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P.O. Box 4499  
Rancho Cucamonga, CA 91730  
Phone: (909)919-2612  
[RCMU.Customer@CityofRC.us](mailto:RCMU.Customer@CityofRC.us)  
[www.CityofRC.us/RCMU](http://www.CityofRC.us/RCMU)

# **Rancho Cucamonga Municipal Utility ELECTRIC VEHICLE COMMERCIAL CHARGER REBATE APPLICATION**

*The City of Rancho Cucamonga Municipal Utility (RCMU) is offering the Electric Vehicle (EV) Charger Commercial Rebate Program to encourage commercial customers to expand the network of charging stations and support EV charging throughout the city.*

*For RCMU commercial customers, the EV Commercial Charger Rebate Program offers a rebate of up to \$4,000 to offset the cost and installation of a qualifying Level 2 (240-volt) charger(s) for use by their employees, tenants or the general public.*

*Please confirm your eligibility by reviewing the Terms and Conditions listed inside this application. Once you have confirmed eligibility, complete all sections of this application where indicated.*

*Send the required documentation along with the completed application to: [RCMU.Customer@CityofRC.us](mailto:RCMU.Customer@CityofRC.us) or to Rancho Cucamonga Municipal Utility EV Program  
P.O. Box 4499  
Rancho Cucamonga, CA 91729-4499*

## **HOW TO APPLY**

1. *Confirm eligibility by reviewing the Terms and Conditions below.*
2. *Purchase eligible EV Charger(s) and retain all receipts.*
3. *Install the eligible EV Charger(s) and retain all receipts.*
4. *Complete all sections of the application, and sign and date in the applicable sections.*
5. *Submit the completed application and required documentation via email or postal mail.*

## **Send the application and required documentation to:**

**Email: [RCMU.Customer@CityofRC.us](mailto:RCMU.Customer@CityofRC.us) (preferred method) or**

Rancho Cucamonga Municipal Utility EV Program  
P.O. Box 4499  
Rancho Cucamonga, CA 91729-4499

***Rebate applications must be received within six months of the EV charger purchase. The application must be submitted no later than June 30, 2019. For your records, please make a copy of your application packet including all required documentation.***

## Terms and Conditions

By submitting this RCMU EV Rebate Application, I agree, understand and have met the following Terms and Conditions:

The RCMU Electric Vehicle (EV) Commercial Charger Commercial Rebate Program, (Herein after referred to as "Program") provides rebates to assist RCMU commercial customers with the purchase and installation costs of qualifying EV charger(s). The Program begins on July 1, 2017 and expires June 30, 2019. The Program may be modified without prior notice and can be terminated when the program goals are met, or funds are exhausted; whichever comes first. Funds are limited and rebates are not guaranteed.

Applications are accepted on a first-come, first-served basis and processed in the order received.

The maximum rebate offered for the purchase and installation of a qualifying Level 2 (240-volt) EV charger is \$4,000 per charger. The rebate amount will be determined based on the documentation provided for each qualifying charging station. All costs incurred for the purchase and installation of EV chargers are the responsibility of the buyer. EV Chargers may be owned by either the RCMU customer or third parties. The rebates will be provided to the RCMU customer only; however, the customer has the option to assign their rebate to a third party. Electrical power for the chargers must be provided by RCMU.

One Level 2 EV charger rebate is available for a commercial customer that has a minimum of 5 parking spaces available to employees, customers, visitors, and tenants. One additional Level 2 charger rebate is available for every 10 additional parking spaces. A maximum of 2 EV charger rebates is available per premises. Premises are defined as an integrated land area including improvements thereon, undivided by public thoroughfares or railroads and where all parts of the Premises are operated under the same management for the same purpose. Indications of the "Same Management" include, but are not limited to, common access, parking, lighting, landscaping, and combined maintenance of common areas. A single premise may consist of several lots, properties and/or joint/multiple owners and/or several businesses.

Level 2 (240-volt) EV charger must be new. Resale units, rebuilt, rented, received from warranty insurance claims, won as a prize, or new parts installed in existing units do not qualify. Chargers(s) must utilize the SAE J1772 charging plug and must be UL listed (certified by Underwriters Laboratories Inc.), ETL listed, or approved by the Rancho Cucamonga Building and Safety Services Department. The wall or pedestal mounted qualifying EV charger must be installed by a licensed contractor and must be hardwired to the building structure at the corresponding RCMU electric service address. Energy for the EV chargers shall be measured through an RCMU installed dedicated revenue meter(s). Customer shall provide a meter socket(s) to accommodate the RCMU meter(s) per RCMU Electric Service Requirements. RCMU will install the meter(s) in the customer provided metering socket(s) at no cost when approved for service. Customer shall design the installation to minimize the number of meters to accommodate the most number of EV chargers as practical.

The application must be completed by the RCMU commercial customer and must be signed, and submitted by an authorized representative. Rebate applications and required documents must be postmarked no later than June 30, 2019 and must be submitted by mail six months of the EV charger purchase date. Applications received by RCMU with missing documentation or that do not meet the program criteria will not be considered for payment. RCMU is not responsible for documents lost or destroyed in the mail via transit. Submitted rebate application

and accompanying documents become the property of RCMU. Additional documentation to verify that the business entity meets the criteria for the Program eligibility may be requested. RCMU has latitude regarding interpretation of the documentation.

The EV charger(s) must be accessible to employees, customers, visitors and tenants to charge EVs approved for highway application by the U.S. Department of Transportation. The EV charger(s) primary use shall not be used to charge golf carts, neighborhood carts, motorcycles, and electric scooters.

Program participants must be in compliance with all State, County, City governments (including City of Rancho Cucamonga Building and Safety Services Department, property owner, and/or homeowner association requirements regarding local conditions, restrictions, codes, rules and regulations. All permits necessary regarding the installation of EV chargers, metering equipment, or any other support equipment required or necessary for the proper and safe installation of the EV must be obtained prior to submittal of the rebate application. In addition, the Program participant is solely responsible for the adherence to all applicable conditions, covenants, and restrictions imposed by the aforementioned persons or organizations. All permits necessary must be obtained prior to the EV charger(s) installation(s). The sign-off date must be on or before program expiration/termination date.

RCMU reserves the right to inspect the EV charger installation at any time with reasonable notice. The Program participant must agree to provide RCMU's representative reasonable access to the installation location during normal business hours. Any refusal by the Program Participant to allow reasonable access to the EV charger installation site for the purpose of inspection by an authorized RCMU representative may result in forfeiture of the rebate. The EV charger(s) is/are to remain in service at the location specified on the rebate application for a minimum of one year or the RCMU electric service account is closed. Failure to adhere to the one year service requirement, or found not to be in compliance with T&C will be billed for the amount of the rebate.

RCMU makes no warranty and is not responsible for any representations, whether expressed or implied, included but not limited to the warranty of merchantability, fitness, performance, and longevity for any particular purpose, use, or application of the item(s) or measure(s), manufacturers, dealers, contractors, or any other third parties, materials, workmanship, the quality, safety and/or installation of the item(s) or measure(s), effects on pollutants or any other matter with respect to the Program. Moreover, RCMU shall not be responsible for the workmanship including quality of installation, or the installer's failure to comply with applicable safety standards as it relates to the installed equipment.

As part of acceptance of this rebate, RCMU may utilize data generated by the use of the electric vehicle charger to improve RCMU services, conduct studies, and any other purposes in furtherance of RCMU's operations. Such data may also be provided to other entities for research and grant purposes and/or as required by law. Additionally, RCMU retains the right to generate and own Low Carbon Fuel Standard Credits for electricity provided to any chargers installed under this program.

Implementation and interpretation of the Terms and Conditions of this Program are at the sole discretion of the RCMU.

Please allow up to two months after application submittal to receive the rebate.

**If you need assistance or further information: Call: (909) 919-2612  
Website: [www.CityofRC.us/RCMU](http://www.CityofRC.us/RCMU)**

**Please print, sign, and date to acknowledge that you have read and understand the Terms and Conditions.**

Print

Signature

Date

# ELECTRIC VEHICLE CHARGER REBATE PROGRAM

## Commercial Rebate Application

Before submitting your application, please ensure it is complete, signed and dated. This form may be submitted via email or via U.S. mail.

App# (office use only)

### SECTION 1: RCMU ACCOUNT AND PROPERTY INFORMATION

Company Name: \_\_\_\_\_

RCMU Commercial Account Number (as it appears on your RCMU bill): \_\_\_\_\_

RCMU Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

#### Authorized Representative

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

List the electric meter number(s) that serve(s) the EV Charger(s): \_\_\_\_\_

EV installation is:  Existing infrastructure retrofit

New building construction

Business or Property Type	<input type="checkbox"/> Market/Grocery	<input type="checkbox"/> Medical Facility	<input type="checkbox"/> Educational Facility	Other (describe): _____
	<input type="checkbox"/> Office Building	<input type="checkbox"/> Car Rental	<input type="checkbox"/> Factory	
	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Parks/Recreation	<input type="checkbox"/> Government	
	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Condominium		
	<input type="checkbox"/> Retail Store	<input type="checkbox"/> Apartment Building		

Is the Payee on the rebate check is the same as the RCMU Account Name? Yes (Skip to Section 3)

### SECTION 2: PAYMENT ASSIGNMENT

Please complete this section only if the payee is different than the RCMU account holder

As the RCMU Customer of Record, Business Owner, Property Owner, or HOA President, I request to assign the right to receive payment for this rebate to the individual or entity listed in this section. I understand that I will not be receiving the rebate check from RCMU and that my release of this rebate payment does not exempt me from the rebate requirements outlined in this application.

Payee Name (First Name, Last Name) or Legal Entity

Phone Number

Email Address

Payment Assignment Authorized By (Name)

Title

RCMU Account Holder (Sign)

Print RCMU Account Holder (First and Last Name)

### SECTION 3: REBATE CHECK MAILING ADDRESS

Mail the Rebate Check to the RCMU Service Address (listed in Section 1 of this rebate)

Mail the Rebate Check to the following mailing address (if different than RCMU Service Address):

Company

Name

Address

City

State

Zip Code

\*A signed W-9 is required if assigned to contractor or third party representative.

## SECTION 4: PAYEE TAX INFORMATION

Tax Status (check one):

Corporation    Limited Liability Company/Partnership    Exempt (non-profit)    Individual/Sole Proprietor

Business EIN or Federal Tax ID: \_\_\_\_\_

California Business Entity ID Number: \_\_\_\_\_

## SECTION 5: PROGRAM ELIGIBILITY

I certify that the following number of parking spaces are available at the RCMU Service Address listed above: \_\_\_\_\_ Initial

<i>Employee(s)</i> <b>Parking Spaces</b>	+	<i>Customers/ Visitors</i> <b>Parking Spaces</b>	+	<i>Tenants</i> <b>Parking Spaces</b>	=	<b>Total Parking Spaces available:</b> _____
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## SECTION 6: EV CHARGER INFORMATION

Charger(s) Purchase Date: \_\_\_\_\_

Charger(s) Installation Date: \_\_\_\_\_

Charger Type	Make	Model Number	EV Charger Serial Number
<input type="checkbox"/> Pedestal Mount <input type="checkbox"/> Wall Mount			
<input type="checkbox"/> Pedestal Mount <input type="checkbox"/> Wall Mount			

Vendor: \_\_\_\_\_ Installer: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

By checking the following boxes, I certify that the following statements are true and apply to the EV charger(s) listed in Section 6 of this Application:

All required permits were obtained to be in compliance with all state, county, city government(s), property owner, and Home Owner Association.

The EV Charger(s) will be used by employees, customers, tenants, or visitors to charge electric vehicles.

## SECTION 7: REBATE AMOUNT

EV CHARGER TYPE <i>Up to program limit (see Terms and Conditions Section 2)</i>	QTY. (A)	REBATE PER UNIT (B)	TOTAL REBATE AMOUNT (A) X (B)
Wall/Pedestal Mount Level 2 (240 V) Charger		\$4,000.00	\$

## SECTION 8: REQUIRED DOCUMENTATION

Please submit the following documentation with this completed application:

### Proof of EV Charger Purchase and Installation

- Electric Vehicle (EV) equipment invoice marked "PAID" that includes purchase date, seller name, address, and contact information with EV Charger(s) make and model.
- Installation contract or agreement that includes contractor/company name, license number, type of license, address, contract information, and installation date. This must correspond with the PAID EV charger invoice.
- Approved Rancho Cucamonga Building and Safety Services Department permit for the EV charger installation(s).
- W-9 Form confirming payee information.
- Copy of RCMU Utility Bill.

Pictures of each completed EV Charger installed.

### SECTION 9: AUTHORIZED REPRESENTATIVE

Authorized Representative - By completing this section, I certify that I am authorized to conduct business on behalf of the business owner, property owner, and the RCMU Account Holder. As the Authorized Representative, I can be contacted to discuss this rebate and/or schedule an inspection.

Mr.       Ms.  
\_\_\_\_\_  
Name (First, Last)      Title

Property Owner       Business Owner       HOA President       Other (Describe): \_\_\_\_\_

\_\_\_\_\_  
Day time phone number      Alternate phone number      Email

**Send any correspondence regarding this rebate to me:**

Via email \_\_\_\_\_       To the RCMU Service Address

To the following address: \_\_\_\_\_  
Address      City      State      Zip Code

### SECTION 10: AUTHORIZED SIGNATORY - RCMU CUSTOMER

I have read, understand, and agree with the Terms, Conditions, and requirements of the RCMU Electric Vehicle (EV) Charger Commercial Rebate Program. I certify that the information provided is true, correct, and the EV charger(s) for which I am requesting a rebate meets the requirements of this program.

\_\_\_\_\_  
Name (Print first and last name)      Title

\_\_\_\_\_  
Signature      Date

<b>FOR RCMU PURPOSES ONLY</b>	
Is the customer in good standing? _____	
Rebate Amount: _____	
# of EV Chargers: _____	Utilities Manager Signature _____