



Park Permitting for City of Rancho Cucamonga Businesses Displaced by Covid-19 Pandemic

Frequently Asked Questions

Q: Who qualifies for a Business Park Permit?

A: Businesses or places of worship that were displaced due to the Covid-19 Pandemic. Businesses and places of worship must be within the City of Rancho Cucamonga city boundaries.

Q: How long will the program be in effect?

A: The Park Permitting for Businesses will be in effect until orders are updated allowing Businesses to resume in their typical place of operation. Once orders are updated, the Park Permit for Businesses will conclude immediately.

Q: Are there any fees associated with the Business Permit?

A: Tier 1:

- Initial application fee: \$50
- Additional monthly permit fee of \$25 per permit

Tier 2:

- Initial application fee of \$50
- Additional monthly permit fee of \$25 per permit
- Reduced rental fee of \$10 per hour

Q: What are the requirements for the Tier levels:

A: **Tier 1:**

- Have a current City of Rancho Cucamonga business license.
- Operate in a building located in the City that cannot be occupied at full capacity because of the current public health orders adopted by the State of California and County of San Bernardino.
- Applicant must provide insurance naming the City of Rancho Cucamonga as additionally insured, in accordance with the insurance requirements set forth below.
- Applicant must provide a copy of its safety plan that meets all applicable State of California, County of San Bernardino and CDC Guidelines and regulations for Covid-19 operations in conjunction with its application.



Tier 2:

- Have a current City of Rancho Cucamonga business license or have a receipt showing a Rancho Cucamonga business license has been applied for.
- Operate a business in the City of Rancho Cucamonga that does not require the use of a building.
- Applicant must provide insurance naming the City of Rancho Cucamonga as additionally insured, in accordance with the insurance requirements set forth below.
- Applicant must provide a copy of its safety plan that meets all applicable State of California, County of San Bernardino and CDC Guidelines and regulations for Covid-19 operations in conjunction with its application.

Q: How do I obtain a Business License?

A: Ready to serve, our virtual doors are open - To protect the health of the public and City personnel during the COVID-19 pandemic, Business Licensing staff are available during normal business hours by phone at (909) 919-2948 or by email at BusinessLicense@CityofRC.us. Most licensing services can be done remotely via phone or online. In-person appointments are also available. <https://www.cityofrc.us/everything-we-do/business-licensing>

Q: How do I purchase an insurance policy if I do not currently have one?

A: Insurance may be purchase through the City from a third part. Insurance could range from \$49-\$97 for a coverage period of January 1 – December 31. For more information and to purchase please contact 909-774-2395

Q: Which sites are available for booking?

A: Authorized Permitted City Parks and Outdoor Facilities:

- Bear Gulch Park
- Central Park
- Church Street Park
- Day Creek Park
- Epicenter Sports Complex
- Golden Oak Park
- Heritage Community Park
- Legacy Park
- Olive Grove Park
- Red Hill Community Park
- Victoria Arbors Park
- Victoria Groves Park
- Windrows Park

** If a park you wish is not listed above, please contact 909-774-2395 for potential use.*



Q: How do I apply?

A: To apply for a permit, please contact Sports@cityofrc.us or 909-774-2395, Monday – Friday 7 a.m. – 6 p.m. Please allow 72 hours for a response.

Q: Why can I only book 1-month at a time?

A: Due to the constant updates to orders and guidelines, the 1-month booking allows for a smooth transition from the Business Park Permit back into typical operations.

Q: I own multiple businesses; do I pay fees for each business or would they be grouped on one permit?

A: Each Business Permit would be for a specific business and would each be charged the application fee as well as the permit fee.

Q: Are there any restrictions when utilizing a City site?

A: Yes, Applicant must adhere to all park rules and applicable City codes and policies. This includes all posted park rules. Please refer any specific questions to Sports@cityofrc.us or 909-774-2395

Q: Are there regulations/rules on what equipment I can put at the park?

A: Yes, all equipment must be approved.

Q: What happens if I am found to not be in compliance with Covid-19 orders?

A: If you are found to not be in compliance you will lose your permit and all funds that have been paid.