



# TREE REMOVAL PERMIT APPLICATION

## GENERAL INFORMATION

Chapter 17.16.080 of the Development Code requires that no person remove or relocate any woody plants in excess of thirty (30) feet in height and having a single trunk diameter of twenty (20) inches or more and multi-trunks having a circumference of thirty (30) inches or more (measured four and a half (4.5) feet from ground level), without first obtaining a Tree Removal Permit from the City.

## TO BE COMPLETED BY APPLICANT:

Application is to remove (choose one):  5 trees or less  50 feet of windrows or less  
 6 trees or more\*  51 feet of windrows or more\*

Related Development Application:\* \_\_\_\_\_

\*Note: When associated with a development application or involves removing 6 trees or more/51 feet of windrows or more requires a 10-calendar day notification period of all adjacent property owners.

Location of Subject Site: \_\_\_\_\_

Name, Address, Telephone of Applicant: \_\_\_\_\_

Name, Address, Telephone of Property Owner (if other than applicant): \_\_\_\_\_

Reasons for Removal (attach additional sheet(s) if necessary): \_\_\_\_\_

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FILING REQUIREMENTS

This application shall include a Site Plan indicating location of all trees to be removed and retained. The Site Plan shall include the location of the house/garage and other improvements. The species, number, and size of the trees to be removed shall be so designated. If a tree is diseased, then a written statement from a licensed arborist stating the nature of the disease shall be required. Application fee: See current fee list. (See current fee list for new development)

**ACTION - Evaluation of this application is based on the criteria on the reverse side.**

APPROVED

DENIED

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

<b>File Number:</b>	<b>Date:</b>	<b>Received By:</b>	<b>Receipt No.:</b>	<b>Acct # for Planning Fees: 10010004508</b>	<b>Fee:</b>
---------------------	--------------	---------------------	---------------------	--	-------------

**TO BE COMPLETED BY STAFF**

- 1. Condition of the trees? \_\_\_\_\_  
\_\_\_\_\_
- 2. Any safety hazards to persons, adjacent property or utility installations? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3. Any conflict with proposed improvements? \_\_\_\_\_  
\_\_\_\_\_
- 4. Proximity of other trees in the area? \_\_\_\_\_  
\_\_\_\_\_
- 5. Effect of tree removal on the aesthetics of the area and the public health, safety and welfare. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 6. Are any of the trees required to be preserved by any specific plan, condition of approval, or historic landmark designation?  
\_\_\_\_\_
- 7. Is an arborist required? \_\_\_\_\_

**DECISION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATE:**

**EVALUATED BY:**