



## Spooktacular 2019 Trunk Registration

Epicenter Parking Lot  
8408 Rochester Avenue  
October 26, 2019  
4:30 p.m. – 7:30 p.m.

Name of Organization/Company \_\_\_\_\_

Name of Person to Contact \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Contact Number (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Activities at Trunk (i.e, prize wheel, games, spooky surprise, etc) \_\_\_\_\_

\*In case of adverse weather conditions, the event will be cancelled.

### GENERAL TRUNK INFORMATION

- A \$50 vendor charge will apply to ALL trunks. Marketing materials from your organization will be allowed.
- Trunk set-up will begin at 2:30 p.m. **Please have Trunk set-up completed by 4:00 p.m.**
- Two parking spaces will be provided to park 1 car (Trunk) and the other space is extra room for your group.
- We highly encourage you to decorate your area in a festive manner, and to have more candy than you think you will need for the trunk-or-treaters, expected attendance of 3,500
- Dignitaries from the City will serve as judges to determine the winners of the **Trunk Decorating Contest**
- We encourage all groups to identify their organization at their trunk in some manner.
- Please try to be mindful of children with food allergens and have alternative options to candy to pass out if needed.
- If you plan to use any machines requiring power such as fog machines, noise machines, blinking lights, etc please let us know. The City will not provide power sources.

### APPLICATION & PAYMENT SUBMISSION

**Applications and payments must be submitted by Thursday, October 17, 2019.** Completed applications can be submitted to [CSDinfo@CityOfRC.us](mailto:CSDinfo@CityOfRC.us) or brought to the Community Services counter at City Hall.

**Forms of payment accepted:** Check (payable to City of Rancho Cucamonga) or Cash. Payment must be submitted to the Community Services counter at City Hall.

For more information, contact the Special Events Division at **(909) 477-2760** or via email at [CSDinfo@CityOfRC.us](mailto:CSDinfo@CityOfRC.us)

Applicants shall be bound by all rules and regulations and all applicable ordinances of the City of Rancho Cucamonga. The violation of any of the above Rules and Regulations or falsifying any of the provisions of the application shall constitute grounds for immediate revocation of permission to use City facilities and shall constitute grounds for refusal of future permits to use City facilities. The applicant shall be liable for loss; damage or injury sustained by the City or any person whatsoever by reason of negligence of the persons to whom such permit is issued. Applicant agrees to hold harmless and indemnify the City of Rancho Cucamonga or agents and employees from any and all liability for injury to persons or property occurring as a result of the activity sponsored by the applicant. Said persons shall be liable to the City for any and all damage to parks, facilities and buildings owned by the City which results from the activity of applicant or is caused by any participant in said activity or spectator at said activity.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_