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SAM SPAGNOLO
DIANE WILLIAMS
City Manager
JACK LAM, AICP



THE CITY OF RANCHO CUCAMONGA

ENGINEER'S RECOMMENDATION AND REPORT SEPTEMBER 28, 2009

PARKING PERMIT PROGRAM

A Permit Parking Program allows residents of a qualified neighborhood special permits that exempt them and their guests from certain on-street parking restrictions. A Permit Parking District may be established by resolution of the City Council.

ELIGIBILITY REQUIREMENTS

- Residents requesting the creation of a Permit Parking District must submit a petition signed by at least seventy-five percent (75%) of the residents or property owners within the boundaries of the proposed district. (One vote per address.)
- The boundaries of a proposed Permit Parking District shall be reviewed and approved by the City Engineer.
- An application for a parking permit may be made by any resident living within the boundary of an approved district.
- The applicant must show proof of residence less than 30 days old, and proof of ownership for each vehicle that a parking permit is requested for.

RESTRICTIONS

A parking permit does not exempt a vehicle from Section 10.44.130, "Storage of Vehicles upon Streets", of the City of Rancho Cucamonga Municipal Code. According to Section 10.44.130, a vehicle may not park in the same parking space on a public street for more than seventy-two (72) consecutive hours.

A parking permit does not exempt a vehicle from City Municipal Code Section 10.64.030 "Parking Restriction", of the City of Rancho Cucamonga Municipal Code. According to Section 10.34.030, it is unlawful for any person to park or store any house car, trailer, camp trailer, trailer coach, camper, or boat upon any public street or highway or alley within the City for longer than one hour between the hours of two AM and six AM on any day.

TYPES OF PERMITS AND DISPLAY

There are two types of parking permits available. There are permanent stickers for owned vehicles and transferable guest parking permits. The "permanent sticker" parking permit for an owned vehicle shall be permanently affixed to the lower driver side of the inside of the rear window of the assigned vehicle. The transferable guest parking permit shall be hung from the inside rear view mirror.

NUMBER OF PERMITS ALLOWED

- A maximum of 3 "permanent sticker" parking permits may be issued to residents of a single dwelling unit.
- A resident may request more than 3 "permanent sticker" parking permits for special circumstances. Special circumstances will be reviewed by the City Engineer.
- A resident will be allowed a maximum of 5 guest parking permits at any time.

EXPIRATION

- Permanent parking permits for "owned vehicles" are valid for a period of 3 years.
- Permanent parking permits for owned vehicles will expire on July 31, 2012, and every 3 years thereafter.
- Guest parking permits are valid for a period of one (1) year. Guest parking permits will expire annually on July 31st.

COST OF PARKING PERMITS

- | | |
|---|--|
| • Parking permit for owned vehicles | \$10 for the first vehicle plus
\$2 for each additional vehicle (3
max) when registered all at the
same time. |
| • Guest parking permit (5 max) | \$10 each (refundable deposit) |
| • Replacement of lost or stolen permits | \$10 each |
| • Exchange of expired guest permit for a new permit | Free |
| • Parking permit for a new vehicle | \$10 each |

The cost of parking permits is based on the cost of materials and staff time to manage the program and for keeping records. Costs are subject to change.

GUEST PARKING PERMITS

- Each guest parking permit shall be numbered sequentially. The number of the guest parking permit issued to a resident shall be recorded and kept on file.
- Guest parking permits may be returned, and the \$10 deposit refunded at any time.
- Expired Guest parking permits may be exchanged for current guest parking permits at no cost.
- Only a resident of the permit parking district may apply for, return or exchange guest parking permits.

SPECIAL EVENTS

If a resident desires more than 5 guest parking permits for a special event, the resident may apply for a special event permit that will temporarily suspend the need for visitors to display a parking permit. Staff may require that the resident fulfill special conditions, such as notifying neighbors of the special event, and bagging the permit parking district regulation signs.

TO OBTAIN A PARKING PERMIT

You may obtain a parking permit in person Monday through Thursday, 7:00 AM to 6:00 PM at City Hall, located at 10500 Civic Center Drive, Rancho Cucamonga, CA 91730 or by mailing a copy of your information to:

City of Rancho Cucamonga
Attention: Parking Permit Coordinator
P. O. Box 807
Rancho Cucamonga, CA 91730

Residents must provide proof of residency less than 30 days old in one of the following forms:

- Current utility bill, bank statement, credit card bill, or other bill statement that was sent through the mail on a monthly billing cycle
- Rental/lease agreement signed within the last 30 days
- Proof of property ownership, tax bill or new escrow papers

Residents must also provide a copy of the following:

- Valid Driver's license.
- Copy of the vehicle registration (Note: the resident must be the registered owner).
- Company cars not registered to you require a letter from the registered owner authorizing you to use the vehicle and referencing the vehicle's license plate number.
- Vehicles registered to family members other than the home owner need a letter from the homeowner identifying them as a family member.

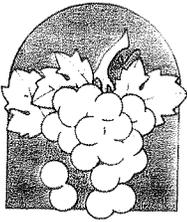
FINE FOR PARKING VIOLATIONS

- Fine per violation \$30 (Fines are subject to change)

ENFORCEMENT OF PERMIT PARKING DISTRICTS

To request enforcement of permit parking signs, residents should call the City's Police Department at (909) 477-2800.

For additional information about the City's Permit Parking Program, please call the City's Engineering Division at (909) 477-2740.



PARKING PERMIT APPLICATION

City of Rancho Cucamonga – Engineering Services Department

Office: (909) 477-2740

Fax: (909)477-2746

Each household may receive a maximum of three parking permits
 Parking Permits cost \$10 for the first vehicle and \$2 for each additional vehicle (3 max)
 when applied for at the same time.

To apply for a parking permit, please clearly print or type the information requested
 below, and submit this application with a check for the appropriate amount with all
 required attachments, in person or by mail to the Engineering Services Department

MAIL APPLICATION TO: City of Rancho Cucamonga – Engineering Services Department
 P. O. Box 807 – 10500 Civic Center Drive
 Rancho Cucamonga, CA 91729

RESIDENT	Last Name	First	Middle
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Signature	Date
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Resident Address (street address, apt. #, city, zip code)

Mailing Address (street address, apt. #, city, zip code)

Home Phone	Work Phone
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Vehicle Make/Model	Vehicle Year	Vehicle Color	License Plate #	State Registered

FOR ADMINISTRATIVE USE ONLY

Permit #(s):

Approved by:	Date Permits Issued:
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**TEMPORARY GUEST PERMITS ARE AVAILABLE FOR A REFUNDABLE DEPOSIT OF \$10
 FROM THE ENGINEERING SERVICES DEPARTMENT AT CITY HALL**

**NOTE: PLEASE BRING PROOF OF RESIDENCY IN ONE OF THE FOLLOWING FORMS:
 * Current Utility Bill * Bank Statement * Credit Card Bill * Rent/Lease Agreement * Proof of
 Property Ownership * Tax Bill/Escrow Papers ***

Please Attach a copy of Drivers License, Proof of Residency and Vehicle Registration to Form

For More Information Call:
 City of Rancho Cucamonga – Engineering Services Department at (909) 477-2740

PETITION FOR PERMIT PARKING

In order to request the formation of a permit parking district, a minimum of 75% of the residents (one vote per address) located within the boundary of the proposed permit parking district must sign a petition agreeing to the formation of a permit parking district. One person needs to be named as the contact person or representative for the permit parking district request. After the minimum number of signatures have been collected, submit to the Engineering Services Department for processing.

Name of Contact Person: _____

Telephone Number: _____

Describe district boundaries: _____

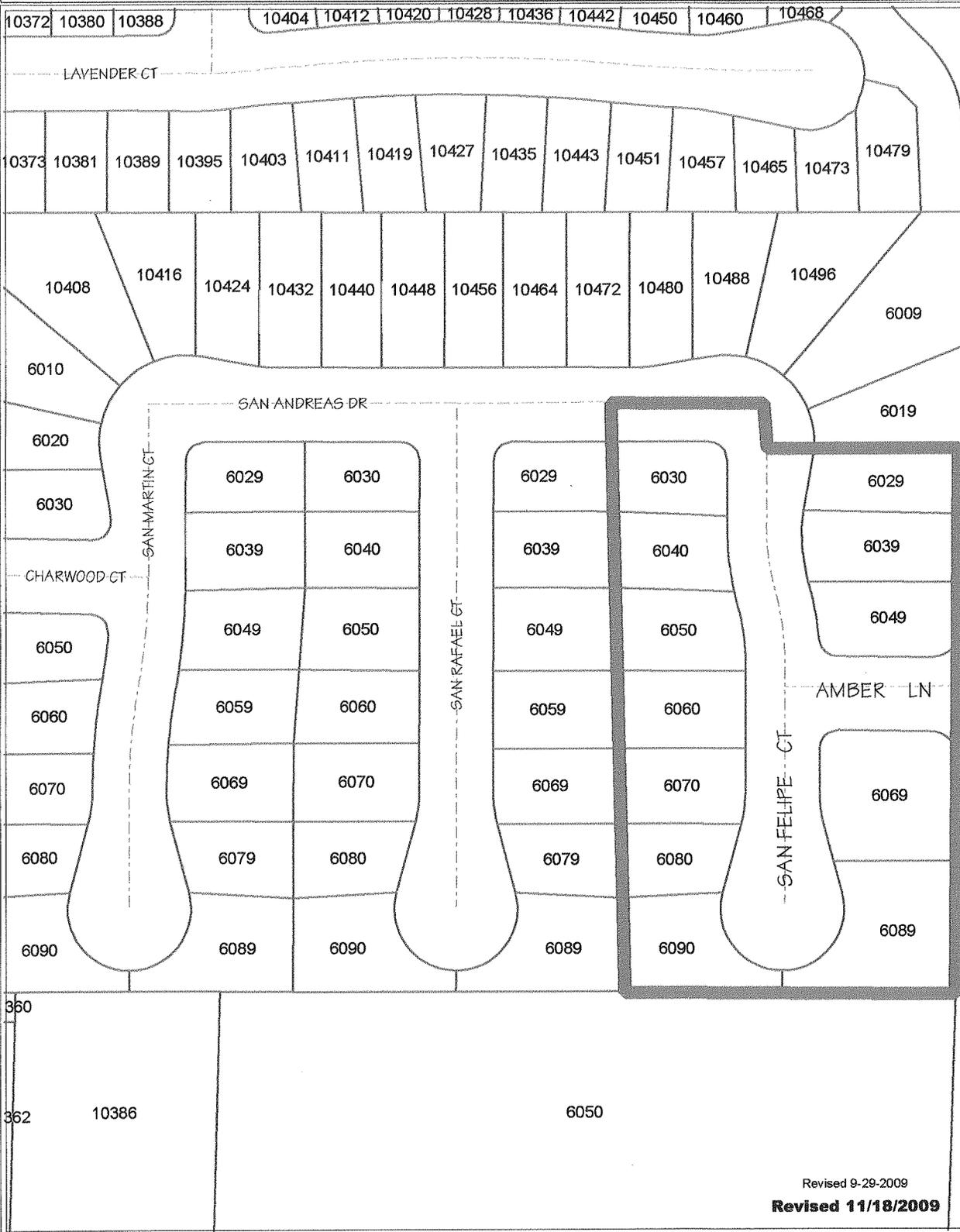
Days and hours in effect: _____

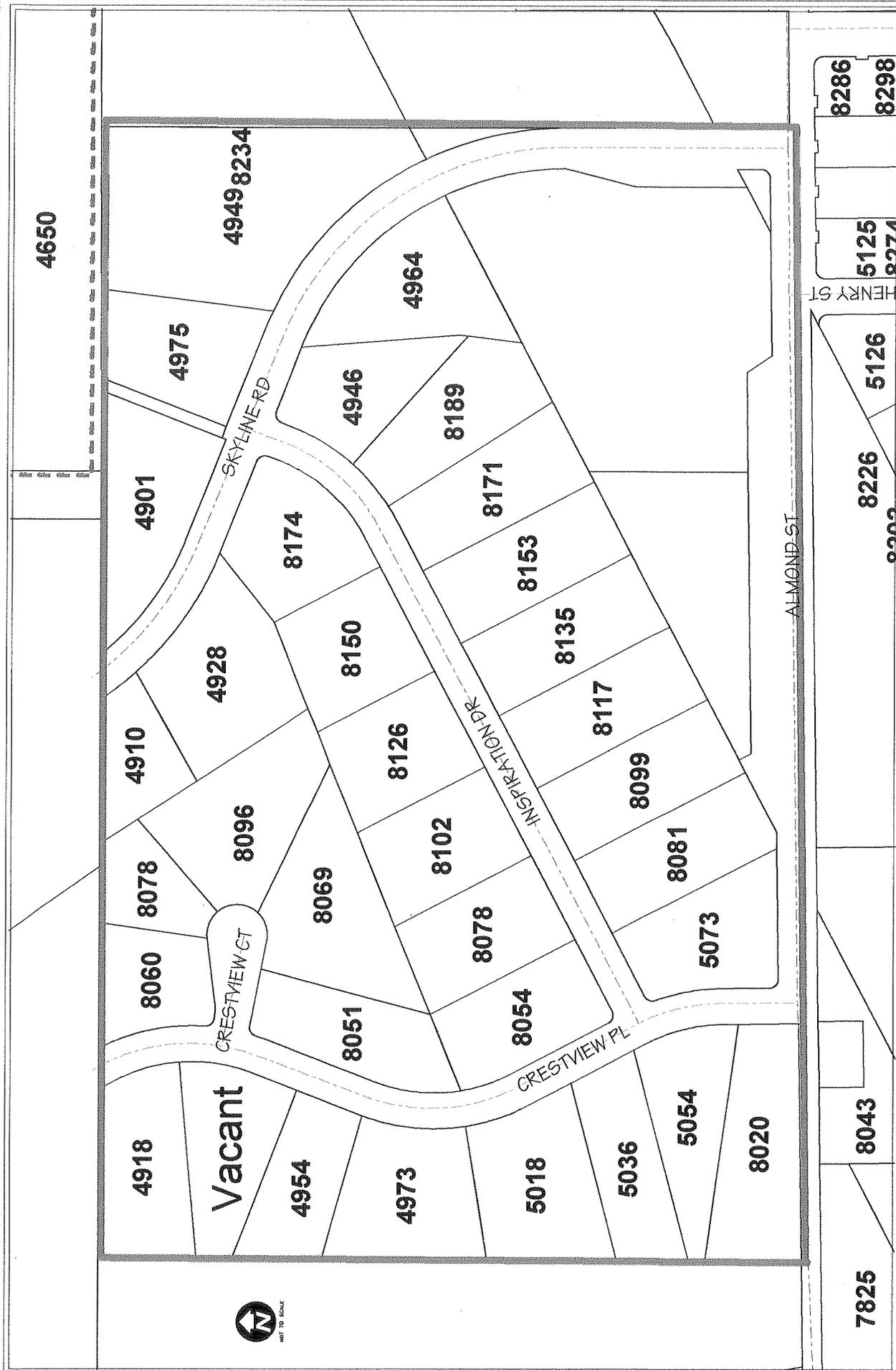
	Name	Address	Yes	No
1				
2				
3				
4				
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11				
12				
13				
14				

EXHIBIT "A"

PERMIT PARKING AREA

SAN FELIPE COURT





Skyline Parking Permit Area

Tract No.10210