practice.
- Explorers must attend monthly Saturday trainings.

RECRUITMENT SCHEDULE:

This recruitment will be open until Thursday, October 14, 2021 at 5:00 PM.

The review of applications will be on Thursday, October 14, 2021 at 5:00 PM. Note, only completed applications with all required documents submitted prior to this deadline will be considered for interviews and the physical abilities test on **Saturday, October 30th, 2021.****

****Interview dates are subject to change at the discretion of the RCFD Fire Explorer Advisors****

APPLICATION PROCESS

All applicants are required to apply online at www.volgistics.com/ex/portal.dll/ap?AP=42211008&OR=1 and email submit a one-page essay titled "Why I want to be a Fire Explorer with the Rancho Cucamonga Fire District" and a copy of their most recent grade report (if applicants is in high school student) to RCFDFireExplorer@cityofrc.us.

Online application and required documents are due by the closing date. The **Closing date is 5:00 pm on Thursday, October 14, 2021.**



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Applications must be complete and demonstrate that the minimum qualifications are met. All statements made on the application are subject to investigation and verification.

Applications will be screened and the most qualified candidates who best match the needs of the District will be invited to compete further in the examination process. All candidates will be notified of their application status by email throughout the recruitment process. Candidates invited to compete in the examination process, who successfully pass the examination process, will be placed on an eligibility list. The candidate on the eligibility list who most closely meets the requirements of the District may be selected to join the RCFD Fire Explorer Team. The District may conclude that none of the candidates, even those who meet the minimum qualifications, are appropriate to join the team.

Successful candidates shall be required to:

- Pass a physical abilities test.
- Complete a medical physical.
- Complete liability waivers.
- Pass a reference and background verification. References will not be contacted until a mutual interest has been established.
- Pass a live scan background fingerprinting.
- Have received the COVID-19 vaccine and be fully vaccinated.

Effective with job and volunteer recruitments beginning on or after June 15, 2021, new Fire Explorers will be required to have completed their COVID-19 vaccination(s) in order to start the RCFD Fire Explorer Program. In order to safeguard the health and safety of our employees, volunteers, program participants, and the public the City and RCFD has determined that the vaccination of new Explorers is a business necessity to reduce the direct threat of COVID-19.

If presented with an offer to join the Explorer Post, applicants will be required to furnish documentation to show they have received a COVID-19 vaccine(s) and are fully vaccinated (2 weeks after final dose). Applicants may request a medical or religious accommodation to the vaccination requirement. Please contact the Human Resources at (909) 774-2436 or email at careers@cityofrc.us for direct requests for accommodation.