

CITY OF RANCHO CUCAMONGA  
RANCHO CUCAMONGA PUBLIC LIBRARY FOUNDATION BOARD

Special Meeting

**A. CALL TO ORDER**

A special meeting of the Rancho Cucamonga Public Library Foundation Board was held on Monday, August 8, 2016, in the Tri-Communities Room, located at the City of Rancho Cucamonga at 10500 Civic Center Drive, Rancho Cucamonga, California. The meeting was called to order at 9:15 a.m. Present were Members Akahoshi, Gilfry, Gonzalez, Scott, Soehnel and Sommer.

Also present were City Clerk Janice Reynolds, Michelle Perera, Library Director, Brian Sternberg, Assistant Library Director and Vivian Garcia, Administrative Secretary.

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**B. COMMUNICATIONS FROM THE PUBLIC**

None were presented.

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**C. ITEMS OF BUSINESS WITH NEWLY APPOINTED OFFICIALS**

C1. Administration of Oath of Office – The Oath of Office will be administered by City Clerk Janice Reynolds.

City Clerk Janice Reynolds administered the Oath of Office to Teresa Akahoshi.

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**D. CONSENT CALENDAR**

D1. Consideration to approve Library Foundation Treasurer's Report of May and June, 2016.

MOTION: Moved by Member Gilfry to approve the Library Foundation Treasurer's Report of May and June 2016, seconded by Member Gonzalez, motion carried, 6-0-4 (with Davies, Easter, Leal and May absent).

D2. Consideration to approve Minutes of May 21, July 4 and August 1, 2016.

MOTION: Moved by Member Sommer to approve the Minutes with corrections to the August 1 minutes, seconded by Member Akahoshi, motion carried, 6-0-4 (with Davies, Easter, Leal and May absent).

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**E. LIBRARY DIRECTOR'S STAFF REPORTS**

E1. Consideration and discussion regarding the Library Status. The oral report will be presented by Michelle Perera, Library Director.

Michelle Perera, Library Director, reviewed the Camp Daniels retirement dinner with the Members.

Library Director Perera presented an oral update on the new Deputy City Manager Elisa Cox to the Board.

Michelle Perera, Library Director, presented an oral report on the CENIC project and the Summer Reading Program to the Members.

E2. Consideration and discussion regarding Library Second Floor at Victoria Gardens. The oral report will be presented by Brian Sternberg, Assistant Library Director.

Assistant Library Director Sternberg presented a PowerPoint presentation on the second floor of the Biane Library to the Members.

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**F. BOARD BUSINESS**

F1. Consideration and discussion regarding Library Fundraising Campaign. The discussion will be led by President Scott.

Brian Sternberg, Assistant Library Director, reviewed the handout, Donor Prospect Tracking Chart, with the Board.

President Scott asked the Members to send any updated to Brian.

Assistant Library Director Sternberg reviewed the Rancho Cucamonga Library Foundation brochure with the Members.

F2. Consideration and discussion regarding past and future fundraisers. The discussion President Scott stated that the Tour de Fork was a great community event.

Michelle Perera, Library Director, stated "great job by everyone." She received great feedback from the Mall staff.

F3. Consideration and discussion regarding August 23 joint meeting of the City Council, Library Board of Trustees and Library Foundation.

Library Director Perera reviewed a “draft” agenda with the Members.

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**G. IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

None were identified.

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**H. ADJOURNMENT**

MOTION: Moved by Member Gilfry to adjourn, seconded by Member Akahoshi, motion carried, 6-0-4 (with Davies, Easter, Leal and May absent). The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Tina Gilfry  
Secretary, Library Foundation Board

Prepared by,  
Vivian Garcia  
Administrative Secretary

Approved: September 19, 2016