

CITY OF RANCHO CUCAMONGA
LIBRARY BOARD OF TRUSTEES

A. CALL TO ORDER

The adjourned meeting of the Library Board of Trustees was held on Thursday, May 5, 2016, in the Council Chambers at City Hall, located at 10500 Civic Center Drive, Rancho Cucamonga, California. The meeting was called to order at 6:33 p.m. by President Pro Tem Coberly. Present were Members DeVries and Hairston.

Also present were: Michelle Perera, Library Director, Cara Vera, Library Services Manager, Angelica Trummell, Children's Services Supervisor, Margaret Hatanaka, Adult Services Supervisor, Megan Houg, Library Technician, Carol Durkel, Library Technician and Vivian Garcia, Administrative Secretary.

B. PUBLIC COMMUNICATIONS

There were none.

C. CONSENT CALENDAR

C1. Consideration to approve Minutes of April 7, 2016.

MOTION: Moved by Member Hairston to approve the minutes, seconded by Member DeVries. Motion carried 3-0-2 (with Temkin and Tompkins absent).

D. LIBRARY DIRECTOR'S STAFF REPORTS

D1. Consideration and discussion regarding the Library Status Report. The oral reports will be presented by staff.

- a. Consideration and discussion regarding general announcements. The oral report will be presented by Michelle Perera, Library Director

Michelle Perera, Library Director, introduced Angelica Trummell.

Angelica Trummell, Children's Services Supervisor, introduced the Rancho Cucamonga Public Libraries newest full time Library Technician Megan Houg.

Megan Houg, Library Technician, provided an oral report on her background to the Members.

Library Director Perera updated the Board on the City Council updates from last night's meeting.

Michelle Perera, Library Director, stated that due to conflict in a schedule, the joint meeting with the City Council, Library Board of Trustees and the Library Foundation Board. The date of August 11 would be changed. She asked if the date of Tuesday, August 23, from 5 to 5:30 p.m. would work.

Library Director Perera updated the Members on the Star Wars event.

- b. Consideration and discussion regarding a review of Library statistics. The oral report will be presented by Michelle Perera, Library Director.

Library Services Manager Vera reviewed the statistics with the Board starting on page 9.

D2. Consideration and discussion regarding Library Budget Report. The report will be presented by Michelle Perera, Library Director.

Library Director Perera reviewed the budget starting with the Board.

D3. Consideration and discussion regarding Biane Library Second Floor Project. The report will be presented by Michelle Perera, Library Director.

Michelle Perera, Library Director, presented an oral update on the second floor.

D4. Consideration and discussion regarding Children's Services. The oral report will be presented by Angelica Trummell, Children's Services Supervisor.

Angelica Trummell, Children's Services Supervisor, thanked the Members for moving the starting time of the Board meeting to 6:30 p.m. to accommodate the Back to Basics Graduation which was held this afternoon at the Cultural Center. She reviewed the event with the Members.

Children's Services Supervisor Trummell stated that the Earth Day event which was held last month had approximately 400 attendees. She provided an oral update on the event with the Members. She stated that the big Summer in the City event will be held on Friday, June 3, at Central Park.

D5. Consideration and discussion regarding Adult Services. The oral report will be presented by Margaret Hatanaka, Adult Services Supervisor.

Margaret Hatanaka, Adult Services Supervisor, reviewed the Shakespeare Event which was held on April 22 with the Board. She presented an oral update on the Big Read with the Members.

E. BOARD BUSINESS

E1. Consideration and discussion regarding Board announcements. (Comments to be limited to 3 minutes per Board Member.)

Member Hairston talked about the 2016 Trivia Fundraiser with the Members. She stated that the event was well organized and different from last year. She thanked the Library Foundation Board for asking her to be a Judge at the event.

E2. Consideration and discussion regarding Serving with a Purpose Workshop.

Library Director Perera reminded the Members of the invitation to attend the 4th Annual Serving with a Purpose Conference which will be held on Thursday, May 12, from 9 a.m. to 4 p.m. at the Ontario Convention Center. Please let Vivian know if you would like to attend. Members Coberly and Luella have signed up.

E3. Consideration and discussion regarding noise in the Library.

President Pro Tem Coberly requested the item to return to the next meeting.

Member DeVries asked if the staff could evaluate having the door closed to the Tech Center.

E4. Consideration and discussion regarding Collection Statistics. Presentation by Cara Vera, Library Services Manager.

Library Services Manager Vera provided a PowerPoint Presentation to the Board on the Collection Statistics.

President Pro Tem Coberly thanked staff for the presentation. Great job.

E5. Consideration and discussion regarding the Library Foundation Fundraising Campaign.

Library Director Perera reviewed the handout, "Campaign Fundraising Goal" with the Board.

After review and discussion, the following motion was made.

MOTION: Moved by Member Hairston to approve the draft Campaign Fundraising Goal, seconded by Member DeVries. Motion carried 3-0-2 (with Temkin and Tompkins absent).

F. IDENTIFICATION OF ITEMS FOR NEXT MEETING

F1. Noise in the Library

G. ADJOURNMENT

MOTION: Moved by Member Hairston to adjourn, seconded by Member DeVries. Motion carried 3-0-2 (with Temkin and Tompkins absent). The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Vivian Garcia
Administrative Secretary

Approved: June 2, 2016