



# city of RANCHO CUCAMONGA

10500 Civic Center Drive ♦ Rancho Cucamonga, CA 91730-3801

City Office: (909) 477-2700

## AGENDAS

**FIRE PROTECTION DISTRICT BOARD  
SUCCESSOR AGENCY  
HOUSING SUCCESSOR AGENCY  
PUBLIC FINANCING AUTHORITY  
CITY COUNCIL**

**WEDNESDAY, FEBRUARY 4, 2015**

## REGULAR MEETINGS

1<sup>st</sup> and 3<sup>rd</sup> Wednesdays ♦ 7:00 P.M.

## ORDER OF BUSINESS

**CLOSED SESSION** Tapia Conference Room..... 5:00 P.M.

Call to Order

Public Communications

Conduct of Closed Session

City Manager Announcements

**REGULAR MEETINGS** Council Chambers ..... 7:00 P.M.

## MEMBERS

MAYOR	<b>L. Dennis Michael</b>
MAYOR PRO TEM	<b>Sam Spagnolo</b>
COUNCIL MEMBERS	<b>William Alexander</b>
	<b>Lynne B. Kennedy</b>
	<b>Diane Williams</b>
CITY MANAGER	<b>John R. Gillison</b>
CITY ATTORNEY	<b>James L. Markman</b>
CITY CLERK	<b>Janice C. Reynolds</b>
CITY TREASURER	<b>James C. Frost</b>





# INFORMATION FOR THE PUBLIC



RANCHO CUCAMONGA

## **TO ADDRESS THE FIRE BOARD, SUCCESSOR AGENCY, PUBLIC FINANCING AUTHORITY AND CITY COUNCIL**

The Fire Board, Successor Agency, Public Financing Authority and City Council encourage free expression of all points of view. To allow all persons to speak, given the length of the Agenda, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. To encourage all views and promote courtesy to others, the audience should refrain from clapping, booing or shouts of approval or disagreement from the audience.

The public may address the Fire Board, Successor Agency, Public Financing Authority and City Council by filling out a speaker card and submitting it to the City Clerk. The speaker cards are located on the wall at the back of the Chambers, at the front desk behind the staff table and at the City Clerk's desk. If as part of your presentation, you would like to display visual material, please see the City Clerk before the meeting commences. Any handouts for the Fire Board, Successor Agency, Public Financing Authority or City Council should be given to the City Clerk for distribution.

During "Public Communications," your name will be called to speak on any item listed or not listed on the agenda in the order in which it was received. The "Public Communications" period will not exceed one hour prior to the commencement of the business portion of the agenda. During this one hour period, all those who wish to speak on a topic contained in the business portion of the agenda will be given priority, and no further speaker cards for these business items (with the exception of public hearing items) will be accepted once the business portion of the agenda commences. Any other "Public Communications" which have not concluded during this one-hour period may resume after the regular business portion of the agenda has been completed. Comments are to be limited to five minutes per individual or less, as deemed necessary by the Chair, depending upon the number of individuals desiring to speak.

If you are present to speak on an "Advertised Public Hearing" or on an "Administrative Hearing" Item(s), your name will be called when that item is being discussed, in the order in which it was received. Comments are to be limited to five minutes per individual or less, as deemed necessary by the Chair, depending upon the number of individuals desiring to speak.

## **AGENDA BACK-UP MATERIALS**

Staff reports and back-up materials for agenda items are available for review at the City Clerk's counter, the City's Public Library(-ies) and on the City's website. A complete copy of the agenda is also available at the desk located behind the staff table during the Council meeting.

## **LIVE BROADCAST**

Fire Board, Successor Agency, Public Financing Authority and City Council meetings are broadcast live on Channel 3 for those with cable television access. Meetings are rebroadcast on the second and fourth Wednesdays of each month at 11:00 a.m. and 7:00 p.m. The City has added the option for customers without cable access to view the meetings "on-demand" from their computers. The added feature of "Streaming Video On Demand" is available on the City's website at [www.cityofrc.us/cityhall/council/videos.asp](http://www.cityofrc.us/cityhall/council/videos.asp) for those with Hi-bandwidth (DSL/Cable Modem) or Low-bandwidth (Dial-up) Internet service.

**The Fire Board, Successor Agency, Public Financing Authority and City Council meet regularly on the first and third Wednesday of the month at 7:00 p.m. in the Council Chambers located at 10500 Civic Center Drive.**

**Members of the City Council also sit as the Fire Board, Successor Agency, Public Financing Authority and City Council.**

Copies of the agendas and minutes can be found @ [www.cityofrc.us](http://www.cityofrc.us)



If you need special assistance or accommodations to participate in this meeting, please contact the City Clerk's office at (909) 477-2700. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility. Listening devices are available for the hearing impaired.

**Please turn off all cellular phones and pagers while the meeting is in session.**



RANCHO CUCAMONGA

**FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY,  
HOUSING SUCCESSOR AGENCY, PUBLIC FINANCING  
AUTHORITY AND CITY COUNCIL AGENDA**

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**FEBRUARY 4, 2015**

**A. 5:00 P.M. – CLOSED SESSION  
CALL TO ORDER – TAPIA CONFERENCE ROOM**

- A1. Roll Call: Mayor Michael  
Mayor Pro Tem Spagnolo  
Council Members Alexander, Kennedy and Williams

**CLOSED SESSION CALLED TO ORDER AS THE  
CITY COUNCIL.**

**B. ANNOUNCEMENT OF CLOSED SESSION ITEM(S)**

**C. PUBLIC COMMUNICATIONS ON CLOSED SESSION ITEM(S)**

**D. CONDUCT OF CLOSED SESSION – TAPIA CONFERENCE ROOM**

- D1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PER GOVERNMENT CODE SECTION 54956.8 FOR PROPERTY GENERALLY LOCATED AT 12949 WHITTRAM AVENUE (SOUTHEAST CORNER OF WHITTRAM AVENUE AND ETIWANDA AVENUE); NEGOTIATING PARTIES MARK STEUER, CITY ENGINEER AND LEN SANTORO, CBRE AND ORANGE TREE REALTY; REGARDING PRICE AND TERMS. – CITY

**E. CITY MANAGER ANNOUNCEMENTS  
(NO DISCUSSION OR ACTION WILL OCCUR)**

**F. RECESS**

**CLOSED SESSION TO RECESS TO THE REGULAR FIRE PROTECTION DISTRICT, PUBLIC FINANCING AUTHORITY AND CITY COUNCIL MEETINGS AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT CITY HALL, LOCATED AT 10500 CIVIC CENTER DRIVE, RANCHO CUCAMONGA, CALIFORNIA.**



RANCHO CUCAMONGA

**FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY,  
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**FEBRUARY 4, 2015**

**G. REGULAR MEETING  
CALL TO ORDER – 7:00 P.M.  
COUNCIL CHAMBERS**

**THE REGULAR MEETINGS OF THE FIRE PROTECTION DISTRICT, PUBLIC FINANCING AUTHORITY AND CITY COUNCIL WILL BE CALLED TO ORDER. IT IS THE INTENT TO CONCLUDE THE MEETINGS BY 10:00 P.M., UNLESS EXTENDED BY CONCURRENCE OF THE FIRE BOARD, AUTHORITY BOARD AND COUNCIL.**

G1. Pledge of Allegiance

G2. Roll Call: Mayor Michael  
Mayor Pro Tem Spagnolo  
Council Members Alexander, Kennedy and Williams

**H. ANNOUNCEMENTS/PRESENTATIONS**

- H1. Presentation of Proclamation declaring February 4, 2015 as the American Heart Association's Go Red For Women Day.
- H2. Presentation of a traditional "Council Mug" to Lynne B. Kennedy from Jim and Gwyn Frost.
- H3. Friends of the Library – Celebrating 20 Years

**I. PUBLIC COMMUNICATIONS**

**This is the time and place for the general public to address the Fire Protection District, Public Financing Authority Board and City Council on any item listed or not listed on the agenda.** State law prohibits the Fire Protection District, Public Financing Authority Board and City Council from addressing any issue not previously included on the Agenda. The Fire Board, Public Financing Authority Board and City Council may receive testimony and set the matter for a subsequent meeting.

**Comments are to be limited to five minutes per individual or less, as deemed necessary by the Mayor, depending upon the number of individuals desiring to speak.** All communications are to be addressed directly to the Fire Board, Authority Board or City Council not to the members of the audience. This is a professional business meeting and courtesy and decorum are expected. Please refrain from any debate between audience and speaker, making loud noises, or engaging in any activity which might be disruptive to the decorum of the meeting.

**The public communications period will not exceed one hour prior to the commencement of the business portion of the agenda.** During this one hour period, all those who wish to speak on a topic contained in the business portion of the agenda will be given priority, and no further speaker cards for these business items (with the exception of public hearing items) will be accepted once the business portion of the agenda commences. Any other public communications which have not concluded during this one hour period may resume after the regular business portion of the agenda has been completed.



RANCHO CUCAMONGA

# FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY, HOUSING SUCCESSOR AGENCY, PUBLIC FINANCING AUTHORITY AND CITY COUNCIL AGENDA

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## FEBRUARY 4, 2015

### CONSENT CALENDARS:

*The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Fire Board/Successor Agency/Authority Board/Council at one time without discussion. Any item may be removed by a Fire Board/Successor Agency/Authority Board/Council Member for discussion.*

### J. CONSENT CALENDAR – FIRE PROTECTION DISTRICT

- J1. Consideration to approve Minutes of: June 26, 2014 (Special Meeting), January 21, 2015 (Regular Meeting), January 22, 2015 (Special Meeting). ---
- J2. Consideration to approve Check Register dated January 14, 2015 through January 27, 2015 for the total of \$959,739.31. 1

### K. CONSENT CALENDAR – SUCCESSOR AGENCY

- K1. Consideration to approve Minutes of: January 21, 2015 (Regular Meeting) ---
- K2. Consideration of a Resolution by the Successor Agency to the Rancho Cucamonga Redevelopment Agency approving the execution and delivery of a Housing Bond Proceeds Funding Agreement by and between the Successor Agency and the Housing Successor Agency and taking certain related actions. 9

RESOLUTION NO. 15-009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY APPROVING THE EXECUTION AND DELIVERY OF A HOUSING BOND PROCEEDS FUNDING AGREEMENT BY AND BETWEEN THE SUCCESSOR AGENCY AND THE CITY OF RANCHO CUCAMONGA, AS HOUSING SUCCESSOR, AND TAKING CERTAIN RELATED ACTIONS. 11

### L. CONSENT CALENDAR – HOUSING SUCCESSOR AGENCY

- L1. Consideration of a Resolution by the Housing Successor Agency approving the execution and delivery of a Housing Bond Proceeds Funding Agreement by and between the Successor Agency and the Housing Successor Agency and taking certain related actions. 19

RESOLUTION NO. 15-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, AS HOUSING SUCCESSOR, APPROVING THE EXECUTION AND DELIVERY OF A HOUSING BOND PROCEEDS FUNDING AGREEMENT BY AND BETWEEN THE SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY AND THE CITY, AS HOUSING SUCCESSOR, AND TAKING CERTAIN RELATED ACTIONS. 21



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**FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY,  
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**FEBRUARY 4, 2015**

**M. CONSENT CALENDAR – PUBLIC FINANCING AUTHORITY**

M1. Consideration to approve Minutes of: January 21, 2015 (Regular Meeting)

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**N. CONSENT CALENDAR – CITY COUNCIL**

N1. Consideration to approve Minutes of: April 2, 2014 (Special Meeting), June 26, 2014 (Special Meeting), January 21, 2015 (Regular Meeting), January 22, 2015 (Special Meeting).

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N2. Consideration to approve Check Register dated January 14, 2015 through January 27, 2015 and payroll ending January 27, 2015 for the total of \$6,121,129.46.

**29**

N3. Consideration to approve and accept Grant Revenue in the Amount of \$22,725 awarded by the California Emergency Management Agency (FY2013 Homeland Security Grant), and administered by the San Bernardino County Fire Department, Office of Emergency Services to the Rancho Cucamonga Fire Protection District into Account 1382000-4740 (Grant Income) and authorize appropriation into Account 1382501-5152 (Software) for the purchase of WEBEOC Incident Management Software Modules.

**37**

N4. Consideration to approve a Resolution confirming Weed and Fire Hazard Abatement Fees.

**38**

**RESOLUTION NO. 15-011**

**40**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA CONFIRMING AN ITEMIZED WRITTEN REPORT SHOWING THE ACTUAL COSTS OF WEED AND FIRE HAZARD ABATEMENT FOR EACH SEPARATE PARCEL OF LAND AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 39574, PROVIDING THAT EACH SUCH COST OF ABATEMENT SHALL CONSTITUTE A SPECIAL ASSESSMENT AGAINST EACH LISTED PARCEL OF LAND PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 39577, AND PROVIDING FOR THE FILING OF SAID REPORT WITH THE COUNTY AUDITOR.

N5. Consideration to authorize to award the purchase of two (2) one ton extended cab dumping stake bed trucks from Frontier Ford, of Santa Clara, California, in accordance with Request for Bid ("RFB") #14/15-007 (replacing Unit #2505 and Unit #2512) in the amount of \$70,062.80 from Acct. No. 1172001-5604 (Equipment/Vehicle Replacement Fund).

**44**

N6. Consideration to approve Amendment No. 004 to add \$20,730 to contract CO #93-006 to add weekly mowing of the sports fields at East Beryl, West Beryl, Church Street and Bear Gulch Parks from January 20, 2015 through February 28, 2015 (\$4,020) and Red Hill and Heritage Parks from February 2, 2015 through May 28, 2015 (\$16,710), with Mariposa Landscapes, Inc., of Irwindale, California to accommodate the high schools' use of the fields during their stadium construction; and appropriate \$4,020 from LMD 1 fund balance into 1130303-5300 and \$16,710 from PD-85 fund balance into 1848303-5300.

**45**

N7. Consideration to accept the bids received, award and authorize the execution of a contract for the Base Bid amount of \$56,410 and the Additive Alternate Bid 2 in the amount of \$37,278 for the "Civic Center – Parking Lot Lighting Project" to the lowest responsive bidder, S & Sons Electrical Contractors Corporation of Hesperia and authorize the expenditure of a contingency in the amount of \$9,368.80 to be funded from accounts: 1025001-5607 (Capital Reserve) and 1706303-5209 (Utility Public Benefit Fund).

**46**



RANCHO CUCAMONGA

**FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY,  
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- N8. Consideration to approve a Resolution authorizing the bi-annual routine destruction of City Records pursuant to California Government Code Section 34090, the City's Records Retention Schedule, and other applicable legal citations.

**49**

**RESOLUTION NO. 15-012**

**51**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CITY RECORDS WHICH ARE NO LONGER REQUIRED AS SET FORTH IN CALIFORNIA GOVERNMENT CODE SECTION 34090 AND OTHER APPLICABLE LEGAL REFERENCES.**

- N9. Consideration to release Maintenance Guarantee Bond for Tract 18806, located at north of Base Line Road, east of Etiwanda Avenue, submitted by Van Daele Development Corporation.

**90**

- N10. Consideration of approval to authorize the advertising of the "Notice Inviting Bids" for the FY 2014/15 Local Street Pavement Rehabilitation – Overlay of Various Streets, to be funded from Gas Tax RT 7360, Account No. 11743035650/1022174-0.

**92**

**RESOLUTION NO. 15-013**

**94**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA APPROVING PLANS AND SPECIFICATIONS FOR THE "FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – OVERLAY OF VARIOUS STREETS" IN SAID CITY AND AUTHORIZING AND DIRECTING THE CITY CLERK TO ADVERTISE TO RECEIVE BIDS**

- N11. Consideration of approval to authorize the advertising of the "Notice Inviting Bids" for the FY 2014/15 Local Street Pavement Rehabilitation – Slurry of Various Streets, to be funded from Gas Tax RT 7360, Account No. 11743035650/1022174-0 and Prop 42 Account No. 11903035650/1022190-0.

**99**

**RESOLUTION NO. 15-014**

**101**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA APPROVING PLANS AND SPECIFICATIONS FOR THE "FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – SLURRY OF VARIOUS STREETS" IN SAID CITY AND AUTHORIZING AND DIRECTING THE CITY CLERK TO ADVERTISE TO RECEIVE BIDS.**

- N12. Consideration to release Maintenance Guarantee Bond for Tract 18826 located at the south side of Lima Drive, west of East Avenue, submitted by Van Daele Development Corporation.

**106**

- N13. Consideration to approve an Improvement Agreement extension for Tract 18819, located at the northwest corner of Etiwanda Avenue and Victoria Street, submitted by Etiwanda Classics, LLC.

**108**

**RESOLUTION NO. 15-015**

**110**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING IMPROVEMENT AGREEMENT EXTENSION AND IMPROVEMENT SECURITY FOR TRACT 18819.**



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**FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY,  
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N14. Consideration of release of Maintenance Guarantee Bond No. CE11510700038A in the amount of \$9,344.46, for the Central Park Carpeting project, Contract No. 13-145. **111**

N15. Consideration to approve a Joint Use Agreement with Metropolitan Water District of Southern California (MWDSC) in conjunction with the City's Wilson Avenue Extension Project from East Avenue to Wardman Bullock Road. **113**

N16. Consideration to approve an additional award of \$2,551,761.84 for required additional improvements for the Wilson Avenue Extension Project from East Avenue to Wardman Bullock Road (CO#12-148) and to appropriate \$2,551,761.84 to account no. 11243035650/1515124-0 from transportation fund balance, and to authorize the City Engineer to sign contract change order No. 2. **115**

N17. Consideration to release Maintenance Guarantee Bond for Tract 17651 and 18708 located at the south side of Banyan Street, east of East Avenue, submitted by K. Hovnanian at Andalusia, LLC. **118**

N18. Consideration to order the annexation to Landscape Maintenance District No. 1 and Street Light Maintenance District Nos. 1 and 2 for DRC2013-00284 located at 10370 24th street submitted by Rugs Limited, LLC. **120**

RESOLUTION NO. 15-016 **122**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO LANDSCAPE MAINTENANCE DISTRICT NO. 1 (GENERAL CITY) FOR DRC2013-00284.

RESOLUTION NO. 15-017 **127**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 1 (ARTERIAL STREETS) FOR DRC2013-00284.

RESOLUTION NO. 15-018 **132**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 2 (LOCAL STREETS) FOR DRC2013-00284.

N19. Consideration to order the annexation to Landscape Maintenance District No. 1 and Street Light Maintenance District Nos. 1 and 2 for DRC2013-00285 located at 10360 24th street submitted by Rugs Limited, LLC. **137**

RESOLUTION NO. 15-019 **139**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO LANDSCAPE MAINTENANCE DISTRICT NO. 1 (GENERAL CITY) FOR DRC2013-00285.



RANCHO CUCAMONGA

**FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY,  
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**RESOLUTION NO. 15-020**

**144**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 1 (ARTERIAL STREETS) FOR DRC2013-00285.

**RESOLUTION NO. 15-021**

**149**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 2 (LOCAL STREETS) FOR DRC2013-00285.

- N20. Consideration of a Summary Vacation (V-227) of vehicular access rights for two existing driveways on the north side of 4th Street, east of Hermosa Avenue, along Parcel 1 of Parcel Map 5239, requested by Tree Rancho, LLC (APN 210-371-02). Related File: DRC2014-00566.

**154**

**RESOLUTION NO. 15-022**

**156**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, SUMMARILY ORDERING THE VACATION OF VEHICULAR ACCESS RIGHTS ON THE NORTH SIDE OF 4TH STREET, EAST OF HERMOSA AVENUE.

- N21. Consideration to release Maintenance Guarantee Bond for Parcel Map 18794 located approximately 640 feet west of Hellman Avenue, at the south side of 8th Street and the south and north sides of 7th Street, submitted by DCT 8th & Vineyard LLC, a Delaware Limited Liability Company.

**157**

- N22. Consideration to approve the Final Map and Monumentation Cash Deposit for Parcel Map 19532, located at the southeast corner of Etiwanda Avenue and Arrow Route, submitted by Smash LLC, a California Limited Liability Company.

**159**

**RESOLUTION NO. 15-023**

**161**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING THE FINAL MAP AND MONUMENTATION CASH DEPOSIT FOR PARCEL MAP 19532.

- N23. Consideration of approval to authorize the advertising of the "Notice Inviting Bids" for the Red Hill Park Lake Modernization project, to be funded from General City and Citywide Infrastructure Funds and to be reimbursed by LMD 1.

**162**

**RESOLUTION NO. 15-024**

**165**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA APPROVING PLANS AND SPECIFICATIONS FOR THE "RED HILL PARK LAKE MODERNIZATION PROJECT" IN SAID CITY AND AUTHORIZING AND DIRECTING THE CITY CLERK TO ADVERTISE TO RECEIVE BIDS.



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**FEBRUARY 4, 2015**

**O. ADMINISTRATIVE HEARING ITEMS**

Speaker cards may be submitted for all those who wish to speak on the following topic(s). The following items have no legal publication or posting requirements. Comments are to be limited to five minutes per individual or less, as deemed necessary by the Mayor, depending upon the number of individuals wishing to speak. All communications are to be addressed directly to the City Council, not to members of the audience.

- O1. Annual Report by the Landscape Maintenance District Citizens' Oversight Committee.

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**P. CITY MANAGER'S STAFF REPORTS  
CITY COUNCIL**

The following items have no legal publication or posting requirements.

- P1. Status Update on Cucamonga Canyon. (Oral Report)
- P2. Consideration to accept the bids received, award and authorize the execution of a contract in the amount of \$313,731.00 for the Solar Carport System Installation at the City of Rancho Cucamonga City Hall to the lowest responsive bidder, MD Energy, LLC and authorize the expenditure of a contingency in the amount of \$31,373.10 to be funded from accounts 1705303-5309 Municipal Utility Fund, 1706303-5309 Utility Public Benefit Fund and 1025001-5607 Capital Reserve.

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**Q. COUNCIL BUSINESS**

The following items have been requested by the City Council for discussion.

- Q1. CONSIDERATION OF CITY COUNCIL COMMUNITY SERVICES SUBCOMMITTEE'S RECOMMENDATION REGARDING AN APPOINTMENT TO THE PARK AND RECREATION COMMISSION.
- Q2. INTER-AGENCY UPDATES (Update by the City Council to the community on the meetings that were attended.)
- Q3. COUNCIL ANNOUNCEMENTS (Comments to be limited to three minutes per Council Member.)

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**R. IDENTIFICATION OF ITEMS FOR NEXT MEETING**

**S. ADJOURNMENT**

I, Marie Macias, MMC, Interim City Clerk Services Director of the City of Rancho Cucamonga, or my designee, hereby certify that a true, accurate copy of the foregoing agenda was posted on January 29, 2015, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at 10500 Civic Center Drive.

April 2, 2014

RANCHO CUCAMONGA  
CITY COUNCIL  
SPECIAL MEETING MINUTES

## A. CALL TO ORDER

The special meeting of the Rancho Cucamonga City Council convened in the Tri-Communities Room at the Civic Center, 10500 Civic Center Drive, Rancho Cucamonga, California. Mayor L. Dennis Michael called the meeting to order at 3:31 p.m.

Present were Councilmembers: Bill Alexander, Marc Steinorth, Mayor Pro Tem Sam Spagnolo and Mayor L. Dennis Michael. Councilmember Diane Williams arrived at 3:40 p.m.

Also present were: John Gillison, City Manager; Linda Daniels, Assistant City Manager; Jeff Bloom, Deputy City Manager/Economic & Community Development; Candyce Burnett, Planning Manager; Bill Wittkopf, Public Works Services Director and Debra McNay, Assistant City Clerk/Records Manager. Lori Sassoon, Deputy City Manager/Administrative Services arrived at 4:12 p.m.

## B. PUBLIC COMMUNICATIONS

There was no communication from the public.

## C. ITEM FOR DISCUSSION

C1. Consideration of request by League of California Cities to support SB 1262.

Fabian Villenas, Principal Management Analyst, and Dominick Perez, Contract Planner, presented the staff report. SB 1262 was drafted by the League of California Cities Police Chiefs Department and Public Safety Policy Committee in an effort to ensure local control over medical marijuana dispensaries. Mr. Villenas indicated that this legislation still allows cities to ban dispensaries but requires dispensaries to obtain a permit before being licensed; tightens the regulations on physicians and on the issuance of prescriptions to minors; and includes various health and safety standards and security measures.

Dominick Perez, Contract Planner, noted that requests are received by the Planning Department to establish medical marijuana dispensaries in the City. Also, he noted that there are instances where dispensaries are opening up illegally. Recently, there was a request to open a marijuana information and resource center, which was approved and is being monitored. Mr. Perez indicated that SB 1262 does not prohibit the City from banning dispensaries.

In response to Council Member Alexander, City Manager John Gillison indicated that this legislation would not create an unfunded mandate as the legislation does not impose additional costs on the City. Any fees charged by the State would cover the State's costs. Mr. Gillison noted that legal costs likely would decline due to the clarifying language in the bill.

**\* DRAFT \***

Mayor Pro Tem Spagnolo was concerned that if this support is given it would mistakenly give the impression that the City Council supported medical marijuana dispensaries in the City. In response, Mr. Gillison noted that the Council could choose to add language to their motion to continue to ban dispensaries in the City.

**MOTION:** Moved by Steinorth, seconded by Spagnolo, to authorize the Mayor to send a letter in support of SB 1262. Motion carried 5-0.

C2. Consideration to update the 2014 Legislative Platform and add an item advocating for increased massage parlor regulations.

Donna Finch, Management Analyst I, presented the staff report. She reported that SB 731, which regulates massage parlors, will sunset in 2015. Currently, she indicates that this legislation precludes cities from regulating massage parlors and noted that we cannot regulate where they are located in the City. In 2009, there were 4 massage parlors; now there are 37 in the City.

In response to Mayor Pro Tem Spagnolo, Jennifer Nakamura, Associate Planner, indicated that before SB 731 was approved the City regulated the massage parlors with the issuance of a Conditional Use Permit. City Manager John Gillison noted the need to advocate for local control.

**MOTION:** Moved by Williams, seconded by Spagnolo, to update the 2014 legislative platform to advocate for increased massage parlor regulations. Motion carried 5-0.

C3. Discussion of Cucamonga Valley Water District's proposed rate increase for recycled water. (Oral Report)

Bill Wittkopf, Public Works Services Director, presented the staff report. During the discussion, he presented the executive summary of the Recycled Water Rate Summary. The summary indicated that the existing rate structure is not adequate to fund the operations and debt repayment of the Recycled Water System. A meter charge increase of 5% per year for five years is being recommended. Also, the commodity rate is proposed to rise by 3% per year. Also distributed was the estimated annual recycled water cost by Fund.

City Manager John Gillison noted that a joint meeting is being planned with CVWD and indicated that this matter can be discussed further at that time.

In response to Council Member Alexander, it was noted that the estimated increase is \$7,000 per year.

\* \* \* \* \*

## D. ADJOURNMENT

Mayor L. Dennis Michael adjourned the meeting at 4:31 p.m.

Respectfully submitted,

Debra L. McNay, MMC  
Assistant City Clerk/Records Manager

Approved: \* \* \* \* \*

**\* DRAFT \***

June 26, 2014

RANCHO CUCAMONGA  
FIRE PROTECTION DISTRICT, CITY COUNCIL  
SPECIAL MEETING MINUTES

A special meeting of the Rancho Cucamonga Fire Protection District and City Council convened in the Council Chambers of the Civic Center located at 10500 Civic Center Drive, Rancho Cucamonga, California. President/Mayor L. Dennis Michael called the meeting to order at 5:00 p.m.

Present were Board Members/Council Members: Bill Alexander, Marc Steinorth, Diane Williams; Vice President/Mayor Pro Tem Sam Spagnolo and President/Mayor L. Dennis Michael.

Also present were: John Gillison, City Manager; Linda Daniels, Assistant City Manager; Lori Sassoon, Deputy City Manager/Administrative Services; Jeff Bloom, Deputy City Manager/Community and Economic Development; Mark Steuer, City Engineer; Bill Wittkopf, Public Works Services Director; Candyce Burnett, Planning Manager; Robert Karatsu, Library Director; Veronica Fincher, Animal Services Director; Robert Neiuber, Human Resources Director; Nettie Nielsen, Community Services Director; Fire Chief Mike Bell; Jim Frost, City Treasurer; Debra McNay, Records Manager/Assistant City Clerk and Adrian Garcia, Assistant City Clerk.

## B. PUBLIC COMMUNICATIONS

No one was present wishing to address the City Council/Fire Protection District.

### CONSENT CALENDARS:

*The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Fire Board/Council at one time without discussion. Any item may be removed by a Fire Board/Council Member for discussion.*

## C. CONSENT CALENDAR – FIRE PROTECTION DISTRICT

- C1. Approval of the following to be in compliance with Governmental Accounting Standards Board (GASB) Statement No. 54: 1) Updated fund balance policy and 2) a Resolution committing to the level of fiscal reserves for the Rancho Cucamonga Fire Protection District.

RESOLUTION NO. FD 14-011

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT, SAN BERNARDINO COUNTY, CALIFORNIA COMMITTING TO THE LEVEL OF FISCAL RESERVES FOR RANCHO CUCAMONGA FIRE PROTECTION DISTRICT

- C2. Approval of a Resolution adopting Fire District salary schedules for Fiscal Year 2014-15 including a part-time employee benefit summary.

RESOLUTION NO. FD 14-012

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT, RANCHO CUCAMONGA, CALIFORNIA, APPROVING SALARY SCHEDULES FOR FISCAL YEAR 2014-15 INCLUDING A PART-TIME EMPLOYEE BENEFIT SUMMARY

**\* DRAFT \***

MOTION: Moved by Williams, seconded by Steinorth, to approve the staff recommendations in the staff reports. Motion carried 5-0.

## **D. CONSENT CALENDAR – CITY COUNCIL**

- D1. Approval of the following to be in compliance with Governmental Accounting Standards Board (GASB) Statement No. 54: 1) Updated fund balance policy and 2) a Resolution committing to the level of fiscal reserves for the City of Rancho Cucamonga.

### RESOLUTION NO. 14-103

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA COMMITTING TO THE LEVEL OF FISCAL RESERVES FOR THE CITY OF RANCHO CUCAMONGA

- D2. Approval of Capital Improvement Program (CIP) for Fiscal Year 2014/2015.
- D3. Approval of updated City general fund reserve funding goals policy.
- D4. Approval of a Resolution adopting salary schedules for Fiscal Year 2014-15, including a part-time employee benefit summary.

### RESOLUTION NO. 14-104

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING THE SALARY SCHEDULES FOR FISCAL YEAR 2014-15, INCLUDING A PART-TIME EMPLOYEE BENEFIT SUMMARY AND CITY COUNCIL BENEFITS

- D5. Approval of a Resolution adopting a Memorandum of Understanding between the City of Rancho Cucamonga and the Rancho Cucamonga Employees Association for the period 2014-17

### RESOLUTION NO. 14-107

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RANCHO CUCAMONGA AND THE RANCHO CUCAMONGA EMPLOYEES ASSOCIATION RELATIVE TO WAGES, BENEFITS AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2017.

MOTION: Moved by Spagnolo, seconded by Williams, to approve the staff recommendations in the staff reports. Motion carried 5-0.

## **E. CITY MANAGER'S STAFF REPORTS FIRE PROTECTION DISTRICT**

The following items have no legal publication or posting requirements.

**\* DRAFT \***

- E1. Consideration to adopt the Rancho Cucamonga Fire Protection District General Fund preliminary budget in the amount of \$26,700,170 and appropriations limit in the amount of \$32,084,806 for Fiscal Year 2014/2015 and set final approval of final budget for July 16, 2014.

RESOLUTION NO. FD 14-013

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT, SAN BERNARDINO COUNTY, CALIFORNIA, ADOPTING A GENERAL FUND APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014/2015 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

John Gillison, Executive Director, presented the staff report.

MOTION: Moved by Alexander, seconded by Steinorth, to adopt Resolution No. FD 14-013. Motion carried 5-0.

- E2. Consideration of approval of Resolutions adopting a budget in the amount of \$7,159,320 and approving the appropriations limit in the amount of \$12,222,021 for Fiscal Year 2014/15 in Communities Facilities District (CFD) No. 85-1.

RESOLUTION NO. FD 14-014

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING AND ADOPTING A BUDGET FOR MELLO-ROOS COMMUNITY FACILITIES DISTRICT NO. 85-1 FOR FISCAL YEAR 2014/15

RESOLUTION NO. FD 14-015

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT, SAN BERNARDINO COUNTY, CALIFORNIA, ADOPTING AN APPROPRIATIONS LIMIT FOR MELLO-ROOS COMMUNITY FACILITIES DISTRICT NO. 85-1 FOR FISCAL YEAR 2014/15 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

John Gillison, Executive Director, presented the staff report.

MOTION: Moved by Spagnolo, seconded by Williams, to adopt Resolution Nos. FD 14-014 and FD 14-015. Motion carried 5-0.

- E3. Consideration of approval of Resolutions adopting a budget in the amount of \$2,221,520 and approving the appropriations limit in the amount of \$2,924,313 for Fiscal Year 2014/15 in Community Facilities District (CFD) No. 88-1.

RESOLUTION NO. FD 14-016

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, APPROVING AND ADOPTING A BUDGET FOR COMMUNITY FACILITIES DISTRICT NO. 88-1 FOR FISCAL YEAR 2014/15

**\* DRAFT \***

RESOLUTION NO. FD 14-017

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT, SAN BERNARDINO COUNTY, CALIFORNIA, ADOPTING AN APPROPRIATIONS LIMIT FOR COMMUNITY FACILITIES DISTRICT NO. 88-1 FOR FISCAL YEAR 2014/15 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

John Gillison, Executive Director, presented the staff report.

MOTION: Moved by Steinorth, seconded by Williams, to adopt Resolution Nos. FD 14-016 and 14-017. Motion carried 5-0.

**F. CITY MANAGER'S STAFF REPORTS  
CITY COUNCIL**

The following items have no legal publication or posting requirements.

- F1. Consideration of adoption of Fiscal Year 2014/2015 budget and Article XIII B appropriations limit.

RESOLUTION NO. 14-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ADOPTING THE CITY'S FISCAL YEAR 2014/2015 BUDGET

RESOLUTION NO. 14-106

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ESTABLISHING AN APPROPRIATIONS LIMIT PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION FOR FISCAL YEAR 2014/2015

City Manager John Gillison presented the staff report.

MOTION: Moved by Williams, seconded by Spagnolo, to adopt Resolution Nos. 14-105 and 14-106. Motion carried 5-0.

**G. ADJOURNMENT**

Mayor Michael adjourned the meeting at 5:12 p.m.

Respectfully submitted,

Debra L. McNay, MMC  
Assistant City Clerk/Records Manager

Approved: \* \* \* \* \*

**\* DRAFT \***

January 21, 2015

RANCHO CUCAMONGA  
CITY COUNCIL, FIRE PROTECTION DISTRICT, SUCCESSOR AGENCY  
CLOSED SESSION,  
REGULAR MEETINGS MINUTES

**A. CALL TO ORDER**

The Rancho Cucamonga City Council held a regular closed session on Wednesday, January 21, 2015 in the Tapia Room at the Civic Center, 10500 Civic Center Drive, Rancho Cucamonga, California. The meeting was called to order at 5:00 p.m. by Mayor L. Dennis Michael.

Present were Council Members: Bill Alexander, Lynne Kennedy, Diane Williams, Mayor Pro Tem Sam Spagnolo and Mayor L. Dennis Michael.

Also present were: John Gillison, City Manager; City Attorney Jim Markman; Linda Daniels, Assistant City Manager; Lori Sassoon, Deputy City Manager/Administrative Services and Jeff Bloom, Deputy City Manager/Economic and Community Development.

**B. ANNOUNCEMENT OF CLOSED SESSION ITEM**

The following closed session items were considered:

- D1. CONFERENCE WITH PROPERTY NEGOTIATORS PER GOVERNMENT CODE SECTION 54956.8 FOR PROPERTY GENERALLY LOCATED AT 8408 ROCHESTER AVENUE; NEGOTIATING PARTIES: NETTIE NIELSEN, COMMUNITY SERVICES DIRECTOR, CITY OF RANCHO CUCAMONGA; AND BOBBY BRETT, RANCHO BASEBALL, LLC) REGARDING LEASE TERMS. – CITY
- D2. CONFERENCE WITH PROPERTY NEGOTIATORS PER GOVERNMENT CODE SECTION 54956.8 FOR PROPERTY GENERALLY LOCATED AT HERITAGE PARK 5546 BERYL STREET; NEGOTIATING PARTIES NETTIE NIELSEN, COMMUNITY SERVICES DIRECTOR, BILL WITTKOPF, PUBLIC WORKS DIRECTOR, CITY OF RANCHO CUCAMONGA; ALTA LOMA LITTLE LEAGUE; REGARDING LEASE TERMS. – CITY

**C. PUBLIC COMMUNICATIONS ON CLOSED SESSION ITEM(S)**

No public communications were made.

**E. CITY MANAGER ANNOUNCEMENTS**

No discussion or actions were taken.

**F. RECESS**

**CLOSED SESSION TO RECESS TO THE REGULAR FIRE PROTECTION DISTRICT, PUBLIC FINANCING AUTHORITY AND CITY COUNCIL MEETINGS AT 7:00 P.M. IN THE COUNCIL CHAMBERS AT CITY HALL, LOCATED AT 10500 CIVIC CENTER DRIVE, RANCHO CUCAMONGA, CALIFORNIA.**

The closed session recessed at 5:30 p.m. with no action taken.

**\* DRAFT \***

**G. REGULAR MEETING  
CALL TO ORDER – 7:00 P.M.  
COUNCIL CHAMBER**

The meetings of the Rancho Cucamonga Fire Protection District, Successor Agency, Financing Authority and City Council reconvened in the City Council Chamber at the Civic Center, located at 10500 Civic Center Drive, Rancho Cucamonga, California. Mayor L. Dennis Michael called the meeting to order at 7:00 p.m.

Present were Council Members: Bill Alexander, Lynne Kennedy, Diane Williams, Mayor Pro Tem Sam Spagnolo and Mayor L. Dennis Michael.

Also present were: John Gillison, City Manager; Linda Daniels, Assistant City Manager; Jim Markman, City Attorney; Lori Sassoon, Deputy City Manager/Administrative Services; Tamara Layne, Finance Director; Trang Huynh, Building and Safety Services Director; Jeff Bloom, Deputy City Manager/Economic and Community Development; Candyce Burnett, Planning Director; Mark Steuer, Engineering Director/City Engineer; Bill Wittkopf, Public Works Services Director; Nettie Nielsen, Community Services Director; Michelle Perera, Library Services Director; Veronica Fincher, Animal Services Director; Danielle Boldt, Police Chief; Mike Costello, Fire Chief; Janice Reynolds, City Clerk; Jim Frost, City Treasurer; Marie Macias, Interim City Clerk Services Director and Adrian Garcia, Assistant City Clerk.

**H. ANNOUNCEMENTS/PRESENTATIONS**

H1. Presentation of a Proclamation Honoring Congressman Gary Miller for his Service and Commitment to the City of Rancho Cucamonga.

Mayor Michael presented former Congressman Miller with a proclamation in recognition of his dedicated service and commitment to the City.

H2. Presentation of California Municipal Treasurers Association (CMTA) Investment Policy Certification to Treasury Management staff of the City's Finance Department.

Mayor Michael presented the award to Finance Director Tamara Layne.

H3. Announcement of a Green Business Recognition Program Recipient.

Deborah Allen, Management Aide, provided an overview of the Green Business Recognition Program and recognized Program Recipient Jamie Lewis, Southwire. She mentioned that Southwire was committed to achieve zero waste by 2017.

H4. Presentation by Central School District Superintendent Donna Libutti.

Central School District Superintendent Donna Libutti and Assistant Superintendent Eileen Galarze presented a video in commemoration of the School District's 100<sup>th</sup> anniversary. Superintendent Libutti introduced two Board Members, Kathy Thompson and Barbara Rich, and expressed gratitude for the City Council's ongoing support.

**\* DRAFT \***

H5. Introduction of New Chief of Police/Captain Danielle Boldt.

City Manager John Gillison introduced the new Chief of Police/Captain Danielle Boldt. He noted that although she was the "new" Chief of Police/Captain, this was her third assignment in the City of Rancho Cucamonga.

## I. PUBLIC COMMUNICATIONS

- I1. Larry Henderson provided an update on the status of agreement with Heritage Park Equestrian Center.
- I2. Trudy Milne expressed concern with a raccoon problem in her neighborhood for over a year. She provided a packet of information to the Council pertaining to injuries her dog had incurred after being attacked by raccoons.
- I3. Bruce Hecker asked the City Council for assistance in resolving traffic issues in his neighborhood (east of Sapphire) as a result of the Christmas lights and decorations during the holiday season.
- I4. Roger Parsons also spoke about parking, traffic and vandalism problems in his neighborhood (west of Sapphire) during the holiday season.
- I5. Janet Walton offered a prayer to the City Council and the community, and announced that the first Thursday in May would be "National Day of Prayer."
- I6. Ondra Gilbertson spoke about her concerns with the Animal Care and Adoption Center.
- I7. Allison Kreider expressed her concerns with the Animal Care and Adoption Center.
- I8. Susan Keithly spoke about the euthanizing of animals at the Animal Shelter.
- I9. Dana Keithly spoke about her concerns with volunteer hours at the Animal Care and Adoption Center.
- I10. Teresa Akahoshi provided the Council with a copy of the Library's annual calendar, and provided information with respect to upcoming events, accomplishments, etc.
- I11. Loren Smith introduced himself as the Field Representative for Assemblyman Steinorth and invited citizens to stop by their office located on Fourth and Haven.

### CONSENT CALENDARS:

*The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Fire Board/Successor Agency/Authority Board/Council at one time without discussion. Any item may be removed by a Fire Board/Successor Agency/Authority Board/Council Member for discussion.*

## J. CONSENT CALENDAR – FIRE PROTECTION DISTRICT

- J1. Approval of Minutes: December 17, 2014 (Regular Meeting)  
January 7, 2015 (Canceled)

**\* DRAFT \***

J2. Approval of Check Register dated December 10, 2014 through January 13, 2015 for the total of \$1,437,626.55.

J3. Consideration to receive and file current Investment Schedule as of December 31, 2014.

MOTION: Moved by Spagnolo, seconded by Williams, to approve the staff recommendations in the staff reports. Motion carried 5-0.

## **K. CONSENT CALENDAR – SUCCESSOR AGENCY**

K1. Approval of Minutes: December 17, 2014 (Regular Meeting)  
January 7, 2015 (Canceled)

K2. Consideration to approve the attached Letter Agreement memorializing certain dates pertaining to the Purchase and Sale Agreement with WLPX Day Creek, LLC for the Base Line Road and Day Creek Boulevard Property.

MOTION: Moved by Spagnolo, seconded by Kennedy, to approve the staff recommendations in the staff reports. Motion carried 5-0.

## **L. CONSENT CALENDAR – PUBLIC FINANCING AUTHORITY**

L1. Approval of Minutes: December 17, 2014 (Regular Meeting)  
January 7, 2015 (Canceled)

MOTION: Moved by Williams, seconded by Alexander, to approve the minutes. Motion carried 5-0.

## **M. CONSENT CALENDAR – CITY COUNCIL**

M1. Approval of Minutes: December 17, 2014 (Regular Meeting)  
December 17, 2014 (Special Meeting)  
January 7, 2015 (Canceled)

M2. Consideration to approve Check Register dated December 10, 2014 through January 13, 2015 and payroll ending January 13, 2015 for the total of \$8,694,059.94.

M3. Consideration to receive and file current Investment Schedule as of December 31, 2014.

M4. Consideration to adopt the 2015 Legislative Platform.

M5. Consideration to accept the Victoria Gardens Cultural Center – Wall Tile Replacement Project, Contract 14-165 as complete, Release the Faithful Performance Bond; Accept a Maintenance Bond; Release the Labor and Materials Bond; Approve a Resolution authorizing the Public Works Services Director to file a Notice of Completion; Release the Retention 35 days after acceptance and Approve the final contract amount of \$12,985.00.

### RESOLUTION NO. 15-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CA ACCEPTING THE VICTORIA GARDENS CULTURAL CENTER – WALL TILE REPLACEMENT PROJECT, CONTRACT NO. 14-165 AND AUTHORIZING THE FILING OF A NOTICE OF COMPLETION FOR THE WORK

**\* DRAFT \***

- M6. Consideration to approve specifications for the LMD-5 Fence Replacement Project and authorize the City Clerk to advertise the "Notice Inviting Bids", to be funded from account 1135303-5607.

RESOLUTION NO. 15-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA APPROVING PLANS AND SPECIFICATIONS FOR THE LMD-5 FENCE REPLACEMENT PROJECT IN SAID CITY AND AUTHORIZING AND DIRECTING THE CITY CLERK TO ADVERTISE TO RECEIVE BIDS

- M7. Consideration to award a Professional Services Agreement to Alta Planning + Design in the amount of \$59,999 for preparation of a Circulation Master Plan for Bicyclists and Pedestrians to be funded from Account No. 1218107-5300/0-3747.
- M8. Consideration to accept and to allocate \$5,000 grant awarded by the California State Library into Library Revenue Account 1291000-4740/0-3762 and appropriate \$5,000 into expenditure account 1291602-5200/0-3762 for "Programs in a Box" Project.
- M9. Consideration to approve an Improvement Agreement extension for DRC2012-01065, located at 8628 & 8604 Hickory Avenue, submitted by All-State Paper and Metal Recycling Co., Inc.

RESOLUTION NO. 15-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING IMPROVEMENT AGREEMENT EXTENSION AND IMPROVEMENT SECURITY FOR DRC2012-01065

- M10. Consideration to release Maintenance Guarantee Bond No. 7635137 in the amount of \$32,785.88, for the FY 2012/2013 Local Street Pavement Rehabilitation – Slurry Seal of Various Streets project, Contract No. 13-094.
- M11. Consideration to accept the 19th Street Pavement Rehabilitation from Haven Avenue to West City Limits and Hellman Avenue from Base Line Road to 19th Street project, Contract No. 14-199 as complete, release the bonds, accept a Maintenance Bond, authorize the City Engineer to file a Notice of Completion and approve the final contract amount of \$1,293,826.62.

RESOLUTION NO. 15-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ACCEPTING THE 19TH STREET PAVEMENT REHABILITATION FROM HAVEN AVENUE TO WEST CITY LIMITS AND HELLMAN AVENUE FROM BASE LINE ROAD TO 19TH STREET PROJECT, CONTRACT NO. 14-199, AND AUTHORIZING THE FILING OF A NOTICE OF COMPLETION FOR THE WORK

- M12. Consideration to release Maintenance Guarantee Bond for DRC2011-00255, located 13195 Whittram Avenue, submitted by All-State Paper and Metal Recycling Co., Inc.
- M13. Consideration to release Maintenance Guarantee Bond for Tract 18096, located at the south west corner of East Avenue and Via Veneto Drive, submitted by Rancho Victoria Meadows, LLC.
- M14. Consideration of approval of Map, Improvement Agreement and Improvement Security and ordering the Annexation to Landscape Maintenance District No. 1 and Street Lighting Maintenance District Nos. 1 and 2 for Tract Map Number 17433, located on the north side of Church Street east of Archibald Avenue, submitted by Living Water Investment Group, LLC.

**\* DRAFT \***

RESOLUTION NO. 15-005

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING TRACT MAP NUMBER 17433, IMPROVEMENT AGREEMENT AND IMPROVEMENT SECURITY

RESOLUTION NO. 15-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO LANDSCAPE MAINTENANCE DISTRICT NO. 1 (GENERAL CITY) FOR TRACT MAP NUMBER 17433

RESOLUTION NO. 15-007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHTING MAINTENANCE DISTRICT NO. 1 (ARTERIAL STREETS) FOR TRACT MAP NUMBER 17433

RESOLUTION NO. 15-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHTING MAINTENANCE DISTRICT NO. 2 (LOCAL STREETS) FOR TRACT MAP NUMBER 17433

- M15. Consideration to approve a grant agreement with San Bernardino Associated Governments (SANBAG) for AB2766 Mobile Source Reduction Review Committee (MSRC) Signal Synchronization Partnership Program for the integration of ramp traffic signals at three existing freeway interchanges into the City's existing coordinated arterials; to approve allocation of \$124,810 in MSRC Funds to Revenue Account No. 11050004740; to approve appropriation of \$124,810 into Account No. 11052085650/1900105-0; and to approve appropriation of \$228,290 from Account No. 11240003621 (Transportation Fund) into Account No. 11242085650/1900105-0

MOTION: Moved by Kennedy, seconded by Williams, to approve the staff recommendations in the staff reports, with the exception of Item M4, removed for discussion by Alexander. Motion carried 5-0.

Item M4 was removed from the Consent Calendar for discussion by Councilmember Alexander.

MOTION: Moved by Kennedy, seconded by Williams, to approve the staff recommendations in the staff report for Item M4. Motion carried 4-1, Alexander opposed.

## N. CONSENT ORDINANCES

The following Ordinances have been introduced for first reading. Second readings are expected to be routine and non-controversial. The Fire Board, or Council will act upon them at one time without discussion. The City Clerk will read the title. Any item can be removed for discussion by a Board Member, or Council Member.

- N1. ENVIRONMENTAL ASSESSMENT AND ZONING MAP AMENDMENT DRC2014-00126 - COMMERCE CONSTRUCTION COMPANY, LP FOR CSF, INC. - A request to modify the Zoning Map to change the zoning designation from Industrial Park (IP) to General Industrial (GI)

**\* DRAFT \***

in order to construct a 139,983 square foot office/warehouse on a 6.6-acre project site located south of Mission Park Drive between Richmond Place and Buffalo Avenue within the Industrial Park (IP) Development District - APN: 0229-401-06, 07, 08, and 09. Related cases: General Plan Amendment DRC2014-00012 and Development Review DRC2014-0000127. Staff has prepared a Mitigated Negative Declaration of the environmental impacts for consideration.

ORDINANCE NO. 871 (SECOND READING)

A SECOND READING OF ORDINANCE 871 OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING ZONING MAP AMENDMENT DRC2014-00126, A REQUEST TO MODIFY THE ZONING MAP TO CHANGE LAND USE DESIGNATION FROM INDUSTRIAL PARK (IP) TO GENERAL INDUSTRIAL (GI) IN ORDER TO CONSTRUCT A 139,983 SQUARE FOOT OFFICE/WAREHOUSE ON A 6.6-ACRE PROJECT SITE LOCATED SOUTH OF MISSION PARK DRIVE BETWEEN RICHMOND PLACE AND BUFFALO AVENUE WITHIN THE INDUSTRIAL PARK (IP) DEVELOPMENT DISTRICT, AND MAKING FINDINGS IN SUPPORT THEREOF

The Interim City Clerk Services Director read the title of Ordinance No. 871.

MOTION: Moved by Williams, seconded by Spagnolo, to adopt Ordinance No. 871. Motion carried 5-0.

**O. ADVERTISED PUBLIC HEARINGS  
CITY COUNCIL**

**The following items have been advertised and/or posted as public hearings as required by law. The Chair will open the meeting to receive public testimony.**

- O1. Consideration of Public Interest, Convenience and Necessity in granting a Taxicab Service Permit to American Cab.

John Gillison, City Manager, announced that the Applicant had withdrawn the application. There was no action taken.

- O2. Consideration of the removal of an existing marked crosswalk on Highland Avenue approximately 365 feet west of Mayberry Avenue pursuant to California Vehicle Code (CVC) Section 21950.5 as requested by Alta Loma School District.

Jason Welday, Traffic Engineer, presented the staff report.

In response to concerns expressed by the City Council, Mr. Welday informed that staff had planned to place no pedestrian crossing signs at the location of the crosswalk to be removed, and that staff would monitor the crossing; however, he was not sure how long this would be done. He agreed to work with the school. The City Council requested a security gate and directed staff to discuss options and methods to educate students and parents.

Mayor Michael opened the public hearing. With no one wishing to speak, Mayor Michael closed the public hearing.

MOTION: Moved by Spagnolo, seconded by Williams, to approve the staff recommendations in the staff report. Motion carried 5-0.

**\* DRAFT \***

- O3. Consideration of an Extension of Urgency Interim Zoning Ordinance No. 872 for an additional 22 months and 15 days to require a Conditional Use Permit for new Massage Establishments in all zones in which such use is currently permitted.

ORDINANCE NO. 872-A

AN INTERIM ZONING ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, EXTENDING INTERIM ORDINANCE NO. 872, REQUIRING A CONDITIONAL USE PERMIT FOR THE ESTABLISHMENT OF NEW MASSAGE ESTABLISHMENTS IN ALL ZONES IN WHICH SUCH USES ARE PERMITTED BY THE DEVELOPMENT CODE, AND DECLARING THE URGENCY THEREOF

Jennifer Nakamura, Associate Planner, presented the staff report.

Mayor Michael opened the public hearing. With no one wishing to speak, Mayor Michael closed the public hearing.

The Interim City Clerk Services Director read the title of Urgency Ordinance No. 872-A.

MOTION: Moved by Spagnolo, seconded by Williams, to adopt Urgency Ordinance No. 872-A. Motion carried 5-0.

**P. CONTINUED ADVERTISED PUBLIC HEARINGS –CITY COUNCIL**

**This item was Continued from December 17, 2014 City Council Meeting.  
The following item has been advertised and/or posted as a public hearing as required by law.  
The Mayor will open the meeting to receive public testimony.**

- P1. Approval of proposed Fee Amendments for Various City Departments and amending Resolution No. 12-196, 06-142, 07-048, 08-210, 14-191, 79-1, and 99-146.

RESOLUTION NO. 14-223

A RESOLUTION OF THE CITY COUNCIL OF RANCHO CUCAMONGA, CALIFORNIA, ADOPTING AN UPDATED FEE SCHEDULE APPLICABLE TO VARIOUS CITY DEPARTMENTS AND AMENDING RESOLUTIONS NO. 12-196, 06-142, 07-048, 08-210, 14-191, 79-1, AND 99-146.

Heather Bolton, Management Aide, Animal Care and Services, presented the staff report.

Council Member Alexander expressed concern with the increase of fees to take care of animals at the animal center while at the same time dismissing volunteers.

To an inquiry from Mayor Michael, City Manager Gillison explained that the best practice was to set fees to collect the cost of the permit. He added that staff makes every effort to look at the actual costs for providing a service.

Mayor Michael opened the public hearing.

Dana Keithly questioned the increase for adoption fees for animals.

Susan Keithly spoke about pet adoption fees.

An unidentified speaker requested clarification of the pet adoption fees.

**\* DRAFT \***

Mayor Michael closed the public hearing.

MOTION: Moved by Spagnolo, seconded by Williams, to adopt Resolution No. 14-223. Motion carried 4-1, Alexander opposed.

## Q. COUNCIL BUSINESS

The following items have been requested by the City Council for discussion.

Q1. CONSIDERATION OF THE CITY COUNCIL COMMUNITY SERVICES SUBCOMMITTEE'S RECOMMENDATION REGARDING AN APPOINTMENT TO THE RANCHO CUCAMONGA COMMUNITY & ARTS FOUNDATION BOARD OF DIRECTORS.

Mayor Michael announced that he and Mayor Pro Tem Spagnolo serve on the Community Services Subcommittee and recommended the appointment of Scott Haddon to serve a four year term on the Rancho Cucamonga Community & Arts Foundation Board of Directors.

MOTION: Moved by Michael, seconded by Spagnolo, to appoint Scott Haddon to serve a four-year term on the Rancho Cucamonga Community & Arts Foundation Board of Directors. Motion carried 5-0.

Q2. INTER-AGENCY UPDATES (Update by the City Council to the community on the meetings that were attended.)

Council Member Kennedy announced that she would be representing the City on the League's Transportation, Communications and Public Works Policy Committee.

Council Member Williams announced that as the Omnitrans alternate representative, she had attended a workshop on Tuesday, in which there had been discussion regarding possible routes for an express bus in the area. She mentioned that City Manager Gillison had also been present to ensure that the City's desires were heard.

Q3. COUNCIL ANNOUNCEMENTS (Comments to be limited to three minutes per Council Member.)

Council Member Alexander suggested Council Members re-read the report for Item M6 and directed them to page 72 of the report. He stated that the fence was good, that more work was being done in ancillary areas.

Council Member Kennedy acknowledged the Library Director and staff for promoting the Library and its services nationwide, as well as the Friends of the Library. She thanked staff for recruiting new businesses to the City, and encouraged residents to visit the City's website to stay informed and involved. She spoke about the issue of embezzling funds in the City of Pasadena and asked City Manager Gillison to report on the measures taken by Rancho Cucamonga to ensure this would not happen in the City.

City Manager Gillison informed that there was a lack of procedural and internal controls in Pasadena to ensure that all funds were audited on a regular basis. He advised that Rancho Cucamonga funds were audited on a regular basis and that a multiple check process was utilized in different departments. He stated this was a robust process that kicks requests back for the smallest of errors.

Mayor Pro Tem Spagnolo stated that it was ironic to chastise staff in a public forum. He spoke about the need for Council to rely on staff to monitor the situation, as the Council cannot keep up with all bills

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being processed. He stated that staff remains engaged in an effort to ensure that no harm comes to the City, and expressed support for City staff.

Council Member Williams announced that Healthy RC and Rancho Cucamonga Rotary would be sponsoring the annual Grape Stomp Sprint Triathlon and 5k, which would be a lot of fun. She invited interested individuals to visit [greatstomptri.org](http://greatstomptri.org) for additional information. She also spoke about upcoming events sponsored by the Friends of the Pacific Trail, such as a Moonlight Ride on February 3<sup>rd</sup> at 7:45 p.m. and a Fun Ride to the Farmers' Market in Claremont on February 8<sup>th</sup>. She informed that meetings were held on Thursdays at 6:00 p.m.

**R. IDENTIFICATION OF ITEMS FOR NEXT MEETING**

No items were identified.

**S. ADJOURNMENT**

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Marie Macias, MMC  
Interim City Clerk Services Director

Approved: \* \* \* \* \*

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January 22, 2015

CITY OF RANCHO CUCAMONGA  
CITY COUNCIL MINUTES  
FIRE PROTECTION DISTRICT MINUTES

SPECIAL MEETING

**A. CALL TO ORDER**

A special meeting of the Rancho Cucamonga City Council was held on Monday, January 22, 2015, in Celebration Hall at the Rancho Cucamonga Cultural Center located at 12505 Cultural Center Drive, Rancho Cucamonga, California. Mayor L. Dennis Michael called the meeting to order at 9:10 a.m.

Present were Councilmembers: Bill Alexander, Lynne Kennedy, Diane Williams, Mayor Pro Tem Sam Spagnolo and Mayor L. Dennis Michael.

Also present were: John Gillison, City Manager; Jim Markman, City Attorney; Lori Sassoon, Deputy City Manager/Administrative Services; Jeff Bloom, Deputy City Manager/Community and Economic Development; James C. Frost, Treasurer.

Dr. Bill Mathis, facilitator, was also present.

**B. PUBLIC COMMUNICATIONS**

No communication was made from the public.

**C. ITEM(S) OF BUSINESS**

C1. DISCUSSION, CONSIDERATION AND ADOPTION OF CITY COUNCIL GOALS AND CONSENSUS BUILDING – Dr. Bill Mathis, Facilitator

Dr. Bill Mathis, Facilitator, led the discussion on strengthening team relations and consensus building. The theme for the meeting was "Continuing City Progress and Vision."

Following discussion pertaining to the major topics for 2015, discussion ensued regarding the following goals for the City Manager:

1. Internships
2. One major improvement in the Animal Center
3. Program for Employee Development and Morale
4. Future Innovation (public safety; threats to schools)
5. Evolution of Community Improvement Division (Code)

The City Council adopted the following Norms by a majority roll call vote (4-1) Councilmember Alexander abstained:

1. Work as a team, not as individuals against each other. It's time to set politics aside and move into business and visionary mode.
2. Don't speak ill of your Colleagues (Council or Staff) in public; best for City image.
3. Can disagree on issues, but don't personalize.
4. Share opinions and share information with all Council or key staff.
5. Respect best practices even when not satisfied with outcome.
6. Commit to clear communications.
7. Maintain decorum and act in a business-like manner at all times (not just Mayor's responsibility).
8. Personal attacks with staff should be handled in private with the City Manager.

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Recess: The meeting recessed at 11:41 a.m. for lunch.

Reconvene: The meeting reconvened at 12:20 p.m.

Present were Councilmembers: Bill Alexander, Lynne Kennedy, Diane Williams, Mayor Pro Tem Sam Spagnolo and Mayor L. Dennis Michael.

Also present were: John Gillison, City Manager; Jim Markman, City Attorney; Linda Daniels, Assistant City Manager; Lori Sassoon, Deputy City Manager/Administrative Services; Jeff Bloom, Deputy City Manager/Community and Economic Development; Candyce Burnett, Planning Director; Nettie Nielsen, Community Services Director; Mike Costello, Fire Chief; Michelle Perera, Library Director; Mark Steuer, Director Engineering Services/City Engineer; Police Chief Danielle Boldt; Trang Huynh, Building and Safety Services Director; Bill Wittkopf, Public Works Services Director; Veronica Fincher, Animal Services Director; Tamara Layne, Finance Director; Robert Neuber, Human Resources Director; Fabian Villenas, Principal Management Analyst; Erika Lewis-Huntley, Management Analyst II; Francie Palmer, Communication Manager and Marie Macias, Interim City Clerk Services Director.

Dr. Mathis provided a brief overview of the morning session.

City Manager John Gillison provided an update on several projects in the works, noting that a number of these projects would require staff return to Council with a study session to discuss in detail. He mentioned that key themes for the future were how to communicate with the community and ways to leverage technology to use as a force multiplier, as well as how to accomplish this more efficiently. He mentioned that the City's staffing level was still down by 20% and that staff was still doing more with less. From an economic/budget perspective, he noted that the Inland Empire was lagging in comparison to other areas in the State; however, this did not apply to Rancho Cucamonga. He stated that property values were almost up to the pre-recession peak.

#### Public Safety (Police/Fire/Animal Services)

Police Chief Danielle Boldt updated the City Council on the progress of a 2013 goal to conduct a security assessment of City and school facilities, noting that security assessments for all elementary, middle/junior and high school facilities had been completed with recommendations given to the schools and school districts. She mentioned that results were just now coming back. She updated the City Council on a 2010 goal to implement programs to provide security and prevent crime on the Pacific Electric Trail, noting that this goal had been completed and there were now enhanced patrols with Deputy Sheriffs on bicycles, three gem cars had been upgraded and were ready for use, as well as volunteer patrols spending more time on the trails. At Chief Boldt's request, Community Services Director Nettie Nielsen informed that as part of the FY 14/15 budget, the City was implementing a Park Ranger Pilot Program that would provide public safety oversight to the parks, trails and Cucamonga Canyon areas.

Police Chief Danielle Boldt provided the City Council with an update pertaining to a new objective to develop and deploy a traffic dashboard that would allow public safety to identify traffic trends in "relative" real time for a more prompt and appropriate response time. Council Member Alexander inquired and Chief Boldt responded that this was a force multiplier and was still being built. She also reported on another new objective to develop and deploy a transient/homeless/panhandler incident dashboard that allows the appropriate personnel to identify, respond, investigate and document efforts to address the issue. She mentioned that this dashboard was in use already and was working fabulously. She provided an overview of how the dashboard actually works. Council Member Williams inquired about trash pickers and Chief Boldt advised that this could be added to the dashboard. Mayor Pro Tem Spagnolo requested quarterly updates on the progress of this dashboard.

Fire Chief Mike Costello announced that all they do must tie in to the Healthy RC Vision and that all their goals required Team RC. He explained that maximizing technology allows them to maximize what they do and how they respond in order to reduce risk. He reported on the goal to complete construction drawings for a training facility at Jersey Station, noting that the architect was nearing completion of the plans for submittal to the City in April, in order to begin the design review process. He noted that this type of investment would make them a premiere organization. He discussed the benefit of GIS and its positive effect on their service, as well as the relocation of Station 172 and the final location of Station 178. He discussed a new opportunity for a location for Station 178 in the central core of the community at Haven and Spruce. He also updated the City Council regarding a new objective to review the Fire District 2005 Strategic Plan and maintain high levels of standards noting that the Strategic Plan consisted of 52 goals.

Veronica Fincher, Animal Services Director, informed the City Council that goals A3 and A4 were active goals. She noted that staff had identified candidates for the Animal Center Foundation Board, and anticipated the first meeting of the board would be held early this year. She noted that staff was compiling data and statistics and evaluating the community's response

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to a community cat program, to cease euthanizing and work to only spay, neuter and release feral cats. She mentioned that the program began in November, 2014, and has been successful. She advised that staff would provide the City Council with an update on the program in two months.

#### Administrative Services

Tamara Layne, Finance Director, provided an update on Goal A16, to improve the City's credit rating from the current AA to AA+ or AAA. She noted that staff was currently working with a Financial Consultant to develop policies and procedures, and would work with other cities in an effort to not reinvent the wheel. She noted that the City's AA rating had been confirmed. She provided an update on a new goal to review the possibility of an open data technology system that would provide access to the City's budget and financial information in order to promote transparency and public trust. She noted that the program would go live at the end of March 2015.

Lori Sassoon, Deputy City Manager/Administrative Services, updated the City Council on Goal A20, to develop and present a long term financial plan for the fiscal sustainability of the City's special districts. She noted that good efforts had been made and that staff was currently focused on the west side districts' restructuring plan. She advised that staff would be making a presentation to the City Council on February 18<sup>th</sup>. She reported on a new goal to create a Department of Innovation and Technology in order to build on the City's success in GIS and investments in technology. She mentioned that staff was working to accomplish this without increasing the head count, but creating a director position. She also discussed the telephone infrastructure, which is 20 years old, and mentioned that staff was currently going through the process to go out to bid for this project.

Council Member Alexander inquired and Deputy City Manager Sassoon responded that the shelf life for a new telephone system would run between 20 to 25 years. The idea of a Department of Innovation and Technology was well received by the City Council.

#### Community Development

Candyce Burnett, Planning Director, talked about the Homeless Dashboard previously discussed by Police Chief Boldt, noting that the program had been utilized that morning by San Bernardino County Probation Officers. She mentioned this was a County-wide effort, and that Rancho Cucamonga had been referred to as one of the most organized and well run groups in the County. She updated the City Council on Goal A21, to review areas with industrial zoning along arterials for possible rezoning to permit more commercial/office uses. She mentioned that there had been a significant change in industrial users and that there was a need to encourage more retail opportunities. She stated that staff was formulating land use and development standards for improvements to the next Development Code Update in December 2018. In addition, she discussed Goal A25, noting that staff was evaluating opportunities for mixed use villages and districts in conjunction with Development Code amendments. She stated that it had been determined that in order to protect foothills, there was a need to create an additional mechanism and take on a larger scope plan to complete the request for proposals in mid-February. She noted that this was moving forward and July, 2016 had been earmarked as the anticipated completion date. She spoke about Goal A24 to develop standards to address mixed use, high density, Transit Oriented Development and underperforming or underutilized areas, and initiate a Development Code amendment to incorporate new development standards. She mentioned this had been pushed back to the end of 2015 or May, 2016. She briefed the City Council on Goal N9, to develop and release an RFP for a Transit Oriented Development on City/SANBAG property at the Milliken Metrolink Station, noting that the area around the Metrolink was more valuable for a proposed Transit Oriented Development.

Jeff Bloom, Deputy City Manager/Economic and Community Development Services, spoke with regard to Goal A11, to prepare and present to the City Council a long term Economic Development Strategy to optimize the value and contribution of all city and public safety departments and capitalizing on GIS technology to promote the City as the premier business community of the Inland Empire. He noted that the background report had been completed and that staff was currently reviewing a draft strategies report. He stated that in the next few weeks staff would be wrapping up the internal draft for the City Council's review.

Bill Wittkopf, Public Works Services Director, updated the City Council on Goal A27, to replace the Council Chamber infrastructure, noting that this project had been completed, with the exception of problems that occurred at the last City Council meeting, for which he apologized. He updated the City Council on the issues being experienced with the system. He provided an update on Goal A18, to establish a cooperative agreement with Metrolink to allow the City access to Metrolink right-of-way as needed for graffiti removal. He noted that staff continued to work with Metrolink and that SANBAG was in a position to give the City right-of-way to take care of graffiti abatement. Mr. Wittkopf announced that a lot of progress had been made with respect to Goal A14, to complete construction drawings for the redesign of Landscape Maintenance District No. 2, 4R and the Civic Center landscape for water and maintenance efficiency. He mentioned that some of the medians had been re-landscaped and explained "Space by Design" process for re-landscaping.

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Mark Steuer, Director of Engineering Services/City Engineer, discussed Goal A13, to complete the design drawings for a proposed widening of Hellman Avenue at the Metrolink tracks, including a traffic signal at 8<sup>th</sup> Street, and construction of improvements. He mentioned that funding had been lost with the taking of Redevelopment; however, a design had been submitted to Southern California Railroad Authority (SCRRA) for their approval. He mentioned that the City and SCRRA had applied for a grant from the Trade Corridors Improvement Fund which is necessary in order to fund the project. He stated that SCRRA is awaiting notification of grant funding prior to completing approval of the plans. He provided an update on Goal A15 to explore the feasibility of purchasing 17,000 existing City street lights from SCE. He noted that in July, 2014, the City had provided funding to SCE for them to prepare a study, which has not been done. He noted that if SCE provides the field analysis by February 2015, staff anticipates that a final cost and recommendation could be ready by the second quarter in 2015.

Trang Huynh, Building and Safety Services Director, spoke about his 2014 goal to provide training in damage assessment in the event of a major disaster, and reported that training had been conducted in October 2014, with almost thirty individuals from different departments having passed the exam and certified in damage assessment. He added that he would like to provide follow-up training this year as a refresher. He provided an update on a new goal to update the Community Development and Fire District's plan check and inspection fees to ensure cost recovery and present the information to Council for their consideration, as well as a goal to implement an E-Plan process for the majority of construction projects in order to streamline and coordinate the permit process with applicants more effectively.

Recess: The meeting recessed at 2:07 p.m.

Reconvene: The meeting reconvened at 2:20 p.m.

Michelle Perera, Library Director, presented a new goal to complete construction drawings, finalize construction timeframe, operations budget, and plan of service, in order to begin the bid process for construction of Phase I of the second floor of the Library.

Nettie Nielsen, Community Services Director, provided an update to Goal A10 to develop a plan for enhancements to the Cultural Center Courtyard, noting that Victoria Gardens was not ready to begin discussion for their North Main Street renovations. She stated that staff hopes to begin discussions in the first quarter of 2015. With respect to Goal A12 to negotiate updated joint use agreements with the elementary school districts, she informed that Central and Cucamonga School Districts had requested a Memorandum of Understanding in lieu of a Joint Use Agreement and that staff was currently working on this. She reported on the status of Goal A8 (N5) Southwest Park, noting that this was on schedule, refining the conceptual plan and paying close attention to long term maintenance. She said that the Parks and Recreation Commission was scheduled to discuss potential names in February and that construction drawings would start in April for completion by September 2015. She stated that staff was in close contact with the State to ensure all paperwork was completed appropriately. She provided an update on Goal A9 (N6) Family Sports Center, noting that the lease was scheduled to expire in December, 2017. She mentioned that staff and architects were completing an analysis of two potential sites for a City-owned gym, Central Park and the Epicenter Lot G, and that staff would get back to Council in a few months. She added that this was a long term, multi-year goal.

The Mayor inquired and Ms. Nielsen responded that funding for the Central Park design came from this fiscal year budget and that the Park Master Plan would be reviewed towards the end of next year. She confirmed that the City would always rely on schools for use of gymnasiums.

#### City Manager's Office/City Clerk

Linda Daniels, Assistant City Manager, reported that the City was currently working with Behr Communications to develop a Healthy Rancho Cucamonga Communications Plan (Goal A19) and that the City had recently been notified by SCAG that they were ready to move forward to fund the City's Sustainability Action Plan. She mentioned that the City had received a grant in the amount of \$150,000 from SCAG and anticipated that a consultant would be selected by April, 2015. She reported on Goal A26, noting that the Board of Supervisors had taken action in October, 2014, and the City Council had expressed support to offer property tax relief for seniors and disabled moving into or within San Bernardino County.

She reported on Goal N4, to explore feasibility of additional measures that would allow the Police Department to limit pedestrian access during the Thoroughbred holiday lights display; Goal N7, to develop a Public Art Master Plan to consider how significant art pieces can be incorporated into future public and private development, to include funding options for both art installation and long-term maintenance. She mentioned that staff was looking at the Cities of Claremont and Brea and would be working collaboratively with Planning. She added that there was no formal policy at present.

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She updated the Council on Goal N10 to develop a citywide performance measurement program that communicates service and program goals and objectives and reports progress to the public through an interactive, online dashboard website. She stated that this would begin with a pilot program with Police and Fire and hoped to complete this goal by December, 2015. She provided information regarding Goal N14, to develop a system to incorporate Health Impact Assessment tool(s) to measure and evaluate health impact of policies, programs, plans, strategies, and initiatives citywide. She updated the Council on Goal N17, to initiate discussions with the Friends of the PE Trail to determine their interest in partnering on a long term relationship with the City to improve the Etiwanda Train Depot as an event venue and a trail head for the PE Trail, noting that there were structural issues and ADA requirements that had to be met. She also provided an update on Goal N18, to explore the feasibility of entering into a large solar procurement for the installation of solar photovoltaic system at five identified city facilities and develop a financing plan to pay for the installation.

Council Member Kennedy commended staff and stated that the level of excellence was shown in the work they have done and the plans that they have for the future. She thanked staff for their hard work.

Mayor Pro Tem Spagnolo indicated that it had been a productive day. He echoed comments made by Councilmember Kennedy. He also thanked City Attorney Markman for keeping the City out of trouble.

Council Member Williams announced that this had been the best team building session she had experienced. She stated that goals were very refreshing and that she was very excited for the next few years.

Council Member Alexander stated that he had enjoyed the afternoon session more than the morning session. He commended staff, but indicated that he was still disappointed with the lack of keeping commitment to the development of Central Park. He enjoyed the technology presentations.

Mayor Michael stated that he believed in his heart that the City's Management Team was the strongest he has seen in the history of the City. He applauded staff for their efforts.

Mayor Michael reported that he had attended a meeting on behalf of the League of California Cities in Austin, Texas, where he had seen the "In God We Trust" logo. He asked staff to look into this and provide the City Council with some designs for future consideration to place the logo alongside the City Seal in the Council Chambers.

It was moved by Council Member Williams, seconded by Council Member Kennedy, and carried by a 5-0 vote to adopt the goals as presented, including the five goals presented by the City Manager.

## D. ADJOURNMENT

The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Marie Macias, MMC  
Interim City Clerk Services Director

Approved: \*\*\*\*\*

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**CITY OF RANCHO CUCAMONGA  
AND  
RANCHO CUCAMONGA FIRE PROTECTION DISTRICT**

**Agenda Check Register**

1/14/2015 through 1/27/2015

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>City</u>	<u>Fire</u>	<u>Amount</u>
AP 00354520	01/14/2015	ACEY DECY EQUIPMENT INC.	139.29	0.00	139.29
AP 00354521	01/14/2015	ADVANCED CHEMICAL TRANSPORT	1,183.50	0.00	1,183.50
AP 00354522	01/14/2015	AEF SYSTEMS CONSULTING INC	7,612.50	0.00	7,612.50
AP 00354523	01/14/2015	AHMED, NAILA	595.00	0.00	595.00
AP 00354524	01/14/2015	ALL CITIES TOOLS	0.00	275.00	275.00
AP 00354525	01/14/2015	ALL CITY MANAGEMENT SERVICES INC.	30,170.90	0.00	30,170.90
AP 00354526	01/14/2015	ALL SURFACE ROOFING & WATERPROOFING INC	50,788.90	0.00	50,788.90
AP 00354527	01/14/2015	ALLIANT INSURANCE SERVICES INC.	5,121.00	0.00	5,121.00
AP 00354528	01/14/2015	ALTEC INDUSTRIES INC	126,582.60	0.00	126,582.60
AP 00354529	01/14/2015	AMTECH ELEVATOR SERVICES	223.71	0.00	223.71
AP 00354530	01/14/2015	ARROW TRAILER SUPPLIES INC	86.18	0.00	86.18
AP 00354531	01/14/2015	AUFBAU CORPORATION	23,925.00	0.00	23,925.00
AP 00354532	01/14/2015	BERDIJO, ARLENE	86.00	0.00	86.00
AP 00354533	01/14/2015	BOUND TREE MEDICAL LLC.	0.00	3,252.58	3,252.58
AP 00354534	01/14/2015	BURTON, MICHELLE	107.79	0.00	107.79
AP 00354535	01/14/2015	CAMP FIRE ISCC	5,900.00	0.00	5,900.00
AP 00354536	01/14/2015	CAPITAL ONE COMMERCIAL	0.00	237.94	237.94
AP 00354537	01/14/2015	CCS ORANGE COUNTY JANITORIAL INC.	750.00	0.00	750.00
AP 00354538	01/14/2015	CDW-G	3,761.28	584.43	4,345.71 ***
AP 00354539	01/14/2015	CHAMPION AWARDS AND SPECIALTIES	58.32	0.00	58.32
AP 00354540	01/14/2015	CLAYTON, JANICE	148.89	0.00	148.89
AP 00354541	01/14/2015	CLEAR COAST CONSTRUCTION	6,076.20	0.00	6,076.20
AP 00354542	01/14/2015	CLEMENT COMMUNICATIONS INC	172.37	0.00	172.37
AP 00354543	01/14/2015	COMMUNICATION BRIEFINGS	139.00	0.00	139.00
AP 00354544	01/14/2015	CPRS DISTRICT XIII	105.00	0.00	105.00
AP 00354545	01/14/2015	CQ PRODUCTIONS	4,100.00	0.00	4,100.00
AP 00354546	01/14/2015	CROP PRODUCTION SERVICES INC	1,212.17	0.00	1,212.17
AP 00354547	01/14/2015	CROSSFIT INC.	0.00	1,000.00	1,000.00
AP 00354548	01/14/2015	DURKEL, CAROL	62.72	0.00	62.72
AP 00354549	01/14/2015	EMBROIDME	123.34	0.00	123.34
AP 00354550	01/14/2015	EMPIRE ECONOMICS INC	12,000.00	0.00	12,000.00
AP 00354551	01/14/2015	EN POINTE TECHNOLOGIES SALES INC	30,994.65	0.00	30,994.65
AP 00354552	01/14/2015	ENVIRONMENTAL RECOVERY SERVICES INC.	2,524.35	0.00	2,524.35
AP 00354553	01/14/2015	EXPERIAN	52.00	0.00	52.00
AP 00354554	01/14/2015	FAILSAFE TESTING	0.00	276.65	276.65
AP 00354555	01/14/2015	FLEET SERVICES INC.	0.00	810.76	810.76
AP 00354556	01/14/2015	FLEETPRIDE	0.00	288.27	288.27
AP 00354557	01/14/2015	FREIGHTLINER OF ARIZONA	0.00	37,813.60	37,813.60
AP 00354558	01/14/2015	GALE/CENGAGE LEARNING	61.98	0.00	61.98
AP 00354559	01/14/2015	GAYED, MARIAN	86.00	0.00	86.00
AP 00354560	01/14/2015	GEOGRAPHICS	33,087.80	0.00	33,087.80
AP 00354561	01/14/2015	GRAINGER	413.62	1,395.61	1,809.23 ***
AP 00354562	01/14/2015	GROVE LUMBER	281.63	0.00	281.63
AP 00354563	01/14/2015	HERITAGE EDUCATION GROUP	514.00	0.00	514.00
AP 00354564	01/14/2015	HI WAY SAFETY INC	118.52	0.00	118.52
AP 00354565	01/14/2015	HOME DEPOT CREDIT SERVICES 645	340.05	0.00	340.05
AP 00354566	01/14/2015	HOUSE OF RUTH	767.00	0.00	767.00

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**CITY OF RANCHO CUCAMONGA  
AND  
RANCHO CUCAMONGA FIRE PROTECTION DISTRICT**

**Agenda Check Register**

1/14/2015 through 1/27/2015

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>City</u>	<u>Fire</u>	<u>Amount</u>
AP 00354567	01/14/2015	HOYT LUMBER CO., SM	0.00	5.81	5.81
AP 00354568	01/14/2015	HUNTINGTON COURT REPORTERS & TRANSCRIPTION	2,440.00	0.00	2,440.00
AP 00354569	01/14/2015	INLAND VALLEY DAILY BULLETIN	363.25	0.00	363.25
AP 00354570	01/14/2015	INTEGRITY DOOR & HARDWARE INC	397.51	0.00	397.51
AP 00354571	01/14/2015	INTERMEDIZ CORPORATION	0.00	1,943.00	1,943.00
AP 00354572	01/14/2015	IRON MOUNTAIN OSDP	807.97	0.00	807.97
AP 00354573	01/14/2015	JDC INC	66,860.00	0.00	66,860.00
AP 00354574	01/14/2015	JOHN DEERE LANDSCAPES	2,288.55	0.00	2,288.55
AP 00354575	01/14/2015	JOHNSON EQUIPMENT COMPANY	0.00	3,102.80	3,102.80
AP 00354576	01/14/2015	JONES AND MAYER, LAW OFFICES OF	5,446.74	0.00	5,446.74
AP 00354577	01/14/2015	JRC HOUSING	6,381.00	0.00	6,381.00
AP 00354578	01/14/2015	KENWORTHY, MR WILLIAM	100.00	0.00	100.00
AP 00354579	01/14/2015	KETTLE CREEK CORP	11,373.69	0.00	11,373.69
AP 00354580	01/14/2015	KLAUS AND SONS	225.00	0.00	225.00
AP 00354581	01/14/2015	LINDA RYAN REPORTING	2,326.75	0.00	2,326.75
AP 00354583	01/14/2015	LOWES COMPANIES INC.	4,497.54	228.35	4,725.89 ***
AP 00354584	01/14/2015	LU'S LIGHTHOUSE INC	0.00	18.66	18.66
AP 00354585	01/14/2015	MARIPOSA LANDSCAPES INC	5,738.24	0.00	5,738.24
AP 00354586	01/14/2015	MARK CHRISTOPHER INC	21.36	566.88	588.24 ***
AP 00354587	01/14/2015	MARTINEZ TOWING	45.00	0.00	45.00
AP 00354588	01/14/2015	MARTINEZ, ANA	394.20	0.00	394.20
AP 00354589	01/14/2015	MCKINLEY ELEVATOR CORP	250.00	0.00	250.00
AP 00354590	01/14/2015	MCMASTER CARR SUPPLY COMPANY	0.00	510.41	510.41
AP 00354591	01/14/2015	MCMULLEN, CAROLYN	27.98	0.00	27.98
AP 00354592	01/14/2015	MEDLEY FIRE PROTECTION INC	0.00	4,177.44	4,177.44
AP 00354593	01/14/2015	MIDWEST TAPE	531.74	0.00	531.74
AP 00354594	01/14/2015	MIJAC ALARM COMPANY	170.00	2,454.00	2,624.00 ***
AP 00354595	01/14/2015	MOORE, TANIA M	188.50	0.00	188.50
AP 00354596	01/14/2015	MORENO VALLEY, CITY OF	1,721.98	0.00	1,721.98
AP 00354597	01/14/2015	MOTHER GOOSSE ON THE LOOSE LLC	80.00	0.00	80.00
AP 00354598	01/14/2015	MOUNTAIN VIEW SMALL ENG REPAIR	142.67	0.00	142.67
AP 00354599	01/14/2015	MUNICIPAL CODE CORPORATION	6,450.13	0.00	6,450.13
AP 00354600	01/14/2015	N F P A	0.00	165.00	165.00
AP 00354601	01/14/2015	NAPA AUTO PARTS	50.53	47.50	98.03 ***
AP 00354602	01/14/2015	NATIONAL DATA & SURVEYING SERVICES	2,401.00	0.00	2,401.00
AP 00354603	01/14/2015	NATIONAL PEN CORPORATION	316.59	0.00	316.59
AP 00354604	01/14/2015	NATIONAL TRUST FOR HISTORIC PRESERVATION	250.00	0.00	250.00
AP 00354605	01/14/2015	NPI PRODUCTION SERVICES INC	38,700.00	0.00	38,700.00
AP 00354606	01/14/2015	OCCUPATIONAL HEALTH CTRS OF CA	1,307.00	0.00	1,307.00
AP 00354607	01/14/2015	OCLC INC	50.45	0.00	50.45
AP 00354608	01/14/2015	OFFICE DEPOT	1,208.29	64.74	1,273.03 ***
AP 00354609	01/14/2015	ORIOLI, NICK	86.00	0.00	86.00
AP 00354610	01/14/2015	PACIFIC ADVANCED CIVIL ENGINEERING	16,625.05	0.00	16,625.05
AP 00354611	01/14/2015	PACIFIC UTILITY INSTALLATION INC	17,167.25	0.00	17,167.25
AP 00354612	01/14/2015	PATTON SALES CORP	0.00	68.21	68.21
AP 00354613	01/14/2015	PELAYO-LOZADA, LESSA	15.22	0.00	15.22
AP 00354614	01/14/2015	PENNSAVER USA PUBLISHING LLC	977.68	0.00	977.68

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AP 00354615	01/14/2015	PEP BOYS	602.43	0.00	602.43
AP 00354616	01/14/2015	PERPETUAL STORAGE INC	3,344.70	0.00	3,344.70
AP 00354617	01/14/2015	PINEDA, MONICA	250.00	0.00	250.00
AP 00354618	01/14/2015	PORAC	130.00	0.00	130.00
AP 00354619	01/14/2015	PORAC LEGAL DEFENSE FUND	175.50	0.00	175.50
AP 00354620	01/14/2015	PREMIER WORLD DISCOVERY LLC	9,297.00	0.00	9,297.00
AP 00354621	01/14/2015	PRIDE LAUNDRY SYSTEMS INC	52.64	0.00	52.64
AP 00354622	01/14/2015	PRISTINE UNIFORMS LLC	0.00	453.56	453.56
AP 00354623	01/14/2015	R AND R AUTOMOTIVE	3,315.79	0.00	3,315.79
AP 00354624	01/14/2015	RC PHOTOGRAPHY	297.00	0.00	297.00
AP 00354625	01/14/2015	REHABWEST INC	356.06	0.00	356.06
AP 00354626	01/14/2015	RICHARDS WATSON AND GERSHON	520.00	0.00	520.00
AP 00354627	01/14/2015	ROBINSON, RANE	23.52	0.00	23.52
AP 00354628	01/14/2015	SAN BERNARDINO & RIVERSIDE COUNTIES FIRE EQU	0.00	180.00	180.00
AP 00354629	01/14/2015	SC FUELS	33,833.08	7,910.58	41,743.66 ***
AP 00354630	01/14/2015	SCCCA	120.00	0.00	120.00
AP 00354631	01/14/2015	SESAC INC	1,707.00	0.00	1,707.00
AP 00354632	01/14/2015	SIEMENS INDUSTRY INC	1,471.78	0.00	1,471.78
AP 00354633	01/14/2015	SIGMANET	8,800.00	0.00	8,800.00
AP 00354634	01/14/2015	SMITH, JENNIFER L	500.00	0.00	500.00
AP 00354635	01/14/2015	SO CALIF GAS COMPANY	5,511.89	320.45	5,832.34 ***
AP 00354636	01/14/2015	SOCIAL VOCATIONAL SERVICES	3,080.00	0.00	3,080.00
AP 00354642	01/14/2015	SOUTHERN CALIFORNIA EDISON	46,770.73	2,131.29	48,902.02 ***
AP 00354643	01/14/2015	SOUTHLAND FARMERS MARKET ASSOC INC	2,053.00	0.00	2,053.00
AP 00354644	01/14/2015	STOFA, JOSEPH	525.29	0.00	525.29
AP 00354645	01/14/2015	STOVER SEED COMPANY	3,132.00	0.00	3,132.00
AP 00354646	01/14/2015	TERMINIX PROCESSING CENTER	0.00	399.00	399.00
AP 00354647	01/14/2015	THE FELDMAN AGENCY INC	500.00	0.00	500.00
AP 00354648	01/14/2015	TREADWELL, CAROL	76.00	0.00	76.00
AP 00354649	01/14/2015	U.S. BANK PARS ACCT #6746022500	16,424.04	0.00	16,424.04
AP 00354650	01/14/2015	U.S. BANK PARS ACCT #6746022500	958.33	0.00	958.33
AP 00354651	01/14/2015	UNDERGROUND SVC ALERT OF SO CAL	388.50	0.00	388.50
AP 00354652	01/14/2015	UNITED PACIFIC SERVICES INC	90,803.00	0.00	90,803.00
AP 00354653	01/14/2015	UNITED ROTARY BRUSH CORPORATION	1,208.08	0.00	1,208.08
AP 00354654	01/14/2015	UPS	508.11	0.00	508.11
AP 00354655	01/14/2015	US POSTMASTER	1,496.00	0.00	1,496.00
AP 00354656	01/14/2015	UTILIQUEST	1,489.30	0.00	1,489.30
AP 00354657	01/14/2015	VALLEY POWER SYSTEMS INC	0.00	51.76	51.76
AP 00354659	01/14/2015	VERIZON CALIFORNIA	6,621.02	413.50	7,034.52 ***
AP 00354660	01/14/2015	VERIZON WIRELESS - LA	3,656.50	0.00	3,656.50
AP 00354661	01/14/2015	VILLAGE NURSERIES WHOLESAL LP	251.50	0.00	251.50
AP 00354662	01/14/2015	VIVERAE INC	1,517.90	0.00	1,517.90
AP 00354663	01/14/2015	WALTERS WHOLESAL ELECTRIC CO	233.53	93.30	326.83 ***
AP 00354664	01/14/2015	WAXIE SANITARY SUPPLY	3,361.22	2,992.60	6,353.82 ***
AP 00354665	01/14/2015	WENGER, JEFF A.	0.00	60.00	60.00
AP 00354666	01/14/2015	WHITEHEAD, LINDA	87.36	0.00	87.36
AP 00354667	01/14/2015	WINZER CORPORATION	421.16	0.00	421.16

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AP 00354668	01/15/2015	ABC LOCKSMITHS	148.70	160.52	309.22 ***
AP 00354669	01/15/2015	AIRGAS USA LLC	0.00	1,719.75	1,719.75
AP 00354670	01/15/2015	AUTO BODY 2000	2,838.85	0.00	2,838.85
AP 00354671	01/15/2015	BIBLIOTHECA ITG	290.00	0.00	290.00
AP 00354677	01/15/2015	BRODART BOOKS	18,683.47	0.00	18,683.47
AP 00354678	01/15/2015	CALSENSE	819.68	0.00	819.68
AP 00354679	01/15/2015	COMP U ZONE	339.94	0.00	339.94
AP 00354683	01/15/2015	CUCAMONGA VALLEY WATER DISTRICT	57,522.58	812.18	58,334.76 ***
AP 00354684	01/15/2015	DUNN EDWARDS CORPORATION	540.83	43.17	584.00 ***
AP 00354685	01/15/2015	EMCOR SERVICE	36,068.70	0.00	36,068.70
AP 00354686	01/15/2015	EWING IRRIGATION PRODUCTS	182.69	0.00	182.69
AP 00354687	01/15/2015	HOLLIDAY ROCK CO INC	3,372.79	0.00	3,372.79
AP 00354688	01/15/2015	HYDRO SCAPE PRODUCTS INC	302.29	0.00	302.29
AP 00354689	01/15/2015	INLAND VALLEY DAILY BULLETIN	5,446.16	0.00	5,446.16
AP 00354690	01/15/2015	INTERSTATE BATTERIES	998.62	94.38	1,093.00 ***
AP 00354691	01/15/2015	INTERSTATE BATTERIES	0.00	83.92	83.92
AP 00354692	01/15/2015	KME FIRE APPARATUS	0.00	3,978.82	3,978.82
AP 00354693	01/15/2015	LIMS AUTO INC	546.68	0.00	546.68
AP 00354694	01/15/2015	NEC CORPORATION OF AMERICA	7,201.15	0.00	7,201.15
AP 00354695	01/15/2015	ORKIN PEST CONTROL	1,620.66	0.00	1,620.66
AP 00354696	01/15/2015	TARGET SPECIALTY PRODUCTS	1,427.51	0.00	1,427.51
AP 00354697	01/15/2015	TRUGREEN LANDCARE	52,001.79	0.00	52,001.79
AP 00354698	01/15/2015	UNIFIRST UNIFORM SERVICE	0.00	518.14	518.14
AP 00354699	01/15/2015	VISTA PAINT	990.99	0.00	990.99
AP 00354700	01/21/2015	ACEY DECY EQUIPMENT INC.	52.47	0.00	52.47
AP 00354701	01/21/2015	ACOSTA, THOMAS	48.72	0.00	48.72
AP 00354702	01/21/2015	AFLAC GROUP INSURANCE	79.40	0.00	79.40
AP 00354703	01/21/2015	AGENCY FOR THE PERFORMING ARTS INC.	5,000.00	0.00	5,000.00
AP 00354704	01/21/2015	ALLIED STORAGE CONTAINERS	0.00	329.40	329.40
AP 00354705	01/21/2015	ALPHAGRAPHICS	684.34	0.00	684.34
AP 00354706	01/21/2015	AMERICAN SCALE CO INC	0.00	205.50	205.50
AP 00354707	01/21/2015	AMTECH ELEVATOR SERVICES	281.07	0.00	281.07
AP 00354708	01/21/2015	ANGEL FLOREZ & JDC INC. GENERAL ENG.	6,400.00	0.00	6,400.00
AP 00354709	01/21/2015	ASSOCIATED POWER INC	296.49	0.00	296.49
AP 00354710	01/21/2015	AUFBAU CORPORATION	67,508.00	0.00	67,508.00
AP 00354711	01/21/2015	BANK OF AMERICA MERRILL LYNCH	0.00	624,430.60	624,430.60
AP 00354712	01/21/2015	BEYOND CAKE	204.95	0.00	204.95
AP 00354713	01/21/2015	BODY SHOP, THE	1,767.38	0.00	1,767.38
AP 00354714	01/21/2015	BOOT BARN INC.	307.58	0.00	307.58
AP 00354715	01/21/2015	CACEO	150.00	0.00	150.00
AP 00354716	01/21/2015	CAL PERS LONG TERM CARE	309.52	0.00	309.52
AP 00354717	01/21/2015	CAL-STATE RENT A FENCE INC	1,965.00	0.00	1,965.00
AP 00354718	01/21/2015	CALIFORNIA BARRICADE	533.00	0.00	533.00
AP 00354719	01/21/2015	CALIFORNIA DREAMIN'	53.00	0.00	53.00
AP 00354720	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	25.00	0.00	25.00
AP 00354721	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	259.50	0.00	259.50
AP 00354722	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	186.75	0.00	186.75

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AP 00354723	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	50.00	0.00	50.00
AP 00354724	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	55.00	0.00	55.00
AP 00354725	01/21/2015	CALPERS	91,488.12	6,540.00	98,028.12 ***
AP 00354726	01/21/2015	CAPITAL ONE COMMERCIAL	1,062.51	0.00	1,062.51
AP 00354727	01/21/2015	CASTENEDA, BLAS	76.00	0.00	76.00
AP 00354728	01/21/2015	CBIZ ACCOUNTING TAX & ADVISORY OF ORANGE CC	1,100.00	0.00	1,100.00
AP 00354729	01/21/2015	CCAC	200.00	0.00	200.00
AP 00354730	01/21/2015	CCS ORANGE COUNTY JANITORIAL INC.	35,563.17	931.85	36,495.02 ***
AP 00354731	01/21/2015	CERTIFIED TOWING	200.00	0.00	200.00
AP 00354732	01/21/2015	CHARTER COMMUNICATIONS	328.78	1,229.41	1,558.19 ***
AP 00354733	01/21/2015	CITYGATE ASSOCIATES LLC	1,968.75	0.00	1,968.75
AP 00354734	01/21/2015	CLEAR COAST CONSTRUCTION	0.00	565.00	565.00
AP 00354735	01/21/2015	CLEARWATER GRAPHICS INC	2,143.07	0.00	2,143.07
AP 00354736	01/21/2015	CLEMENTS, CATHY	264.40	0.00	264.40
AP 00354737	01/21/2015	CLIMATEC LLC	415.00	0.00	415.00
AP 00354738	01/21/2015	CONCEPT POWDER COATING	145.00	0.00	145.00
AP 00354739	01/21/2015	CONFIRE JPA	0.00	88,777.63	88,777.63
AP 00354740	01/21/2015	CONVERSE CONSULTANTS	611.14	0.00	611.14
AP 00354741	01/21/2015	CRAFCO INC	767.45	0.00	767.45
AP 00354742	01/21/2015	CUCAMONGA VALLEY WATER DISTRICT	348.83	0.00	348.83
AP 00354743	01/21/2015	D AND K CONCRETE COMPANY	955.44	0.00	955.44
AP 00354744	01/21/2015	DANIELS TIRE SERVICE	0.00	68.00	68.00
AP 00354745	01/21/2015	DATA ARC LLC	8,010.05	0.00	8,010.05
AP 00354746	01/21/2015	DeCOUDREAU, ALTON H.	3,900.00	0.00	3,900.00
AP 00354747	01/21/2015	DEER CREEK CAR WASH	209.50	0.00	209.50
AP 00354748	01/21/2015	DELTA DENTAL	1,633.20	0.00	1,633.20
AP 00354749	01/21/2015	DEMCO INC	66.26	0.00	66.26
AP 00354750	01/21/2015	DEPARTMENT OF HOUSING AND COMMUNITY DEVEI	3,150.00	0.00	3,150.00
AP 00354751	01/21/2015	DIAMOND ENVIRONMENTAL SERVICES	249.39	0.00	249.39
AP 00354752	01/21/2015	DLIMAGING	836.76	0.00	836.76
AP 00354753	01/21/2015	DOG WASTE DEPOT	758.16	0.00	758.16
AP 00354754	01/21/2015	EIGHTH AVENUE ENTERPRISE LLC	3,102.26	0.00	3,102.26
AP 00354755	01/21/2015	ENVIRONMENTAL RECOVERY SERVICES INC.	2,538.26	0.00	2,538.26
AP 00354756	01/21/2015	ETIWANDA SCHOOL DISTRICT	100.00	0.00	100.00
AP 00354757	01/21/2015	FEDERAL EXPRESS CORP	174.01	0.00	174.01
AP 00354758	01/21/2015	FOOT SOLUTIONS	185.43	0.00	185.43
AP 00354759	01/21/2015	GIRARD, RYAN	116.93	0.00	116.93
AP 00354760	01/21/2015	GLOBALSTAR	74.34	0.00	74.34
AP 00354761	01/21/2015	GONZALES, ANTOINETTE	39.20	0.00	39.20
AP 00354762	01/21/2015	GRACIANO, TAMMIE	0.00	130.00	130.00
AP 00354763	01/21/2015	GRAINGER	170.11	3,095.95	3,266.06 ***
AP 00354764	01/21/2015	GRAPHICS FACTORY INC.	806.60	0.00	806.60
AP 00354765	01/21/2015	GREAT DAY TOURING INC.	18,600.00	0.00	18,600.00
AP 00354766	01/21/2015	GRIBBIN, BRITTANIE	96.00	0.00	96.00
AP 00354767	01/21/2015	GT ENGINEERING	0.00	1,180.35	1,180.35
AP 00354768	01/21/2015	GUERRERO, NATHAN	500.00	0.00	500.00
AP 00354769	01/21/2015	HANSHAW, DIANE	11.76	0.00	11.76

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AP 00354770	01/21/2015	HERITAGE EDUCATION GROUP	344.00	0.00	344.00
AP 00354771	01/21/2015	HERMAN WEISSKER INC	362,392.91	0.00	362,392.91
AP 00354772	01/21/2015	HINDERLITER DE LLAMAS AND ASSOCIATES	22,670.64	0.00	22,670.64
AP 00354773	01/21/2015	HMC ARCHITECTS	0.00	96,074.36	96,074.36
AP 00354774	01/21/2015	HOLLOWAY, JACK	0.00	260.00	260.00
AP 00354775	01/21/2015	HOYT LUMBER CO., SM	0.00	12.32	12.32
AP 00354776	01/21/2015	INLAND FAIR HOUSING AND MEDIATION BOARD	1,356.01	0.00	1,356.01
AP 00354777	01/21/2015	INLAND PRESORT & MAILING SERVICES	123.71	0.00	123.71
AP 00354778	01/21/2015	INLAND VALLEY COUNCIL OF CHURCHES	1,325.00	0.00	1,325.00
AP 00354779	01/21/2015	INLAND VALLEY DAILY BULLETIN	135.26	0.00	135.26
AP 00354780	01/21/2015	IRON MOUNTAIN OSDP	774.41	0.00	774.41
AP 00354781	01/21/2015	JANDI ENTERPRISES INC	1,000.00	0.00	1,000.00
AP 00354782	01/21/2015	JEFFREY SCOTT FINE MAGNETICS	15.47	0.00	15.47
AP 00354783	01/21/2015	JOHN BURR CYCLES INC	1,449.68	0.00	1,449.68
AP 00354784	01/21/2015	KAISER FOUNDATION HEALTH PLAN INC	212,802.95	0.00	212,802.95
AP 00354785	01/21/2015	KEESE, QUIXOTES	8.40	0.00	8.40
AP 00354786	01/21/2015	LAWSON, DESIREE	91.94	0.00	91.94
AP 00354787	01/21/2015	LEON, LYDIA	82.00	0.00	82.00
AP 00354788	01/21/2015	LITTLE BEAR PRODUCTIONS	2,940.00	0.00	2,940.00
AP 00354789	01/21/2015	MACIAS, MARIE MICHEL	15.00	0.00	15.00
AP 00354790	01/21/2015	MARIPOSA LANDSCAPES INC	1,564.80	0.00	1,564.80
AP 00354791	01/21/2015	MARTINEZ TOWING	45.00	0.00	45.00
AP 00354792	01/21/2015	MARY'S TAMALES	360.31	0.00	360.31
AP 00354793	01/21/2015	MASON, MIKE	95.67	0.00	95.67
AP 00354794	01/21/2015	MCMASTER CARR SUPPLY COMPANY	229.98	0.00	229.98
AP 00354795	01/21/2015	MIDWEST TAPE	1,495.48	0.00	1,495.48
AP 00354796	01/21/2015	MINUTEMAN PRESS	1,975.31	0.00	1,975.31
AP 00354797	01/21/2015	MPLC	312.19	0.00	312.19
AP 00354798	01/21/2015	NBS	9,087.74	0.00	9,087.74
AP 00354799	01/21/2015	NORTHTOWN HOUSING DEVELOPMENT CORP.	700.00	0.00	700.00
AP 00354800	01/21/2015	OCCMA	150.00	0.00	150.00
AP 00354802	01/21/2015	OFFICE DEPOT	6,837.95	0.00	6,837.95
AP 00354803	01/21/2015	ONTRAC	54.13	0.00	54.13
AP 00354804	01/21/2015	ONWARD ENGINEERING	7,480.00	0.00	7,480.00
AP 00354805	01/21/2015	OVERDRIVE INC	12,000.00	0.00	12,000.00
AP 00354806	01/21/2015	PACIFIC UTILITY INSTALLATION INC	398.80	0.00	398.80
AP 00354807	01/21/2015	PAL CAMPAIGN	10.00	0.00	10.00
AP 00354808	01/21/2015	PARS	3,500.00	0.00	3,500.00
AP 00354809	01/21/2015	PAUL MARTIN'S AMERICAN BISTRO	5,000.00	0.00	5,000.00
AP 00354810	01/21/2015	PEPSI-COLA	807.25	0.00	807.25
AP 00354811	01/21/2015	PETERSON, KAREN	250.00	0.00	250.00
AP 00354812	01/21/2015	PIRTLE WELDING	300.00	0.00	300.00
AP 00354813	01/21/2015	PRE-PAID LEGAL SERVICES INC	84.24	0.00	84.24
AP 00354814	01/21/2015	PROFORMA	395.31	0.00	395.31
AP 00354815	01/21/2015	PUBLIC SURPLUS	654.96	0.00	654.96
AP 00354816	01/21/2015	R AND R AUTOMOTIVE	496.74	0.00	496.74
AP 00354817	01/21/2015	RECORDED BOOKS LLC	8,680.00	0.00	8,680.00

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AP 00354818	01/21/2015	RED WING SHOE STORE	343.29	0.00	343.29
AP 00354819	01/21/2015	RICHLEIGH ASSOCIATES INC	19,150.14	0.00	19,150.14
AP 00354820	01/21/2015	RUBENS AUTO COLLISION CENTER	1,660.46	0.00	1,660.46
AP 00354821	01/21/2015	S.CALIF. MUNICIPAL ATHLETIC FEDERATION	280.00	0.00	280.00
AP 00354822	01/21/2015	SAN BERNARDINO CTY	0.00	10,617.10	10,617.10
AP 00354823	01/21/2015	SAN BERNARDINO CTY OFFICE OF THE ASSESSOR	840.00	0.00	840.00
AP 00354824	01/21/2015	SAN BERNARDINO, CITY OF	1,177.22	0.00	1,177.22
AP 00354825	01/21/2015	SBPEA	744.88	0.00	744.88
AP 00354826	01/21/2015	SECURITY BANK OF CALIFORNIA	0.00	32,864.77	32,864.77
AP 00354827	01/21/2015	SEERY, SCOTT	63.50	0.00	63.50
AP 00354828	01/21/2015	SEXTON, SHEILA	6.00	0.00	6.00
AP 00354829	01/21/2015	SHEAKLEY PENSION ADMINISTRATION	296.70	0.00	296.70
AP 00354830	01/21/2015	SHEAKLEY PENSION ADMINISTRATION	117.10	0.00	117.10
AP 00354831	01/21/2015	SHERIFFS COURT SERVICES	48.17	0.00	48.17
AP 00354832	01/21/2015	SHERIFFS COURT SERVICES	93.38	0.00	93.38
AP 00354833	01/21/2015	SHERIFFS COURT SERVICES	150.00	0.00	150.00
AP 00354834	01/21/2015	SHOETERIA	2,773.09	0.00	2,773.09
AP 00354835	01/21/2015	SHRED IT	107.90	0.00	107.90
AP 00354836	01/21/2015	SIEMENS INDUSTRY INC	4,719.71	0.00	4,719.71
AP 00354837	01/21/2015	SOLAR SERVICING CENTER INC	54.05	0.00	54.05
AP 00354841	01/21/2015	SOUTHERN CALIFORNIA EDISON	8,858.81	0.00	8,858.81
AP 00354842	01/21/2015	SOUTHLAND FARMERS MARKET ASSOC INC	1,171.00	0.00	1,171.00
AP 00354843	01/21/2015	SOUTHLAND SPORTS OFFICIALS	552.00	0.00	552.00
AP 00354844	01/21/2015	STOTZ EQUIPMENT	8.85	0.00	8.85
AP 00354845	01/21/2015	SUNGARD PUBLIC SECTOR INC	1,473.99	0.00	1,473.99
AP 00354846	01/21/2015	TANNER RECOGNITION COMPANY, O C	399.43	0.00	399.43
AP 00354847	01/21/2015	UNIQUE MANAGEMENT SERVICES INC	632.54	0.00	632.54
AP 00354848	01/21/2015	UNITED WAY	169.00	0.00	169.00
AP 00354849	01/21/2015	US POST OFFICE	220.41	0.00	220.41
AP 00354850	01/21/2015	US POST OFFICE	10,500.00	0.00	10,500.00
AP 00354851	01/21/2015	Verizon	49.87	0.00	49.87
AP 00354852	01/21/2015	VERIZON BUSINESS SERVICES	3,012.69	0.00	3,012.69
AP 00354854	01/21/2015	VERIZON CALIFORNIA	6,802.03	1,298.75	8,100.78 ***
AP 00354855	01/21/2015	VERIZON LEGAL COMPLIANCE	500.00	0.00	500.00
AP 00354859	01/21/2015	VERIZON WIRELESS - LA	4,061.43	38.01	4,099.44 ***
AP 00354860	01/21/2015	VERIZON WIRELESS - LA	233.06	0.00	233.06
AP 00354861	01/21/2015	VERIZON WIRELESS - LA	60.12	0.00	60.12
AP 00354862	01/21/2015	VERIZON WIRELESS - LA	50.04	0.00	50.04
AP 00354863	01/21/2015	VERIZON WIRELESS - LA	494.13	0.00	494.13
AP 00354864	01/21/2015	VERIZON WIRELESS - LA	0.00	2,800.76	2,800.76
AP 00354865	01/21/2015	VIGILANT SOLUTIONS	8,316.00	0.00	8,316.00
AP 00354866	01/21/2015	VISION SERVICE PLAN CA	10,750.34	0.00	10,750.34
AP 00354867	01/21/2015	WANG, DAMON	200.00	0.00	200.00
AP 00354868	01/21/2015	WAXIE SANITARY SUPPLY	0.00	964.39	964.39
AP 00354869	01/21/2015	WEAVER, JOHN	1,002.57	0.00	1,002.57
AP 00354870	01/21/2015	WESTCOAST MEDIA	900.50	0.00	900.50
AP 00354873	01/21/2015	XEROX CORPORATION	10,132.77	487.32	10,620.09 ***

**CITY OF RANCHO CUCAMONGA  
AND  
RANCHO CUCAMONGA FIRE PROTECTION DISTRICT**

**Agenda Check Register**

1/14/2015 through 1/27/2015

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>City</u>	<u>Fire</u>	<u>Amount</u>
AP 00354877	01/22/2015	CALIFORNIA BOARD OF EQUALIZATION, STATE OF	4,614.10	1,453.90	6,068.00 ***
AP 00354878	01/22/2015	CALSENSE	412.97	0.00	412.97
AP 00354879	01/22/2015	CITRUS MOTORS ONTARIO INC	0.00	176.91	176.91
AP 00354880	01/22/2015	COMP U ZONE	201.32	0.00	201.32
AP 00354882	01/22/2015	CUCAMONGA VALLEY WATER DISTRICT	13,602.75	0.00	13,602.75
AP 00354883	01/22/2015	EMCOR SERVICE	34,438.20	1,112.83	35,551.03 ***
AP 00354884	01/22/2015	EWING IRRIGATION PRODUCTS	1,813.19	0.00	1,813.19
AP 00354885	01/22/2015	FORD OF UPLAND INC	15.02	0.00	15.02
AP 00354886	01/22/2015	INLAND VALLEY DAILY BULLETIN	980.00	0.00	980.00
AP 00354887	01/22/2015	INLAND VALLEY DAILY BULLETIN	1,175.00	0.00	1,175.00
AP 00354888	01/22/2015	KME FIRE APPARATUS	0.00	1,074.58	1,074.58
AP 00354889	01/22/2015	LIMS AUTO INC	79.51	0.00	79.51
AP 00354890	01/22/2015	UNIFIRST UNIFORM SERVICE	0.00	1,315.06	1,315.06
EP 00004897	01/14/2015	CITIGROUP ENERGY INC	68,051.20	0.00	68,051.20
EP 00004898	01/14/2015	RIVERSIDE, CITY OF	6,294.00	0.00	6,294.00
EP 00004899	01/14/2015	SAN BERNARDINO CTY SHERIFFS DEPT	2,510,019.00	0.00	2,510,019.00
EP 00004900	01/14/2015	VIASYN INC	16,757.41	0.00	16,757.41
EP 00004901	01/14/2015	EDF TRADING NORTH AMERICA LLC	186,093.00	0.00	186,093.00
EP 00004902	01/14/2015	TENASKA POWER SERVICES CO	16,000.00	0.00	16,000.00
EP 00004904	01/21/2015	CALIF GOVERNMENT VEBA/RANCHO CUCAMONGA	79,716.68	0.00	79,716.68
EP 00004905	01/21/2015	FORTISTAR METHANE GROUP LLC	45,872.57	0.00	45,872.57
EP 00004906	01/21/2015	RCPFA	10,115.07	0.00	10,115.07
EP 00004907	01/21/2015	RCCEA	1,319.00	0.00	1,319.00

<b>Total City:</b>	<b>\$5,036,536.61</b>
<b>Total Fire:</b>	<b>\$959,739.31</b>
<b>Grand Total:</b>	<b><u>\$5,996,275.92</u></b>

**Note:**

**\*\*\* Check Number includes both City and Fire District expenditures**

# STAFF REPORT

SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY



**Date:** February 4, 2015

**To:** Chairman and Members of the Successor Agency  
John R. Gillison, City Manager

**From:** Linda D. Daniels, Assistant City Manager

**Subject:** **CONSIDERATION OF A RESOLUTION BY THE SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY APPROVING THE EXECUTION AND DELIVERY OF A HOUSING BOND PROCEEDS FUNDING AGREEMENT BY AND BETWEEN THE SUCCESSOR AGENCY AND THE HOUSING SUCCESSOR AGENCY AND TAKING CERTAIN RELATED ACTIONS**

## RECOMMENDATION

It is recommended the Housing Successor Agency to the City Rancho Cucamonga adopt a resolution approving the execution and delivery of a Housing Bond Proceeds Funding Agreement by and between the Successor Agency and the City of Rancho Cucamonga, as the Housing Successor Agency, and taking certain related actions.

## BACKGROUND

On February 1, 2012, AB X1 26 became effective and dissolved all redevelopment in the State. All assets of a former redevelopment agency were transferred to the Successor Agency by operation of law. This included any bond proceeds that had not been expended by a former agency. Also, on February 15, 2012 the City Council adopted Resolution No. 12-032 which allowed the City to retain the housing functions and thereby became the Housing Successor.

Prior to the elimination of redevelopment, the Agency had sold approximately \$155 million in bonds for affordable housing purposes in 2007. While the majority of the bond proceeds have been spent, the Successor Agency is holding \$4,173,408 in housing bond proceeds (the "Housing Bond Proceeds"). The Housing Successor may enter into agreement for project using the Housing Bond Proceeds provided that such use is consistent with the bond covenants and approval is received from the Oversight Board and the Department of Finance (DOF).

Since the elimination of redevelopment in 2012 the DOF had required that prior to any bonds being transferred to the Housing Successor, an Agreement must be entered into for a specific project and funding amount, and the Agreement and funding amount must be included on a ROPS for approval.

DOF has recently indicated they will accept a transfer of unencumbered bond proceeds to the Successor Agency, or Housing Successor Agency, provided there is an Agreement in place to document the commitment that the use of bonds will be consistent with the bond covenants. The transfer of the Housing Bond Proceeds must also be listed on a ROPS and the Housing Successor must provide notice to the Successor Agency regarding the intended use of the Housing Bond Proceeds.

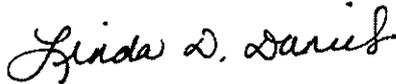
## **ANALYSIS**

Staff and legal counsel have developed the attached Housing Bond Proceeds Funding Agreement (the "Agreement") that provides for the transfer of the remaining \$4,173,408 of Housing Bond Proceeds to the Housing Successor Agency for use in developing affordable housing opportunities for the community.

The Housing Successor shall use the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including the applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, et seq.), the respective redevelopment plan, the bond covenants, and the Housing Successor's Low and Moderate Income Housing Asset Fund and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available.

The Resolution also directs staff to present the Agreement to the Oversight Board for approval and to include the transfer on the ROPS 15/16A. Once the Oversight Board takes action the Agreement, along with the ROPS 15/16A, will be sent to DOF for their review. The Resolution states that the Agreement will only become effective after all required approvals have been received. Assuming the Agreement, and the ROPS 15/16A that includes the transfer of Housing Bond Proceeds is approved, the bond proceeds would be transferred to the City by December 31, 2015.

Respectfully Submitted,



Linda D. Daniels  
Assistant City Manager

Attachment: Resolution  
Housing Bond Proceeds Funding Agreement

## RESOLUTION NO. 15-009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY APPROVING THE EXECUTION AND DELIVERY OF A HOUSING BOND PROCEEDS FUNDING AGREEMENT BY AND BETWEEN THE SUCCESSOR AGENCY AND THE CITY OF RANCHO CUCAMONGA, AS HOUSING SUCCESSOR, AND TAKING CERTAIN RELATED ACTIONS

WHEREAS, the Rancho Cucamonga Redevelopment Agency (the "Former Agency") was a duly constituted redevelopment agency pursuant to provisions of the Community Redevelopment Law (the "Redevelopment Law") set forth in Section 33000 et seq. of the Health and Safety Code ("HSC") of the State of California; and

WHEREAS, the Former Agency previously issued its 2007 Housing Tax Allocation Bonds, Series A in the principal amount of \$73,305,000 and its 2007 Housing Tax Allocation Bonds, Series B in the amount of \$82,315,000 pursuant to an indenture (the "Indenture") by and between the Former Agency and Wells Fargo Bank, National Association, as trustee (the "Housing Bonds"). The Housing Bonds were issued and sold to, among other things, finance low and moderate income housing activities; and

WHEREAS, pursuant to AB X1 26 (which became effective in June 2011), and the California Supreme Court's decision in *California Redevelopment Association, et al. v. Ana Matosantos, et al.* (53 Cal. 4th 231(2011)), the Former Agency was dissolved as of February 1, 2012, the Successor Agency to the Rancho Cucamonga Redevelopment Agency was constituted as the successor entity to the Former Agency, and an oversight board of the Successor Agency (the "Oversight Board") was established; and

WHEREAS, pursuant to HSC Section 34175(b), all assets, properties, contracts, leases, books and records, buildings, and equipment of the Former Agency, including the unspent proceeds of the Housing Bonds transferred to the control of the Successor Agency by operation of law. The proceeds of the Housing Bonds have not otherwise been obligated for approved enforceable obligations and there remains a balance in the Successor Agency's accounts of approximately \$4,173,408 (the "Housing Bond Proceeds"); and

WHEREAS, pursuant to HSC Section 34176(a), the City Council of the City of Rancho Cucamonga (the "City") adopted Resolution No. 12-032 on February 15, 2012 electing for the City to retain the housing assets and housing functions previously performed by the Former Agency, as allowed by law, and thereby becoming the Housing Successor; and

WHEREAS, HSC Section 34176(g) provides that the Housing Successor may designate the use of, and commit, the Housing Bond Proceeds provided that such use or commitment of Housing Bond Proceeds is consistent with the bond covenants in the Indenture (the "Bond Covenants"); and

WHEREAS, HSC Section 34176(g) further provides that a designation of the use, or commitment, of the Housing Bond Proceeds must be listed on a Recognized Obligation Payment Schedule ("ROPS") and that the Housing Successor must provide notice to the Successor Agency regarding a designation of the use, or commitment, of the Housing Bond Proceeds before submitting the ROPS to the Oversight Board; and

WHEREAS, HSC Section 34176(g) provides that the review by the Successor Agency, the Oversight Board and the State Department of Finance (the "DOF") of the Housing Successor's designations and commitments of Housing Bond Proceeds shall be limited to a determination that the designations and commitments are consistent with the Bond Covenants and that there are sufficient funds available therefor; and

WHEREAS, the Successor Agency received notice from the City, acting in its capacity as the Housing Successor, designating the use of the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including the applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, et seq.), the respective redevelopment plan, the Bond Covenants, and the Housing Successor's Low and Moderate Income Housing Asset Fund and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available (the "Housing Projects"); and

WHEREAS, the Successor Agency and the Housing Successor desire to enter into a Housing Bond Proceeds Funding Agreement (the "Housing Funding Agreement") in connection with the transfer of the Housing Bond Proceeds to the Housing Successor;

NOW, THEREFORE, the Board of Directors of the Successor Agency to the Rancho Cucamonga Redevelopment Agency does resolve as follows:

SECTION 1. The above recitals are true and correct and are a substantive part of this Resolution.

SECTION 2. The Housing Funding Agreement, in the form attached hereto as Exhibit A, is hereby approved. Each of the Chair of this Board, the Vice Chair of this Board and the Executive Director of the Successor Agency (each, an Authorized Officer"), individually, is hereby authorized to execute and deliver, for and in the name of the Successor Agency, the Housing Funding Agreement in substantially such form, with changes therein as the Authorized Officer may approve (such approval to be conclusively evidenced by the execution and delivery thereof).

SECTION 3. The Oversight Board is hereby requested to approve the Successor Agency's execution and delivery of the Housing Funding Agreement. The Secretary of the Successor Agency is hereby directed to transmit this Resolution to the Oversight Board for consideration at the earliest possible date.

SECTION 4. The Authorized Officers and all other officers of the Successor Agency are hereby authorized, jointly and severally, to execute and deliver any and all necessary documents and instruments and to do all things which they may deem necessary or proper to effectuate the purposes of this Resolution and the Housing Funding Agreement.

**PASSED, APPROVED AND ADOPTED** on this \_\_\_\_ day of \_\_\_\_\_, 2015.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
\_\_\_\_\_, Mayor

**ATTEST:**

\_\_\_\_\_  
\_\_\_\_\_, City Clerk

**I, MARIE MACIAS, SECRETARY** of the Successor Agency to the Rancho Cucamonga Redevelopment Agency, California, do hereby certify that the foregoing Resolution was duly passed, approved and adopted by the Successor Agency to the Rancho Cucamonga Redevelopment Agency, California at a Regular Meeting of said Board held on the \_\_\_\_ day of \_\_\_\_\_ 2015.

Executed this \_\_\_\_ day of \_\_\_\_\_ 2015, at Rancho Cucamonga, California

\_\_\_\_\_  
Marie Macias, Secretary

Exhibit A – Housing Bond Proceeds Funding Agreement

**EXHIBIT A**

**HOUSING BOND PROCEEDS FUNDING AGREEMENT**

**(in substantial final form)**

## HOUSING BOND PROCEEDS FUNDING AGREEMENT

This HOUSING BOND PROCEEDS FUNDING AGREEMENT (this "Agreement"), dated as of February 4, 2015, is entered into by and between the City of Rancho Cucamonga, in its capacity as the successor to the housing assets and functions of the former Rancho Cucamonga Redevelopment Agency (the "Housing Successor") and the Successor Agency to the Rancho Cucamonga Redevelopment Agency (the "Successor Agency," and together with the Housing Successor, the "Parties").

### RECITALS:

A. The former Rancho Cucamonga Redevelopment Agency (the "Former Agency") previously issued its 2007 Housing Tax Allocation Bonds, Series A in the principal amount of \$73,305,000 and its 2007 Housing Tax Allocation Bonds, Series B in the principal amount of \$82,315,000, both pursuant to an indenture (the "Indenture") by and between the Former Agency and Wells Fargo Bank, National Association as trustee (collectively the "Housing Bonds"). The Housing Bonds were issued and sold to, among other things, finance low and moderate income housing activities.

B. Pursuant to AB X1 26 (enacted in June 2011), as modified by the California Supreme Court's decision in *California Redevelopment Association, et al. v. Ana Matosantos, et al.*, 53 Cal.4th 231(2011), the Former Agency was dissolved as of February 1, 2012, the Successor Agency to the Rancho Cucamonga Redevelopment Agency was constituted as the successor entity to the Former Agency, and an oversight board of the Successor Agency (the "Oversight Board") was established.

C. Pursuant to California Health and Safety Code ("HSC") Section 34175(b), all assets, properties, contracts, leases, books and records, buildings, and equipment of the Former Agency, including the unspent proceeds of the Housing Bonds transferred to the control of the Successor Agency by operation of law. The proceeds of the Housing Bonds have not otherwise been obligated for approved enforceable obligations and there remains a balance in the Successor Agency's accounts of approximately \$4,173,408 (the "Housing Bond Proceeds").

D. Pursuant to HSC Section 34176(a), the City Council of the City of Rancho Cucamonga ("the City") adopted Resolution No. 12-032 on February 15, 2012, electing for the City to retain the housing assets and housing functions previously performed by the Former Agency, as allowed by law, and thereby becoming the Housing Successor.

E. HSC Section 34176(g) provides that the Housing Successor may designate the use of, and commit, the Housing Bond Proceeds provided that such use or commitment of Housing Bond Proceeds is consistent with the bond covenants in the Indenture (the "Bond Covenants").

F. HSC Section 34176(g) further provides that a designation of the use, or commitment, of the Housing Bond Proceeds must be listed on a Recognized Obligation Payment Schedule ("ROPS") and that the Housing Successor must provide notice to the Successor Agency regarding a designation of the use, or commitment, of the Housing Bond Proceeds before submitting the ROPS to the Oversight Board.

G. HSC Section 34176(g) provides that the review by the Successor Agency, the Oversight Board and the State Department of Finance (the "DOF") of the Housing Successor's designations and commitments of Housing Bond Proceeds shall be limited to a determination that the designations and commitments are consistent with the Bond Covenants and that there are sufficient funds available therefor.

H. The Successor Agency received notice from the City, acting in its capacity as the Housing Successor, designating the use of the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including the applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, *et seq.*), the respective redevelopment plan, the Bond Covenants, and the Housing Successor's Low and Moderate Income Housing Asset Fund ("LMIHAF") and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available (the "Housing Projects").

I. The Housing Successor and the Successor Agency desire to enter into this Agreement in connection with the use of Housing Bond Proceeds by the Housing Successor for the Housing Projects.

J. This Agreement provides for the inclusion of the Housing Bond Proceeds on ROPS 15-16A and the transfer of the Housing Bond Proceeds to the Housing Successor.

**NOW, THEREFORE, THE PARTIES DO HEREBY AGREE AS FOLLOWS:**

**Section 1.** (a) The Successor Agency shall prepare and submit ROPS 15-16A to the Oversight Board and the DOF and, subject to the approval of the Oversight Board and DOF, shall include therein the transfer of the Housing Bond Proceeds to the Housing Successor, with the amount of Housing Bond Proceeds to include estimated interest earnings through the date of transfer under Section 2(b).

(b) The Successor Agency shall transfer the Housing Bond Proceeds to the Housing Successor, in the amount approved by the DOF per ROPS 15-16A, no later than December 31, 2015.

**Section 2.** Upon receipt, the Housing Successor shall deposit the Housing Bond Proceeds into the LMIHF, which fund has been established and is maintained by the Housing Successor pursuant to HSC Sections 34176 and 34176.1.

**Section 3.** The Housing Successor covenants that it shall hold and use the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, *et seq.*), the respective redevelopment plan, the Bond Covenants, and the LMIHAF and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available.

**Section 4.** Each Party shall maintain books and records regarding its duties pursuant to this Agreement. Such books and records shall be available for inspection by the officers and agents of the other Party at all reasonable times.

**Section 5.** The Parties agree to take all appropriate steps and execute any documents which may reasonably be necessary or convenient to implement the intent of this Agreement.

**Section 6.** This Agreement may be amended from time to time by written instrument executed by both Parties.

**Section 7.** No official, agent, or employee of the Successor Agency or the City or members of the City Council, or members of the Successor Agency Board of Directors or Oversight Board shall be individually or personally liable for any payment hereunder in the event of any default or breach by the Successor Agency or the City, or for any amount which may otherwise become due to the City or Successor Agency, or successor thereto, or on any obligations under the terms of this Agreement.

**Section 8.** This Agreement is made in the State of California under the Constitution and laws of the State of California, and is to be so construed.

**Section 9.** This Agreement will not be effective unless it is approved by the Oversight Board and the DOF (or the DOF fails to request review within the time prescribed by law).

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers.

**SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY**

By \_\_\_\_\_  
L. Dennis Michael, Chairman

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

**CITY OF RANCHO CUCAMONGA, as HOUSING SUCCESSOR**

By \_\_\_\_\_  
L. Dennis Michael, Mayor

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, City Clerk

APPROVED:

**OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY**

By \_\_\_\_\_  
Mike Costello, Chair

Date: \_\_\_\_\_

# STAFF REPORT

HOUSING SUCCESSOR AGENCY FOR THE CITY OF RANCHO CUCAMONGA



**Date:** February 4, 2015

**To:** Mayor and Members of the Housing Successor Agency  
John R. Gillison, City Manager

**From:** Linda D. Daniels, Assistant City Manager

**Subject:** **CONSIDERATION OF A RESOLUTION BY THE HOUSING SUCCESSOR AGENCY APPROVING THE EXECUTION AND DELIVERY OF A HOUSING BOND PROCEEDS FUNDING AGREEMENT BY AND BETWEEN THE SUCCESSOR AGENCY AND THE HOUSING SUCCESSOR AGENCY AND TAKING CERTAIN RELATED ACTIONS**

## RECOMMENDATION

It is recommended the Housing Successor Agency to the City Rancho Cucamonga adopt a resolution approving the execution and delivery of a Housing Bond Proceeds Funding Agreement by and between the Successor Agency and the City of Rancho Cucamonga, as the Housing Successor Agency, and taking certain related actions.

## BACKGROUND

On February 1, 2012, AB X1 26 became effective and dissolved all redevelopment in the State. All assets of a former redevelopment agency were transferred to the Successor Agency by operation of law. This included any bond proceeds that had not been expended by a former agency. Also, on February 15, 2012 the City Council adopted Resolution No. 12-032 which allowed the City to retain the housing functions and thereby became the Housing Successor.

Prior to the elimination of redevelopment, the Agency had sold approximately \$155 million in bonds for affordable housing purposes in 2007. While the majority of the bond proceeds have been spent, the Successor Agency is holding \$4,173,408 in housing bond proceeds (the "Housing Bond Proceeds"). The Housing Successor may enter into agreement for project using the Housing Bond Proceeds provided that such use is consistent with the bond covenants and approval is received from the Oversight Board and the Department of Finance (DOF).

Since the elimination of redevelopment in 2012 the DOF had required that prior to any bonds being transferred to the Housing Successor, an Agreement must be entered into for a specific project and funding amount, and the Agreement and funding amount must be included on a ROPS for approval.

DOF has recently indicated they will accept a transfer of unencumbered bond proceeds to the Successor Agency, or Housing Successor Agency, provided there is an Agreement in place to document the commitment that the use of bonds will be consistent with the bond covenants. The transfer of the Housing Bond Proceeds must also be listed on a ROPS and the Housing Successor must provide notice to the Successor Agency regarding the intended use of the Housing Bond Proceeds.

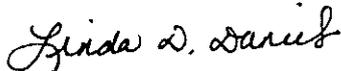
## **ANALYSIS**

Staff and legal counsel have developed the attached Housing Bond Proceeds Funding Agreement (the "Agreement") that provides for the transfer of the remaining \$4,173,408 of Housing Bond Proceeds to the Housing Successor Agency for use in developing affordable housing opportunities for the community.

The Housing Successor shall use the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including the applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, et seq.), the respective redevelopment plan, the bond covenants, and the Housing Successor's Low and Moderate Income Housing Asset Fund and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available.

The Resolution also directs staff to present the Agreement to the Oversight Board for approval and to include the transfer on the ROPS 15/16A. Once the Oversight Board takes action the Agreement, along with the ROPS 15/16A, will be sent to DOF for their review. The Resolution states that the Agreement will only become effective after all required approvals have been received. Assuming the Agreement, and the ROPS 15/16A that includes the transfer of Housing Bond Proceeds is approved, the bond proceeds would be transferred to the City by December 31, 2015.

Respectfully Submitted,



Linda D. Daniels  
Assistant City Manager

Attachment: Resolution  
Housing Bond Proceeds Funding Agreement

## RESOLUTION NO. 15-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, AS HOUSING SUCCESSOR, APPROVING THE EXECUTION AND DELIVERY OF A HOUSING BOND PROCEEDS FUNDING AGREEMENT BY AND BETWEEN THE SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY AND THE CITY, AS HOUSING SUCCESSOR, AND TAKING CERTAIN RELATED ACTIONS

WHEREAS, the Rancho Cucamonga Redevelopment Agency (the "Former Agency") was a duly constituted redevelopment agency pursuant to provisions of the Community Redevelopment Law (the "Redevelopment Law") set forth in Section 33000 et seq. of the Health and Safety Code ("HSC") of the State of California; and

WHEREAS, the Former Agency previously issued its 2007 Housing Tax Allocation Bonds, Series A in the principal amount of \$73,305,000 and its 2007 Housing Tax Allocation Bonds, Series B in the amount of \$82,315,000 pursuant to an indenture (the "Indenture") by and between the Former Agency and Wells Fargo Bank, National Association, as trustee (the "Housing Bonds"). The Housing Bonds were issued and sold to, among other things, finance low and moderate income housing activities; and

WHEREAS, pursuant to AB X1 26 (which became effective in June 2011), and the California Supreme Court's decision in *California Redevelopment Association, et al. v. Ana Matosantos, et al.* (53 Cal. 4th 231(2011)), the Former Agency was dissolved as of February 1, 2012, the Successor Agency to the Rancho Cucamonga Redevelopment Agency was constituted as the successor entity to the Former Agency, and an oversight board of the Successor Agency (the "Oversight Board") was established; and

WHEREAS, pursuant to HSC Section 34175(b), all assets, properties, contracts, leases, books and records, buildings, and equipment of the Former Agency, including the unspent proceeds of the Housing Bonds transferred to the control of the Successor Agency by operation of law. The proceeds of the Housing Bonds have not otherwise been obligated for approved enforceable obligations and there remains a balance in the Successor Agency's accounts of approximately \$4,173,408 (the "Housing Bond Proceeds"); and

WHEREAS, Pursuant to HSC Section 34176(a), the City Council of the City of Rancho Cucamonga (the "City") adopted Resolution No. 12-032 on February 15, 2012, electing for the City to retain the housing assets and housing functions previously performed by the Former Agency, as allowed by law, and thereby becoming the Housing Successor; and

WHEREAS, HSC Section 34176(g) provides that the Housing Successor may designate the use of, and commit, the Housing Bond Proceeds provided that such use or commitment of Housing Bond Proceeds is consistent with the bond covenants in the Indenture (the "Bond Covenants"); and

WHEREAS, HSC Section 34176(g) further provides that a designation of the use, or commitment, of the Housing Bond Proceeds must be listed on a Recognized Obligation Payment Schedule ("ROPS") and that the Housing Successor must provide notice to the Successor Agency regarding a designation of the use, or commitment, of the Housing Bond Proceeds before submitting the ROPS to the Oversight Board; and

WHEREAS, HSC Section 34176(g) provides that the review by the Successor Agency, the Oversight Board and the State Department of Finance (the "DOF") of the Housing Successor's designations and commitments of Housing Bond Proceeds shall be limited to a determination that the designations and commitments are consistent with the Bond Covenants and that there are sufficient funds available therefor; and

WHEREAS, the Successor Agency received notice from the City, acting in its capacity as the Housing Successor, designating the use of the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including the applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, et seq.), the respective redevelopment plan, the Bond Covenants, and the Housing Successor's Low and Moderate Income Housing Asset Fund and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available (the "Housing Projects"); and

WHEREAS, the Successor Agency and the Housing Successor desire to enter into a Housing Bond Proceeds Funding Agreement (the "Housing Funding Agreement") in connection with the transfer of the Housing Bond Proceeds to the Housing Successor;

NOW, THEREFORE, the City Council of the City does resolve as follows:

SECTION 1. The above recitals are true and correct and are a substantive part of this Resolution.

SECTION 2. The Housing Bond Proceeds Funding Agreement, in the form attached hereto as Exhibit A, is hereby approved. The Mayor (or, in the Mayor's absence, the Mayor Pro Tem) is hereby authorized to execute and deliver, for and in the name of the City, the Housing Funding Agreement in substantially such form, with changes therein as the Mayor (or the Mayor Pro Tem, as the case may be) may approve (such approval to be conclusively evidenced by the execution and delivery thereof).

SECTION 3. The Mayor, the Mayor Pro Tem, the City Manager, the Finance Director and all other officers of the City are hereby authorized, jointly and severally, to do all things and execute and deliver any and all such documents or instruments as they may deem necessary or proper to effectuate the purposes of this Resolution and the Housing Funding Agreement, and any such actions previously taken by such officers are hereby ratified and confirmed.

**PASSED, APPROVED AND ADOPTED** on this \_\_\_\_ day of \_\_\_\_\_, 2015.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
\_\_\_\_\_, Mayor

**ATTEST:**

\_\_\_\_\_  
\_\_\_\_\_, City Clerk

**I, MARIE MACIAS, SECRETARY** of the Housing Successor Agency to the City of Rancho Cucamonga, California, do hereby certify that the foregoing Resolution was duly passed, approved and adopted by the Housing Successor Agency to the Rancho Cucamonga Redevelopment Agency, California at a Regular Meeting of said Board held on the 4th day of February, 2015.

Executed this \_\_\_\_ day of \_\_\_\_\_ 2015, at Rancho Cucamonga, California

\_\_\_\_\_  
Marie Macias, Secretary

Exhibit A – Housing Bond Proceeds Funding Agreement

**EXHIBIT A**

**HOUSING BOND PROCEEDS FUNDING AGREEMENT**

**(in substantial final form)**

## HOUSING BOND PROCEEDS FUNDING AGREEMENT

This HOUSING BOND PROCEEDS FUNDING AGREEMENT (this "Agreement"), dated as of February 4, 2015, is entered into by and between the City of Rancho Cucamonga, in its capacity as the successor to the housing assets and functions of the former Rancho Cucamonga Redevelopment Agency (the "Housing Successor") and the Successor Agency to the Rancho Cucamonga Redevelopment Agency (the "Successor Agency," and together with the Housing Successor, the "Parties").

### RECITALS:

A. The former Rancho Cucamonga Redevelopment Agency (the "Former Agency") previously issued its 2007 Housing Tax Allocation Bonds, Series A in the principal amount of \$73,305,000 and its 2007 Housing Tax Allocation Bonds, Series B in the principal amount of \$82,315,000, both pursuant to an indenture (the "Indenture") by and between the Former Agency and Wells Fargo Bank, National Association as trustee (collectively the "Housing Bonds"). The Housing Bonds were issued and sold to, among other things, finance low and moderate income housing activities.

B. Pursuant to AB X1 26 (enacted in June 2011), as modified by the California Supreme Court's decision in *California Redevelopment Association, et al. v. Ana Matosantos, et al.*, 53 Cal.4th 231(2011), the Former Agency was dissolved as of February 1, 2012, the Successor Agency to the Rancho Cucamonga Redevelopment Agency was constituted as the successor entity to the Former Agency, and an oversight board of the Successor Agency (the "Oversight Board") was established.

C. Pursuant to California Health and Safety Code ("HSC") Section 34175(b), all assets, properties, contracts, leases, books and records, buildings, and equipment of the Former Agency, including the unspent proceeds of the Housing Bonds transferred to the control of the Successor Agency by operation of law. The proceeds of the Housing Bonds have not otherwise been obligated for approved enforceable obligations and there remains a balance in the Successor Agency's accounts of approximately \$4,173,408 (the "Housing Bond Proceeds").

D. Pursuant to HSC Section 34176(a), the City Council of the City of Rancho Cucamonga ("the City") adopted Resolution No. 12-032 on February 15, 2012, electing for the City to retain the housing assets and housing functions previously performed by the Former Agency, as allowed by law, and thereby becoming the Housing Successor.

E. HSC Section 34176(g) provides that the Housing Successor may designate the use of, and commit, the Housing Bond Proceeds provided that such use or commitment of Housing Bond Proceeds is consistent with the bond covenants in the Indenture (the "Bond Covenants").

F. HSC Section 34176(g) further provides that a designation of the use, or commitment, of the Housing Bond Proceeds must be listed on a Recognized Obligation Payment Schedule ("ROPS") and that the Housing Successor must provide notice to the Successor Agency regarding a designation of the use, or commitment, of the Housing Bond Proceeds before submitting the ROPS to the Oversight Board.

G. HSC Section 34176(g) provides that the review by the Successor Agency, the Oversight Board and the State Department of Finance (the "DOF") of the Housing Successor's designations and commitments of Housing Bond Proceeds shall be limited to a determination that the designations and commitments are consistent with the Bond Covenants and that there are sufficient funds available therefor.

H. The Successor Agency received notice from the City, acting in its capacity as the Housing Successor, designating the use of the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including the applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, *et seq.*), the respective redevelopment plan, the Bond Covenants, and the Housing Successor's Low and Moderate Income Housing Asset Fund ("LMIHAF") and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available (the "Housing Projects").

I. The Housing Successor and the Successor Agency desire to enter into this Agreement in connection with the use of Housing Bond Proceeds by the Housing Successor for the Housing Projects.

J. This Agreement provides for the inclusion of the Housing Bond Proceeds on ROPS 15-16A and the transfer of the Housing Bond Proceeds to the Housing Successor.

**NOW, THEREFORE, THE PARTIES DO HEREBY AGREE AS FOLLOWS:**

**Section 1. (a)** The Successor Agency shall prepare and submit ROPS 15-16A to the Oversight Board and the DOF and, subject to the approval of the Oversight Board and DOF, shall include therein the transfer of the Housing Bond Proceeds to the Housing Successor, with the amount of Housing Bond Proceeds to include estimated interest earnings through the date of transfer under Section 2(b).

(b) The Successor Agency shall transfer the Housing Bond Proceeds to the Housing Successor, in the amount approved by the DOF per ROPS 15-16A, no later than December 31, 2015.

**Section 2.** Upon receipt, the Housing Successor shall deposit the Housing Bond Proceeds into the LMIHF, which fund has been established and is maintained by the Housing Successor pursuant to HSC Sections 34176 and 34176.1.

**Section 3.** The Housing Successor covenants that it shall hold and use the Housing Bond Proceeds solely for projects that are consistent with applicable provisions of law, including applicable provisions of the Community Redevelopment Law (Health and Safety Code Section 33000, *et seq.*), the respective redevelopment plan, the Bond Covenants, and the LMIHAF and only in connection with projects for which the Housing Successor has determined that there are sufficient funds available.

**Section 4.** Each Party shall maintain books and records regarding its duties pursuant to this Agreement. Such books and records shall be available for inspection by the officers and agents of the other Party at all reasonable times.

**Section 5.** The Parties agree to take all appropriate steps and execute any documents which may reasonably be necessary or convenient to implement the intent of this Agreement.

**Section 6.** This Agreement may be amended from time to time by written instrument executed by both Parties.

**Section 7.** No official, agent, or employee of the Successor Agency or the City or members of the City Council, or members of the Successor Agency Board of Directors or Oversight Board shall be individually or personally liable for any payment hereunder in the event of any default or breach by the Successor Agency or the City, or for any amount which may otherwise become due to the City or Successor Agency, or successor thereto, or on any obligations under the terms of this Agreement.

**Section 8.** This Agreement is made in the State of California under the Constitution and laws of the State of California, and is to be so construed.

**Section 9.** This Agreement will not be effective unless it is approved by the Oversight Board and the DOF (or the DOF fails to request review within the time prescribed by law).

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers.

**SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY**

By \_\_\_\_\_  
L. Dennis Michael, Chairman

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

**CITY OF RANCHO CUCAMONGA, as HOUSING SUCCESSOR**

By \_\_\_\_\_  
L. Dennis Michael, Mayor

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, City Clerk

APPROVED:

**OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE RANCHO CUCAMONGA REDEVELOPMENT AGENCY**

By \_\_\_\_\_  
Mike Costello, Chair

Date: \_\_\_\_\_

**CITY OF RANCHO CUCAMONGA  
AND  
RANCHO CUCAMONGA FIRE PROTECTION DISTRICT**

**Agenda Check Register**

1/14/2015 through 1/27/2015

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>City</u>	<u>Fire</u>	<u>Amount</u>
AP 00354520	01/14/2015	ACEY DECY EQUIPMENT INC.	139.29	0.00	139.29
AP 00354521	01/14/2015	ADVANCED CHEMICAL TRANSPORT	1,183.50	0.00	1,183.50
AP 00354522	01/14/2015	AEF SYSTEMS CONSULTING INC	7,612.50	0.00	7,612.50
AP 00354523	01/14/2015	AHMED, NAILA	595.00	0.00	595.00
AP 00354524	01/14/2015	ALL CITIES TOOLS	0.00	275.00	275.00
AP 00354525	01/14/2015	ALL CITY MANAGEMENT SERVICES INC.	30,170.90	0.00	30,170.90
AP 00354526	01/14/2015	ALL SURFACE ROOFING & WATERPROOFING INC	50,788.90	0.00	50,788.90
AP 00354527	01/14/2015	ALLIANT INSURANCE SERVICES INC.	5,121.00	0.00	5,121.00
AP 00354528	01/14/2015	ALTEC INDUSTRIES INC	126,582.60	0.00	126,582.60
AP 00354529	01/14/2015	AMTECH ELEVATOR SERVICES	223.71	0.00	223.71
AP 00354530	01/14/2015	ARROW TRAILER SUPPLIES INC	86.18	0.00	86.18
AP 00354531	01/14/2015	AUFBAU CORPORATION	23,925.00	0.00	23,925.00
AP 00354532	01/14/2015	BERDIJO, ARLENE	86.00	0.00	86.00
AP 00354533	01/14/2015	BOUND TREE MEDICAL LLC.	0.00	3,252.58	3,252.58
AP 00354534	01/14/2015	BURTON, MICHELLE	107.79	0.00	107.79
AP 00354535	01/14/2015	CAMP FIRE ISCC	5,900.00	0.00	5,900.00
AP 00354536	01/14/2015	CAPITAL ONE COMMERCIAL	0.00	237.94	237.94
AP 00354537	01/14/2015	CCS ORANGE COUNTY JANITORIAL INC.	750.00	0.00	750.00
AP 00354538	01/14/2015	CDW-G	3,761.28	584.43	4,345.71 ***
AP 00354539	01/14/2015	CHAMPION AWARDS AND SPECIALTIES	58.32	0.00	58.32
AP 00354540	01/14/2015	CLAYTON, JANICE	148.89	0.00	148.89
AP 00354541	01/14/2015	CLEAR COAST CONSTRUCTION	6,076.20	0.00	6,076.20
AP 00354542	01/14/2015	CLEMENT COMMUNICATIONS INC	172.37	0.00	172.37
AP 00354543	01/14/2015	COMMUNICATION BRIEFINGS	139.00	0.00	139.00
AP 00354544	01/14/2015	CPRS DISTRICT XIII	105.00	0.00	105.00
AP 00354545	01/14/2015	CQ PRODUCTIONS	4,100.00	0.00	4,100.00
AP 00354546	01/14/2015	CROP PRODUCTION SERVICES INC	1,212.17	0.00	1,212.17
AP 00354547	01/14/2015	CROSSFIT INC.	0.00	1,000.00	1,000.00
AP 00354548	01/14/2015	DURKEL, CAROL	62.72	0.00	62.72
AP 00354549	01/14/2015	EMBROIDME	123.34	0.00	123.34
AP 00354550	01/14/2015	EMPIRE ECONOMICS INC	12,000.00	0.00	12,000.00
AP 00354551	01/14/2015	EN POINTE TECHNOLOGIES SALES INC	30,994.65	0.00	30,994.65
AP 00354552	01/14/2015	ENVIRONMENTAL RECOVERY SERVICES INC.	2,524.35	0.00	2,524.35
AP 00354553	01/14/2015	EXPERIAN	52.00	0.00	52.00
AP 00354554	01/14/2015	FAILSAFE TESTING	0.00	276.65	276.65
AP 00354555	01/14/2015	FLEET SERVICES INC.	0.00	810.76	810.76
AP 00354556	01/14/2015	FLEETPRIDE	0.00	288.27	288.27
AP 00354557	01/14/2015	FREIGHTLINER OF ARIZONA	0.00	37,813.60	37,813.60
AP 00354558	01/14/2015	GALE/CENGAGE LEARNING	61.98	0.00	61.98
AP 00354559	01/14/2015	GAYED, MARIAN	86.00	0.00	86.00
AP 00354560	01/14/2015	GEOGRAPHICS	33,087.80	0.00	33,087.80
AP 00354561	01/14/2015	GRAINGER	413.62	1,395.61	1,809.23 ***
AP 00354562	01/14/2015	GROVE LUMBER	281.63	0.00	281.63
AP 00354563	01/14/2015	HERITAGE EDUCATION GROUP	514.00	0.00	514.00
AP 00354564	01/14/2015	HI WAY SAFETY INC	118.52	0.00	118.52
AP 00354565	01/14/2015	HOME DEPOT CREDIT SERVICES 645	340.05	0.00	340.05
AP 00354566	01/14/2015	HOUSE OF RUTH	767.00	0.00	767.00

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**CITY OF RANCHO CUCAMONGA  
AND  
RANCHO CUCAMONGA FIRE PROTECTION DISTRICT**

**Agenda Check Register**

1/14/2015 through 1/27/2015

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>City</u>	<u>Fire</u>	<u>Amount</u>
AP 00354567	01/14/2015	HOYT LUMBER CO., SM	0.00	5.81	5.81
AP 00354568	01/14/2015	HUNTINGTON COURT REPORTERS & TRANSCRIPTION	2,440.00	0.00	2,440.00
AP 00354569	01/14/2015	INLAND VALLEY DAILY BULLETIN	363.25	0.00	363.25
AP 00354570	01/14/2015	INTEGRITY DOOR & HARDWARE INC	397.51	0.00	397.51
AP 00354571	01/14/2015	INTERMEDIZ CORPORATION	0.00	1,943.00	1,943.00
AP 00354572	01/14/2015	IRON MOUNTAIN OSDP	807.97	0.00	807.97
AP 00354573	01/14/2015	JDC INC	66,860.00	0.00	66,860.00
AP 00354574	01/14/2015	JOHN DEERE LANDSCAPES	2,288.55	0.00	2,288.55
AP 00354575	01/14/2015	JOHNSON EQUIPMENT COMPANY	0.00	3,102.80	3,102.80
AP 00354576	01/14/2015	JONES AND MAYER, LAW OFFICES OF	5,446.74	0.00	5,446.74
AP 00354577	01/14/2015	JRC HOUSING	6,381.00	0.00	6,381.00
AP 00354578	01/14/2015	KENWORTHY, MR WILLIAM	100.00	0.00	100.00
AP 00354579	01/14/2015	KETTLE CREEK CORP	11,373.69	0.00	11,373.69
AP 00354580	01/14/2015	KLAUS AND SONS	225.00	0.00	225.00
AP 00354581	01/14/2015	LINDA RYAN REPORTING	2,326.75	0.00	2,326.75
AP 00354583	01/14/2015	LOWES COMPANIES INC.	4,497.54	228.35	4,725.89 ***
AP 00354584	01/14/2015	LU'S LIGHTHOUSE INC	0.00	18.66	18.66
AP 00354585	01/14/2015	MARIPOSA LANDSCAPES INC	5,738.24	0.00	5,738.24
AP 00354586	01/14/2015	MARK CHRISTOPHER INC	21.36	566.88	588.24 ***
AP 00354587	01/14/2015	MARTINEZ TOWING	45.00	0.00	45.00
AP 00354588	01/14/2015	MARTINEZ, ANA	394.20	0.00	394.20
AP 00354589	01/14/2015	MCKINLEY ELEVATOR CORP	250.00	0.00	250.00
AP 00354590	01/14/2015	MCMASTER CARR SUPPLY COMPANY	0.00	510.41	510.41
AP 00354591	01/14/2015	MCMULLEN, CAROLYN	27.98	0.00	27.98
AP 00354592	01/14/2015	MEDLEY FIRE PROTECTION INC	0.00	4,177.44	4,177.44
AP 00354593	01/14/2015	MIDWEST TAPE	531.74	0.00	531.74
AP 00354594	01/14/2015	MIJAC ALARM COMPANY	170.00	2,454.00	2,624.00 ***
AP 00354595	01/14/2015	MOORE, TANIA M	188.50	0.00	188.50
AP 00354596	01/14/2015	MORENO VALLEY, CITY OF	1,721.98	0.00	1,721.98
AP 00354597	01/14/2015	MOTHER GOOSSE ON THE LOOSE LLC	80.00	0.00	80.00
AP 00354598	01/14/2015	MOUNTAIN VIEW SMALL ENG REPAIR	142.67	0.00	142.67
AP 00354599	01/14/2015	MUNICIPAL CODE CORPORATION	6,450.13	0.00	6,450.13
AP 00354600	01/14/2015	N F P A	0.00	165.00	165.00
AP 00354601	01/14/2015	NAPA AUTO PARTS	50.53	47.50	98.03 ***
AP 00354602	01/14/2015	NATIONAL DATA & SURVEYING SERVICES	2,401.00	0.00	2,401.00
AP 00354603	01/14/2015	NATIONAL PEN CORPORATION	316.59	0.00	316.59
AP 00354604	01/14/2015	NATIONAL TRUST FOR HISTORIC PRESERVATION	250.00	0.00	250.00
AP 00354605	01/14/2015	NPI PRODUCTION SERVICES INC	38,700.00	0.00	38,700.00
AP 00354606	01/14/2015	OCCUPATIONAL HEALTH CTRS OF CA	1,307.00	0.00	1,307.00
AP 00354607	01/14/2015	OCLC INC	50.45	0.00	50.45
AP 00354608	01/14/2015	OFFICE DEPOT	1,208.29	64.74	1,273.03 ***
AP 00354609	01/14/2015	ORIOLI, NICK	86.00	0.00	86.00
AP 00354610	01/14/2015	PACIFIC ADVANCED CIVIL ENGINEERING	16,625.05	0.00	16,625.05
AP 00354611	01/14/2015	PACIFIC UTILITY INSTALLATION INC	17,167.25	0.00	17,167.25
AP 00354612	01/14/2015	PATTON SALES CORP	0.00	68.21	68.21
AP 00354613	01/14/2015	PELAYO-LOZADA, LESSA	15.22	0.00	15.22
AP 00354614	01/14/2015	PENNSAVER USA PUBLISHING LLC	977.68	0.00	977.68

**CITY OF RANCHO CUCAMONGA  
AND  
RANCHO CUCAMONGA FIRE PROTECTION DISTRICT**

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**Agenda Check Register**

1/14/2015 through 1/27/2015

<u>Check No.</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>City</u>	<u>Fire</u>	<u>Amount</u>
AP 00354615	01/14/2015	PEP BOYS	602.43	0.00	602.43
AP 00354616	01/14/2015	PERPETUAL STORAGE INC	3,344.70	0.00	3,344.70
AP 00354617	01/14/2015	PINEDA, MONICA	250.00	0.00	250.00
AP 00354618	01/14/2015	PORAC	130.00	0.00	130.00
AP 00354619	01/14/2015	PORAC LEGAL DEFENSE FUND	175.50	0.00	175.50
AP 00354620	01/14/2015	PREMIER WORLD DISCOVERY LLC	9,297.00	0.00	9,297.00
AP 00354621	01/14/2015	PRIDE LAUNDRY SYSTEMS INC	52.64	0.00	52.64
AP 00354622	01/14/2015	PRISTINE UNIFORMS LLC	0.00	453.56	453.56
AP 00354623	01/14/2015	R AND R AUTOMOTIVE	3,315.79	0.00	3,315.79
AP 00354624	01/14/2015	RC PHOTOGRAPHY	297.00	0.00	297.00
AP 00354625	01/14/2015	REHABWEST INC	356.06	0.00	356.06
AP 00354626	01/14/2015	RICHARDS WATSON AND GERSHON	520.00	0.00	520.00
AP 00354627	01/14/2015	ROBINSON, RANE	23.52	0.00	23.52
AP 00354628	01/14/2015	SAN BERNARDINO & RIVERSIDE COUNTIES FIRE EQU	0.00	180.00	180.00
AP 00354629	01/14/2015	SC FUELS	33,833.08	7,910.58	41,743.66 ***
AP 00354630	01/14/2015	SCCCA	120.00	0.00	120.00
AP 00354631	01/14/2015	SESAC INC	1,707.00	0.00	1,707.00
AP 00354632	01/14/2015	SIEMENS INDUSTRY INC	1,471.78	0.00	1,471.78
AP 00354633	01/14/2015	SIGMANET	8,800.00	0.00	8,800.00
AP 00354634	01/14/2015	SMITH, JENNIFER L	500.00	0.00	500.00
AP 00354635	01/14/2015	SO CALIF GAS COMPANY	5,511.89	320.45	5,832.34 ***
AP 00354636	01/14/2015	SOCIAL VOCATIONAL SERVICES	3,080.00	0.00	3,080.00
AP 00354642	01/14/2015	SOUTHERN CALIFORNIA EDISON	46,770.73	2,131.29	48,902.02 ***
AP 00354643	01/14/2015	SOUTHLAND FARMERS MARKET ASSOC INC	2,053.00	0.00	2,053.00
AP 00354644	01/14/2015	STOFA, JOSEPH	525.29	0.00	525.29
AP 00354645	01/14/2015	STOVER SEED COMPANY	3,132.00	0.00	3,132.00
AP 00354646	01/14/2015	TERMINIX PROCESSING CENTER	0.00	399.00	399.00
AP 00354647	01/14/2015	THE FELDMAN AGENCY INC	500.00	0.00	500.00
AP 00354648	01/14/2015	TREADWELL, CAROL	76.00	0.00	76.00
AP 00354649	01/14/2015	U.S. BANK PARS ACCT #6746022500	16,424.04	0.00	16,424.04
AP 00354650	01/14/2015	U.S. BANK PARS ACCT #6746022500	958.33	0.00	958.33
AP 00354651	01/14/2015	UNDERGROUND SVC ALERT OF SO CAL	388.50	0.00	388.50
AP 00354652	01/14/2015	UNITED PACIFIC SERVICES INC	90,803.00	0.00	90,803.00
AP 00354653	01/14/2015	UNITED ROTARY BRUSH CORPORATION	1,208.08	0.00	1,208.08
AP 00354654	01/14/2015	UPS	508.11	0.00	508.11
AP 00354655	01/14/2015	US POSTMASTER	1,496.00	0.00	1,496.00
AP 00354656	01/14/2015	UTILIQUEST	1,489.30	0.00	1,489.30
AP 00354657	01/14/2015	VALLEY POWER SYSTEMS INC	0.00	51.76	51.76
AP 00354659	01/14/2015	VERIZON CALIFORNIA	6,621.02	413.50	7,034.52 ***
AP 00354660	01/14/2015	VERIZON WIRELESS - LA	3,656.50	0.00	3,656.50
AP 00354661	01/14/2015	VILLAGE NURSERIES WHOLESALE LP	251.50	0.00	251.50
AP 00354662	01/14/2015	VIVERAE INC	1,517.90	0.00	1,517.90
AP 00354663	01/14/2015	WALTERS WHOLESALE ELECTRIC CO	233.53	93.30	326.83 ***
AP 00354664	01/14/2015	WAXIE SANITARY SUPPLY	3,361.22	2,992.60	6,353.82 ***
AP 00354665	01/14/2015	WENGER, JEFF A.	0.00	60.00	60.00
AP 00354666	01/14/2015	WHITEHEAD, LINDA	87.36	0.00	87.36
AP 00354667	01/14/2015	WINZER CORPORATION	421.16	0.00	421.16

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AP 00354668	01/15/2015	ABC LOCKSMITHS	148.70	160.52	309.22 ***
AP 00354669	01/15/2015	AIRGAS USA LLC	0.00	1,719.75	1,719.75
AP 00354670	01/15/2015	AUTO BODY 2000	2,838.85	0.00	2,838.85
AP 00354671	01/15/2015	BIBLIOTHECA ITG	290.00	0.00	290.00
AP 00354677	01/15/2015	BRODART BOOKS	18,683.47	0.00	18,683.47
AP 00354678	01/15/2015	CALSENSE	819.68	0.00	819.68
AP 00354679	01/15/2015	COMP U ZONE	339.94	0.00	339.94
AP 00354683	01/15/2015	CUCAMONGA VALLEY WATER DISTRICT	57,522.58	812.18	58,334.76 ***
AP 00354684	01/15/2015	DUNN EDWARDS CORPORATION	540.83	43.17	584.00 ***
AP 00354685	01/15/2015	EMCOR SERVICE	36,068.70	0.00	36,068.70
AP 00354686	01/15/2015	EWING IRRIGATION PRODUCTS	182.69	0.00	182.69
AP 00354687	01/15/2015	HOLLIDAY ROCK CO INC	3,372.79	0.00	3,372.79
AP 00354688	01/15/2015	HYDRO SCAPE PRODUCTS INC	302.29	0.00	302.29
AP 00354689	01/15/2015	INLAND VALLEY DAILY BULLETIN	5,446.16	0.00	5,446.16
AP 00354690	01/15/2015	INTERSTATE BATTERIES	998.62	94.38	1,093.00 ***
AP 00354691	01/15/2015	INTERSTATE BATTERIES	0.00	83.92	83.92
AP 00354692	01/15/2015	KME FIRE APPARATUS	0.00	3,978.82	3,978.82
AP 00354693	01/15/2015	LIMS AUTO INC	546.68	0.00	546.68
AP 00354694	01/15/2015	NEC CORPORATION OF AMERICA	7,201.15	0.00	7,201.15
AP 00354695	01/15/2015	ORKIN PEST CONTROL	1,620.66	0.00	1,620.66
AP 00354696	01/15/2015	TARGET SPECIALTY PRODUCTS	1,427.51	0.00	1,427.51
AP 00354697	01/15/2015	TRUGREEN LANDCARE	52,001.79	0.00	52,001.79
AP 00354698	01/15/2015	UNIFIRST UNIFORM SERVICE	0.00	518.14	518.14
AP 00354699	01/15/2015	VISTA PAINT	990.99	0.00	990.99
AP 00354700	01/21/2015	ACEY DECY EQUIPMENT INC.	52.47	0.00	52.47
AP 00354701	01/21/2015	ACOSTA, THOMAS	48.72	0.00	48.72
AP 00354702	01/21/2015	AFLAC GROUP INSURANCE	79.40	0.00	79.40
AP 00354703	01/21/2015	AGENCY FOR THE PERFORMING ARTS INC.	5,000.00	0.00	5,000.00
AP 00354704	01/21/2015	ALLIED STORAGE CONTAINERS	0.00	329.40	329.40
AP 00354705	01/21/2015	ALPHAGRAPHS	684.34	0.00	684.34
AP 00354706	01/21/2015	AMERICAN SCALE CO INC	0.00	205.50	205.50
AP 00354707	01/21/2015	AMTECH ELEVATOR SERVICES	281.07	0.00	281.07
AP 00354708	01/21/2015	ANGEL FLOREZ & JDC INC. GENERAL ENG.	6,400.00	0.00	6,400.00
AP 00354709	01/21/2015	ASSOCIATED POWER INC	296.49	0.00	296.49
AP 00354710	01/21/2015	AUFBAU CORPORATION	67,508.00	0.00	67,508.00
AP 00354711	01/21/2015	BANK OF AMERICA MERRILL LYNCH	0.00	624,430.60	624,430.60
AP 00354712	01/21/2015	BEYOND CAKE	204.95	0.00	204.95
AP 00354713	01/21/2015	BODY SHOP, THE	1,767.38	0.00	1,767.38
AP 00354714	01/21/2015	BOOT BARN INC.	307.58	0.00	307.58
AP 00354715	01/21/2015	CACEO	150.00	0.00	150.00
AP 00354716	01/21/2015	CAL PERS LONG TERM CARE	309.52	0.00	309.52
AP 00354717	01/21/2015	CAL-STATE RENT A FENCE INC	1,965.00	0.00	1,965.00
AP 00354718	01/21/2015	CALIFORNIA BARRICADE	533.00	0.00	533.00
AP 00354719	01/21/2015	CALIFORNIA DREAMIN'	53.00	0.00	53.00
AP 00354720	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	25.00	0.00	25.00
AP 00354721	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	259.50	0.00	259.50
AP 00354722	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	186.75	0.00	186.75

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AP 00354723	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	50.00	0.00	50.00
AP 00354724	01/21/2015	CALIFORNIA FRANCHISE TAX BOARD	55.00	0.00	55.00
AP 00354725	01/21/2015	CALPERS	91,488.12	6,540.00	98,028.12 ***
AP 00354726	01/21/2015	CAPITAL ONE COMMERCIAL	1,062.51	0.00	1,062.51
AP 00354727	01/21/2015	CASTENEDA, BLAS	76.00	0.00	76.00
AP 00354728	01/21/2015	CBIZ ACCOUNTING TAX & ADVISORY OF ORANGE CC	1,100.00	0.00	1,100.00
AP 00354729	01/21/2015	CCAC	200.00	0.00	200.00
AP 00354730	01/21/2015	CCS ORANGE COUNTY JANITORIAL INC.	35,563.17	931.85	36,495.02 ***
AP 00354731	01/21/2015	CERTIFIED TOWING	200.00	0.00	200.00
AP 00354732	01/21/2015	CHARTER COMMUNICATIONS	328.78	1,229.41	1,558.19 ***
AP 00354733	01/21/2015	CITYGATE ASSOCIATES LLC	1,968.75	0.00	1,968.75
AP 00354734	01/21/2015	CLEAR COAST CONSTRUCTION	0.00	565.00	565.00
AP 00354735	01/21/2015	CLEARWATER GRAPHICS INC	2,143.07	0.00	2,143.07
AP 00354736	01/21/2015	CLEMENTS, CATHY	264.40	0.00	264.40
AP 00354737	01/21/2015	CLIMATEC LLC	415.00	0.00	415.00
AP 00354738	01/21/2015	CONCEPT POWDER COATING	145.00	0.00	145.00
AP 00354739	01/21/2015	CONFIRE JPA	0.00	88,777.63	88,777.63
AP 00354740	01/21/2015	CONVERSE CONSULTANTS	611.14	0.00	611.14
AP 00354741	01/21/2015	CRAFCO INC	767.45	0.00	767.45
AP 00354742	01/21/2015	CUCAMONGA VALLEY WATER DISTRICT	348.83	0.00	348.83
AP 00354743	01/21/2015	D AND K CONCRETE COMPANY	955.44	0.00	955.44
AP 00354744	01/21/2015	DANIELS TIRE SERVICE	0.00	68.00	68.00
AP 00354745	01/21/2015	DATA ARC LLC	8,010.05	0.00	8,010.05
AP 00354746	01/21/2015	DeCOUDREAU, ALTON H.	3,900.00	0.00	3,900.00
AP 00354747	01/21/2015	DEER CREEK CAR WASH	209.50	0.00	209.50
AP 00354748	01/21/2015	DELTA DENTAL	1,633.20	0.00	1,633.20
AP 00354749	01/21/2015	DEMCO INC	66.26	0.00	66.26
AP 00354750	01/21/2015	DEPARTMENT OF HOUSING AND COMMUNITY DEVEL	3,150.00	0.00	3,150.00
AP 00354751	01/21/2015	DIAMOND ENVIRONMENTAL SERVICES	249.39	0.00	249.39
AP 00354752	01/21/2015	DLIMAGING	836.76	0.00	836.76
AP 00354753	01/21/2015	DOG WASTE DEPOT	758.16	0.00	758.16
AP 00354754	01/21/2015	EIGHTH AVENUE ENTERPRISE LLC	3,102.26	0.00	3,102.26
AP 00354755	01/21/2015	ENVIRONMENTAL RECOVERY SERVICES INC.	2,538.26	0.00	2,538.26
AP 00354756	01/21/2015	ETIWANDA SCHOOL DISTRICT	100.00	0.00	100.00
AP 00354757	01/21/2015	FEDERAL EXPRESS CORP	174.01	0.00	174.01
AP 00354758	01/21/2015	FOOT SOLUTIONS	185.43	0.00	185.43
AP 00354759	01/21/2015	GIRARD, RYAN	116.93	0.00	116.93
AP 00354760	01/21/2015	GLOBALSTAR	74.34	0.00	74.34
AP 00354761	01/21/2015	GONZALES, ANTOINETTE	39.20	0.00	39.20
AP 00354762	01/21/2015	GRACIANO, TAMMIE	0.00	130.00	130.00
AP 00354763	01/21/2015	GRAINGER	170.11	3,095.95	3,266.06 ***
AP 00354764	01/21/2015	GRAPHICS FACTORY INC.	806.60	0.00	806.60
AP 00354765	01/21/2015	GREAT DAY TOURING INC.	18,600.00	0.00	18,600.00
AP 00354766	01/21/2015	GRIBBIN, BRITTANIE	96.00	0.00	96.00
AP 00354767	01/21/2015	GT ENGINEERING	0.00	1,180.35	1,180.35
AP 00354768	01/21/2015	GUERRERO, NATHAN	500.00	0.00	500.00
AP 00354769	01/21/2015	HANSHAW, DIANE	11.76	0.00	11.76

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AP 00354770	01/21/2015	HERITAGE EDUCATION GROUP	344.00	0.00	344.00
AP 00354771	01/21/2015	HERMAN WEISSKER INC	362,392.91	0.00	362,392.91
AP 00354772	01/21/2015	HINDERLITER DE LLAMAS AND ASSOCIATES	22,670.64	0.00	22,670.64
AP 00354773	01/21/2015	HMC ARCHITECTS	0.00	96,074.36	96,074.36
AP 00354774	01/21/2015	HOLLOWAY, JACK	0.00	260.00	260.00
AP 00354775	01/21/2015	HOYT LUMBER CO., SM	0.00	12.32	12.32
AP 00354776	01/21/2015	INLAND FAIR HOUSING AND MEDIATION BOARD	1,356.01	0.00	1,356.01
AP 00354777	01/21/2015	INLAND PRESORT & MAILING SERVICES	123.71	0.00	123.71
AP 00354778	01/21/2015	INLAND VALLEY COUNCIL OF CHURCHES	1,325.00	0.00	1,325.00
AP 00354779	01/21/2015	INLAND VALLEY DAILY BULLETIN	135.26	0.00	135.26
AP 00354780	01/21/2015	IRON MOUNTAIN OSDP	774.41	0.00	774.41
AP 00354781	01/21/2015	JANDI ENTERPRISES INC	1,000.00	0.00	1,000.00
AP 00354782	01/21/2015	JEFFREY SCOTT FINE MAGNETICS	15.47	0.00	15.47
AP 00354783	01/21/2015	JOHN BURR CYCLES INC	1,449.68	0.00	1,449.68
AP 00354784	01/21/2015	KAISER FOUNDATION HEALTH PLAN INC	212,802.95	0.00	212,802.95
AP 00354785	01/21/2015	KEESEE, QUIXOTES	8.40	0.00	8.40
AP 00354786	01/21/2015	LAWSON, DESIREE	91.94	0.00	91.94
AP 00354787	01/21/2015	LEON, LYDIA	82.00	0.00	82.00
AP 00354788	01/21/2015	LITTLE BEAR PRODUCTIONS	2,940.00	0.00	2,940.00
AP 00354789	01/21/2015	MACIAS, MARIE MICHEL	15.00	0.00	15.00
AP 00354790	01/21/2015	MARIPOSA LANDSCAPES INC	1,564.80	0.00	1,564.80
AP 00354791	01/21/2015	MARTINEZ TOWING	45.00	0.00	45.00
AP 00354792	01/21/2015	MARY'S TAMALES	360.31	0.00	360.31
AP 00354793	01/21/2015	MASON, MIKE	95.67	0.00	95.67
AP 00354794	01/21/2015	MCMASTER CARR SUPPLY COMPANY	229.98	0.00	229.98
AP 00354795	01/21/2015	MIDWEST TAPE	1,495.48	0.00	1,495.48
AP 00354796	01/21/2015	MINUTEMAN PRESS	1,975.31	0.00	1,975.31
AP 00354797	01/21/2015	MPLC	312.19	0.00	312.19
AP 00354798	01/21/2015	NBS	9,087.74	0.00	9,087.74
AP 00354799	01/21/2015	NORTHTOWN HOUSING DEVELOPMENT CORP.	700.00	0.00	700.00
AP 00354800	01/21/2015	OCCMA	150.00	0.00	150.00
AP 00354802	01/21/2015	OFFICE DEPOT	6,837.95	0.00	6,837.95
AP 00354803	01/21/2015	ONTRAC	54.13	0.00	54.13
AP 00354804	01/21/2015	ONWARD ENGINEERING	7,480.00	0.00	7,480.00
AP 00354805	01/21/2015	OVERDRIVE INC	12,000.00	0.00	12,000.00
AP 00354806	01/21/2015	PACIFIC UTILITY INSTALLATION INC	398.80	0.00	398.80
AP 00354807	01/21/2015	PAL CAMPAIGN	10.00	0.00	10.00
AP 00354808	01/21/2015	PARS	3,500.00	0.00	3,500.00
AP 00354809	01/21/2015	PAUL MARTIN'S AMERICAN BISTRO	5,000.00	0.00	5,000.00
AP 00354810	01/21/2015	PEPSI-COLA	807.25	0.00	807.25
AP 00354811	01/21/2015	PETERSON, KAREN	250.00	0.00	250.00
AP 00354812	01/21/2015	PIRTLE WELDING	300.00	0.00	300.00
AP 00354813	01/21/2015	PRE-PAID LEGAL SERVICES INC	84.24	0.00	84.24
AP 00354814	01/21/2015	PROFORMA	395.31	0.00	395.31
AP 00354815	01/21/2015	PUBLIC SURPLUS	654.96	0.00	654.96
AP 00354816	01/21/2015	R AND R AUTOMOTIVE	496.74	0.00	496.74
AP 00354817	01/21/2015	RECORDED BOOKS LLC	8,680.00	0.00	8,680.00

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AP 00354818	01/21/2015	RED WING SHOE STORE	343.29	0.00	343.29
AP 00354819	01/21/2015	RICHLEIGH ASSOCIATES INC	19,150.14	0.00	19,150.14
AP 00354820	01/21/2015	RUBENS AUTO COLLISION CENTER	1,660.46	0.00	1,660.46
AP 00354821	01/21/2015	S.CALIF. MUNICIPAL ATHLETIC FEDERATION	280.00	0.00	280.00
AP 00354822	01/21/2015	SAN BERNARDINO CTY	0.00	10,617.10	10,617.10
AP 00354823	01/21/2015	SAN BERNARDINO CTY OFFICE OF THE ASSESSOR	840.00	0.00	840.00
AP 00354824	01/21/2015	SAN BERNARDINO, CITY OF	1,177.22	0.00	1,177.22
AP 00354825	01/21/2015	SBPEA	744.88	0.00	744.88
AP 00354826	01/21/2015	SECURITY BANK OF CALIFORNIA	0.00	32,864.77	32,864.77
AP 00354827	01/21/2015	SEERY, SCOTT	63.50	0.00	63.50
AP 00354828	01/21/2015	SEXTON, SHEILA	6.00	0.00	6.00
AP 00354829	01/21/2015	SHEAKLEY PENSION ADMINISTRATION	296.70	0.00	296.70
AP 00354830	01/21/2015	SHEAKLEY PENSION ADMINISTRATION	117.10	0.00	117.10
AP 00354831	01/21/2015	SHERIFFS COURT SERVICES	48.17	0.00	48.17
AP 00354832	01/21/2015	SHERIFFS COURT SERVICES	93.38	0.00	93.38
AP 00354833	01/21/2015	SHERIFFS COURT SERVICES	150.00	0.00	150.00
AP 00354834	01/21/2015	SHOETERIA	2,773.09	0.00	2,773.09
AP 00354835	01/21/2015	SHRED IT	107.90	0.00	107.90
AP 00354836	01/21/2015	SIEMENS INDUSTRY INC	4,719.71	0.00	4,719.71
AP 00354837	01/21/2015	SOLAR SERVICING CENTER INC	54.05	0.00	54.05
AP 00354841	01/21/2015	SOUTHERN CALIFORNIA EDISON	8,858.81	0.00	8,858.81
AP 00354842	01/21/2015	SOUTHLAND FARMERS MARKET ASSOC INC	1,171.00	0.00	1,171.00
AP 00354843	01/21/2015	SOUTHLAND SPORTS OFFICIALS	552.00	0.00	552.00
AP 00354844	01/21/2015	STOTZ EQUIPMENT	8.85	0.00	8.85
AP 00354845	01/21/2015	SUNGARD PUBLIC SECTOR INC	1,473.99	0.00	1,473.99
AP 00354846	01/21/2015	TANNER RECOGNITION COMPANY, O C	399.43	0.00	399.43
AP 00354847	01/21/2015	UNIQUE MANAGEMENT SERVICES INC	632.54	0.00	632.54
AP 00354848	01/21/2015	UNITED WAY	169.00	0.00	169.00
AP 00354849	01/21/2015	US POST OFFICE	220.41	0.00	220.41
AP 00354850	01/21/2015	US POST OFFICE	10,500.00	0.00	10,500.00
AP 00354851	01/21/2015	Verizon	49.87	0.00	49.87
AP 00354852	01/21/2015	VERIZON BUSINESS SERVICES	3,012.69	0.00	3,012.69
AP 00354854	01/21/2015	VERIZON CALIFORNIA	6,802.03	1,298.75	8,100.78 ***
AP 00354855	01/21/2015	VERIZON LEGAL COMPLIANCE	500.00	0.00	500.00
AP 00354859	01/21/2015	VERIZON WIRELESS - LA	4,061.43	38.01	4,099.44 ***
AP 00354860	01/21/2015	VERIZON WIRELESS - LA	233.06	0.00	233.06
AP 00354861	01/21/2015	VERIZON WIRELESS - LA	60.12	0.00	60.12
AP 00354862	01/21/2015	VERIZON WIRELESS - LA	50.04	0.00	50.04
AP 00354863	01/21/2015	VERIZON WIRELESS - LA	494.13	0.00	494.13
AP 00354864	01/21/2015	VERIZON WIRELESS - LA	0.00	2,800.76	2,800.76
AP 00354865	01/21/2015	VIGILANT SOLUTIONS	8,316.00	0.00	8,316.00
AP 00354866	01/21/2015	VISION SERVICE PLAN CA	10,750.34	0.00	10,750.34
AP 00354867	01/21/2015	WANG, DAMON	200.00	0.00	200.00
AP 00354868	01/21/2015	WAXIE SANITARY SUPPLY	0.00	964.39	964.39
AP 00354869	01/21/2015	WEAVER, JOHN	1,002.57	0.00	1,002.57
AP 00354870	01/21/2015	WESTCOAST MEDIA	900.50	0.00	900.50
AP 00354873	01/21/2015	XEROX CORPORATION	10,132.77	487.32	10,620.09 ***

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AP 00354877	01/22/2015	CALIFORNIA BOARD OF EQUALIZATION, STATE OF	4,614.10	1,453.90	6,068.00 ***
AP 00354878	01/22/2015	CALSENSE	412.97	0.00	412.97
AP 00354879	01/22/2015	CITRUS MOTORS ONTARIO INC	0.00	176.91	176.91
AP 00354880	01/22/2015	COMP U ZONE	201.32	0.00	201.32
AP 00354882	01/22/2015	CUCAMONGA VALLEY WATER DISTRICT	13,602.75	0.00	13,602.75
AP 00354883	01/22/2015	EMCOR SERVICE	34,438.20	1,112.83	35,551.03 ***
AP 00354884	01/22/2015	EWING IRRIGATION PRODUCTS	1,813.19	0.00	1,813.19
AP 00354885	01/22/2015	FORD OF UPLAND INC	15.02	0.00	15.02
AP 00354886	01/22/2015	INLAND VALLEY DAILY BULLETIN	980.00	0.00	980.00
AP 00354887	01/22/2015	INLAND VALLEY DAILY BULLETIN	1,175.00	0.00	1,175.00
AP 00354888	01/22/2015	KME FIRE APPARATUS	0.00	1,074.58	1,074.58
AP 00354889	01/22/2015	LIMS AUTO INC	79.51	0.00	79.51
AP 00354890	01/22/2015	UNIFIRST UNIFORM SERVICE	0.00	1,315.06	1,315.06
EP 00004897	01/14/2015	CITIGROUP ENERGY INC	68,051.20	0.00	68,051.20
EP 00004898	01/14/2015	RIVERSIDE, CITY OF	6,294.00	0.00	6,294.00
EP 00004899	01/14/2015	SAN BERNARDINO CTY SHERIFFS DEPT	2,510,019.00	0.00	2,510,019.00
EP 00004900	01/14/2015	VIASYN INC	16,757.41	0.00	16,757.41
EP 00004901	01/14/2015	EDF TRADING NORTH AMERICA LLC	186,093.00	0.00	186,093.00
EP 00004902	01/14/2015	TENASKA POWER SERVICES CO	16,000.00	0.00	16,000.00
EP 00004904	01/21/2015	CALIF GOVERNMENT VEBA/RANCHO CUCAMONGA	79,716.68	0.00	79,716.68
EP 00004905	01/21/2015	FORTISTAR METHANE GROUP LLC	45,872.57	0.00	45,872.57
EP 00004906	01/21/2015	RCPEA	10,115.07	0.00	10,115.07
EP 00004907	01/21/2015	RCCEA	1,319.00	0.00	1,319.00

<b>Total City:</b>	<b>\$5,036,536.61</b>
<b>Total Fire:</b>	<b>\$959,739.31</b>
<b>Grand Total:</b>	<b><u>\$5,996,275.92</u></b>

**Note:**

**\*\*\* Check Number includes both City and Fire District expenditures**

# STAFF REPORT

RANCHO CUCAMONGA FIRE PROTECTION DISTRICT



**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mike Costello, Fire Chief *mc*

**By:** Breanna Medina, Emergency Management Coordinator *BM*

**Subject:** **APPROVAL TO ACCEPT GRANT REVENUE IN THE AMOUNT OF \$22,725 AWARDED BY THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY (FY2013 HOMELAND SECURITY GRANT), AND ADMINISTERED BY THE SAN BERNARDINO COUNTY FIRE DEPARTMENT, OFFICE OF EMERGENCY SERVICES TO THE RANCHO CUCAMONGA FIRE PROTECTION DISTRICT INTO ACCOUNT 1382000-4740 (GRANT INCOME) AND AUTHORIZE APPROPRIATION INTO ACCOUNT 1382501-5152 (SOFTWARE) FOR THE PURCHASE OF WEBEOC INCIDENT MANAGEMENT SOFTWARE MODULES**

## RECOMMENDATION

Approve the acceptance of grant revenue in the amount of \$22,725 awarded by the California Emergency Management Agency (FY2013 Homeland Security Grant), and administered by the San Bernardino County Fire Department, Office of Emergency Services to the Rancho Cucamonga Fire Protection District into Account 1380000-4740 (Grant Income) and authorize appropriation into account 1382501-5152 (Software), for the purchase of WebEOC Incident Management Software.

## BACKGROUND

The FY2013 Homeland Security Grant contained a non-competitive portion of funding designated for each Fire Department/District in the San Bernardino County Operational Area. The funds allocated to the Rancho Cucamonga Fire Protection District have been designated for the purchase of WebEOC Incident Management Software modules to enhance existing software implementation.



# STAFF REPORT

RANCHO CUCAMONGA FIRE PROTECTION DISTRICT

**Date:** February 4, 2015  
**To:** Mayor L. Dennis Michael and Members of the City Council  
John R. Gillison, City Manager  
**From:** Mike Costello, Fire Chief  
**By:** Rob Ball, Fire Marshal  
**Subject:** **Consideration of a Resolution Confirming Weed and Fire Hazard Abatement Fees**

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## **RECOMMENDATION**

It is recommended that the City Council approve Resolution No. 15-011 confirming an itemized report of billed but unpaid fees associated with weed and fire hazard abatement and authorize said fees to be special assessments to be included on the tax roll for assessment on the parcels listed in the report.

## **BACKGROUND**

In 2010, the City adopted Ordinance 832, which is codified as Chapter 8.46 of the Municipal Code, providing for the removal of seasonal grasses, weeds, and other fire hazards. The Municipal Code authorizes the Rancho Cucamonga Fire Protection District, serving as the City's fire department, to perform weed and fire hazard abatement on behalf of the City.

In accordance with the provisions of the Municipal Code, the Fire District provided notice to abate weeds and fire hazards to the owners of record of non-compliant parcels and provided a completion date for the required abatement. Owners receiving such notices were advised of their right to object and appeal the order to abate.

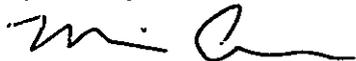
Parcels that were not abated by the completion date were referred to approved contractors to perform the required abatement work by order of the Fire District. The contractors who completed the abatement work provided itemized billings for the cost of the abatement work for each parcel. The itemized billings also included before and after photos to document the work completed by the contractors. In accordance with the terms of the contract between the Fire District and the weed abatement contractors, the billings have been paid with Fire District funds.

Using the itemized contractors' billings, the Fire District prepared an itemized Notice of Payment Due for each parcel where the hazards were abated by a contractor. The Notices of Payment Due detailed all abatement costs for each affected parcel. As allowed by Fire District Resolution FD 10-035, the Fire District included a re-inspection fee and an administrative fee in the Notice of Payment Due for each parcel. The Notices served as billings from the Fire District to the parcel owner of record. Each billing advised the owner of the terms of payment as well as his/her right to appeal the amount of the billing in whole or in part and provided instructions for how to file an appeal.

The report included with this resolution shows, by parcel number, the amounts of the contractor billings and Fire District fees that have not been paid according to the terms of the Notice of Payment Due. There are a total of 44 parcels affected by this resolution.

In accordance with the Municipal Code, the City Council must confirm by resolution the unpaid fees in order for the Fire District to send them to the County Auditor as a special assessment to be included on the tax roll for assessment on the individual parcels. This resolution serves that purpose. This legislative action is required each time tax assessments are sent to the County Auditor. Staff anticipates bringing this to the Council once a year.

Respectfully submitted,



Mike Costello

Fire Chief

**RESOLUTION NO. 15-011**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA CONFIRMING AN ITEMIZED WRITTEN REPORT SHOWING THE ACTUAL COSTS OF WEED AND FIRE HAZARD ABATEMENT FOR EACH SEPARATE PARCEL OF LAND AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 39574, PROVIDING THAT EACH SUCH COST OF ABATEMENT SHALL CONSTITUTE A SPECIAL ASSESSMENT AGAINST EACH LISTED PARCEL OF LAND PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 39577, AND PROVIDING FOR THE FILING OF SAID REPORT WITH THE COUNTY AUDITOR.**

**A. Recitals**

- (i) California Government Code Section 39502 authorizes the City of Rancho Cucamonga (City) to adopt an ordinance providing for the removal of grass, weeds, rubbish and other materials that can be dangerous or injurious to neighboring property or the health and welfare of residents in the vicinity and make the cost of removal a lien on the property.
- (ii) The City adopted Ordinance 832, which is codified as Chapter 8.46 of the Municipal Code providing for the removal of grass, weeds, etc. as allowed by the Government Code.
- (iii) Chapter 8.46 of the Municipal Code authorizes the Rancho Cucamonga Fire Protection District (District), serving as the City's fire department, to perform weed and fire hazard abatement on behalf of the City.
- (iv) The District provided notice to abate weeds and fire hazards to the owners of record of non-compliant parcels and provided a completion date for the required abatement, all as required by law. Owners receiving such notice were advised of their right to object and appeal the order to abate.
- (v) Parcels not abated by the completion date were referred to approved contractors to perform the required abatement work, by order of the District.
- (vi) The District was provided with itemized billings for the cost of abatement for each parcel by the abatement contractors. Using the itemized contractors' billings, the District prepared an itemized, written report setting forth all abatement costs for each affected parcel, as required by California Government Code Section 39574 (written report). Prior to the adoption of this Resolution, the District billed the owners of record of the affected parcels listed in the written report for the cost of abatement, plus approved administrative fees as authorized by Government Code Section 38573 and District's fee resolution (collectively, costs of abatement). Owners receiving such billings were advised of their right to object and appeal the amount of the bill. None of the costs or fees set forth in the written report have been paid, nor are any the subject of a pending appeal.

(vii) Attached hereto as Exhibit "A", and incorporated by reference herein, is the written report required by California Government Code Section 39574, setting forth a true and correct list of parcels with unpaid weed abatement costs and fees, and the amount of all costs of abatement for each parcel.

(viii) All legal prerequisites to the adoption of this Resolution have occurred.

## **B. Resolution**

**NOW, THEREFORE**, the City Council hereby finds and resolves as follows:

1. The facts set forth in Recitals, Part A, of this Resolution are true and correct.
2. The City Council hereby finds that all costs of abatement set forth in Exhibit A are reasonable and do not exceed the actual costs to the City or District in providing abatement services. Based thereon, the City Council hereby confirms all costs set forth in the written report, Exhibit A hereto.
3. All costs of abatement for each parcel of land listed in Exhibit A shall constitute a special assessment and lien against that parcel of land, as authorized by California Government Code Section 39577 and Rancho Cucamonga Municipal Code Chapter 8.46.
4. The Fire Chief is hereby directed to deliver a certified copy of this Resolution, including Exhibit A hereto, to the San Bernardino County Auditor whereupon all costs of abatement set forth in Exhibit A shall constitute an assessment against each listed parcel as part of the County's tax assessments, and shall be made part of the tax rolls, all in accordance with California Government Code Sections 39578, 39579, 39580, and 39583 and any other provision of law applicable thereto. Thereafter, a lien shall attach against each such parcel upon recordation of the order confirming the assessment in the office of the County Recorder.
6. The City Clerk shall certify to the adoption of this Resolution.

*Please see the following page for formal adoption, certification, and signatures.*

PASSED, APPROVED, AND ADOPTED this 4th day of February 2015.

AYES:

NOES:

ABSENT:

ABSTAINED:

\_\_\_\_\_  
L. Dennis Michael, President

ATTEST:

\_\_\_\_\_  
Janice C. Reynolds, Secretary

I, **Janice C. Reynolds**, Secretary of the Rancho Cucamonga Fire Protection District, do hereby certify that the foregoing Resolution was duly passed, approved, and adopted by the City Council of the City of Rancho Cucamonga, at a Regular Meeting of said Council held on the 4<sup>th</sup> day of February 2015.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 2015 at Rancho Cucamonga, California.

\_\_\_\_\_  
Janice C. Reynolds, Secretary

## Resolution 15-011

## Exhibit A

APN	Contractor Services and Fees						Total
	Mowing	Hand Work	Tree Work	Other Work	Re-Inspection	Administration	
20118234	\$ 145.00	\$ 240.00			\$ 55.00	\$ 220.00	\$ 660.00
20208233	\$ 145.00	\$ 45.00		\$ 80.00	\$ 55.00	\$ 220.00	\$ 545.00
20213141	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
20224124	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
20764104			\$ 3,492.50		\$ 27.50	\$ 110.00	\$ 3,630.00
20764109			\$ 3,492.50		\$ 27.50	\$ 110.00	\$ 3,630.00
20814118	\$ 145.00				\$ 55.00	\$ 220.00	\$ 420.00
20829107	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
20835406	\$ 250.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 570.00
20835407	\$ 250.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 570.00
20881158	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
20881159	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
20881180	\$ 250.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 570.00
20910223	\$ 145.00	\$ 160.00			\$ 55.00	\$ 220.00	\$ 580.00
20910230	\$ 145.00	\$ 80.00			\$ 55.00	\$ 220.00	\$ 500.00
20912201	\$ 145.00				\$ 55.00	\$ 220.00	\$ 420.00
20919221	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
20919222	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
22512283	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
22538106	\$ 250.00	\$ 22.50			\$ 27.50	\$ 110.00	\$ 410.00
22538107	\$ 250.00	\$ 22.50			\$ 27.50	\$ 110.00	\$ 410.00
22928350	\$ 625.00				\$ 55.00	\$ 220.00	\$ 900.00
22928350	\$ 625.00				\$ 55.00	\$ 220.00	\$ 900.00
22928401	\$ 145.00				\$ 55.00	\$ 220.00	\$ 420.00
22934111	\$ 250.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 570.00
22934115	\$ 375.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 695.00
22934116	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
106117220	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
106138117	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
106180118	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
106180121	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
107405103	\$ 145.00				\$ 55.00	\$ 220.00	\$ 420.00
107410121		\$ 160.00		\$ 800.00	\$ 55.00	\$ 220.00	\$ 1,235.00
107428110	\$ 250.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 570.00
107432111	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
107436110	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
107449130	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
107455128	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
107456126	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
107456127	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
107706109	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
108726112	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
109060105	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00
208291017	\$ 145.00	\$ 45.00			\$ 55.00	\$ 220.00	\$ 465.00

# STAFF REPORT

PUBLIC WORKS SERVICES DEPARTMENT



**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** William Wittkopf, Public Works Services Director

**By:** Ernest Ruiz, Streets, Storm Drains, and Fleet Superintendent  
Ruth Cain, CPPB, Acting Senior Buyer

**Subject:** CONSIDERATION TO AUTHORIZE TO AWARD THE PURCHASE OF TWO (2) ONE TON EXTENDED CAB DUMPING STAKE BED TRUCKS FROM FRONTIER FORD, OF SANTA CLARA, CALIFORNIA, IN ACCORDANCE WITH REQUEST FOR BIDS ("RFB") #14/15-007 (REPLACING UNIT #2502 AND UNIT #2512) IN THE AMOUNT OF \$70,062.80 FROM ACCT. NO. 1172001-5604 (EQUIPMENT/VEHICLE REPLACEMENT FUND)

## RECOMMENDATION

It is recommended that the City Council authorize the purchase of two (2) One Ton Extended Cab Dumping Stake Bed Trucks from Frontier Ford, of Santa Clara, California, in accordance with request for bids ("RFB") #14/15-007 (replacing Unit #2502 and Unit #2512) in the amount of \$70,062.80 from account number 1172001-5604 (Equipment/Vehicle Replacement Fund).

## BACKGROUND/ANALYSIS

City Council approved the purchase of two (2) One Ton Extended Cab Dumping Stake Bed Trucks in the adopted FY 2014/15 budget as a part of the Equipment/Vehicle Replacement Fund. The Public Works Services Department provided specifications to the Purchasing Department for the purchase of this vehicle. Purchasing prepared and posted to the City's bid system, RFB #14/15-007. Eighty-six (86) vendors were notified; thirteen (13) vendors downloaded the RFB, and three (3) responses were received.

After analysis of the bid response by the Fleet Supervisor, Streets, Storm Drains, and Fleet Superintendent and Purchasing staff, it has been determined to be in the City's best interest to recommend an award to Frontier Ford, of Santa Clara, California, for two (2) One Ton Extended Cab Dumping Stake Bed Trucks, as the most responsive, responsible bidder that met the specifications required by the Public Works Services Department. These replacement vehicles will be used by the Public Works Services Trails crew.

All applicable bid documentation is on file in the Purchasing Department and can be downloaded from the City's Bid system.

Respectfully submitted,

William Wittkopf  
Public Works Services Director

WW/ER:rc



# STAFF REPORT

PUBLIC WORKS SERVICES DEPARTMENT

**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** William Wittkopf, Public Works Services Director

**By:** Dean Rodia, Parks and Landscape Maintenance Superintendent  
Paul Fisher, Management Analyst I

**Subject:** CONSIDERATION TO APPROVE AMENDMENT NO. 004 TO ADD \$20,730 TO CONTRACT CO #93-006 TO ADD WEEKLY MOWING OF THE SPORTS FIELDS AT EAST BERYL, WEST BERYL, CHURCH STREET AND BEAR GULCH PARKS FROM JANUARY 20, 2015 THROUGH FEBRUARY 28, 2015 (\$4,020) AND RED HILL AND HERITAGE PARKS FROM FEBRUARY 2, 2015 THROUGH MAY 28, 2015 (\$16,710), WITH MARIPOSA LANDSCAPES, INC., OF IRWINDALE, CALIFORNIA TO ACCOMMODATE THE HIGH SCHOOLS' USE OF THE FIELDS DURING THEIR STADIUM CONSTRUCTION; AND APPROPRIATE \$4,020 FROM LMD 1 FUND BALANCE INTO 1130303-5300 AND \$16,710 FROM PD-85 FUND BALANCE INTO 1848303-5300

## RECOMMENDATION

Staff recommends that the City Council approve Amendment No. 004 to add \$20,730 to contract CO 93-006 for weekly mowing of the sports fields at East Beryl, West Beryl, Church Street and Bear Gulch Parks from January 20, 2015 through February 28, 2015 (\$4,020) and Red Hill and Heritage Parks from February 2, 2015 through May 28, 2015 (\$16,710), with Mariposa Landscapes, Inc., of Irwindale, California to accommodate the high schools' use of the fields during their stadium construction; and appropriate \$4,020 from LMD 1 fund balance into 1130303-5300 and \$16,710 from PD-85 fund balance into 1848303-5300.

## BACKGROUND/ANALYSIS

Mariposa is one of three landscape contractors used by the City to provide maintenance services at various landscape sites citywide. The City Council has previously awarded contract CO 93-006 to Mariposa Horticultural Enterprises, Inc. Mariposa has agreed to resume mowing of these sports fields during the scheduled time and for a total of \$20,730. This amount is expected to be reimbursed back to Landscape Maintenance District 1 (1130303-5300-\$4,020) and PD85 (1848303-5300-\$16,710) based upon the rental fees collected from the Chaffey Joint Union School District for the use of the sports fields during the construction of their new stadiums.

Respectfully submitted,

William Wittkopf  
Public Works Services Director

WW:DR:pf

## STAFF REPORT

PUBLIC WORKS SERVICES DEPARTMENT



**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** William Wittkopf, Public Works Services Director

**By:** Ty Quaintance, Facilities Superintendent  
Kenneth Fung, Assistant Engineer

**Subject:** CONSIDERATION TO ACCEPT THE BIDS RECEIVED, AWARD AND AUTHORIZE THE EXECUTION OF A CONTRACT IN THE BASE BID AMOUNT OF \$56,410 AND ADDITIVE ALTERNATE BID 2 IN THE AMOUNT OF \$37,278 FOR THE "CIVIC CENTER – PARKING LOT LIGHTING PROJECT" TO THE LOWEST RESPONSIVE BIDDER, S & SONS ELECTRICAL CONTRACTORS CORPORATION OF HESPERIA AND AUTHORIZE THE EXPENDITURE OF A CONTINGENCY IN THE AMOUNT OF \$9,368.80 TO BE FUNDED FROM ACCOUNTS 1025001-5607 (CAPITAL RESERVE) AND 1706303-5209 (UTILITY PUBLIC BENEFIT FUND)

### RECOMMENDATION

It is recommended that the City Council accept the bids received, award and authorize the execution of a contract for the Base Bid amount of \$56,410 and the Additive Alternate Bid 2 amount of \$37,278 for the "Civic Center – Parking Lot Lighting Project" to the lowest responsive bidder, S & Sons Electrical Contractors Corporation of Hesperia and authorize the expenditure of a contingency in the amount of \$9,368.80 to be funded from accounts 1025001-5607 (Capital Reserve) and 1706303-5209 (Utility Public Benefit Fund).

### BACKGROUND/ANALYSIS

The City Council approved the plans and specifications and authorized the City Clerk to advertise the "Notice Inviting Bids" for the "Civic Center – Parking Lot Lighting Project" during its November 5, 2014 meeting.

The Base Bid for this project calls for the removal and replacement of the existing High Intensity Discharge (HID) lighting fixtures in the north employee parking lot, the public parking deck and the south employee parking lot (also known as the east lot) with new LED lighting fixtures. Forty-eight 250-watt fixtures will be replaced with 140-watt LED fixtures. The total replacement will result in a power consumption reduction of over 300,000 kwh over the life of the fixtures. The Base Bid will also replace the existing roof fixtures with new LED fixtures. In addition to the power consumption savings, the City will receive a \$1,350 rebate from Southern California Edison for the south employee parking lot portion of the project.

Additive Alternate Bid 2 will demolish the existing up light fixtures along the sidewalk on the north side of Civic Center Drive and replace them with new pole mounted LED walkway lights.

This Base Bid and Additive Alternate Bid 2 will be funded in the amount of \$73,058 from account 1025001-5607 and \$20,630 from account 1706303-5209. The contingency will be funded from account 1025001-5607.

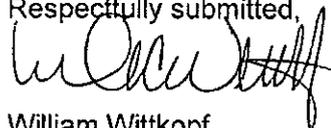
CIVIC CENTER – PARKING LOT LIGHTING PROJECT AWARD TO S & SONS ELECTRICAL CONTRACTORS CORPORATION  
FEBRUARY 4, 2015  
PAGE 2

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Five (5) bids for this project were opened at 2:00 p.m. on Tuesday, December 16, 2014 (see attached Bid Summary). Staff has completed the required background investigation and finds that the lowest responsive bidder, S & Sons Electrical Contractors Corporation of Hesperia, has met the requirements of the bid documents.

The project is scheduled to be completed within thirty (30) working days.

Respectfully submitted,



William Wittkopf  
Public Works Services Director

Attachment  
WW:TQ/kf

BID SUMMARY

CIVIC CENTER - PARKING LOT LIGHTING PROJECT  
December 16, 2014 Bid Opening

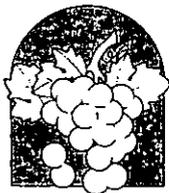
BASE BID		S & Son's Electrical Co. (low bidder)		J. Kim Electric, Inc.		Torga Electrical		Norman Construction		Pacific Winds Building	
Item	Description	Qty	Unit	Bid Unit Price	Price	Bid Unit Price	Price	Bid Unit Price	Price	Bid Unit Price	Price
1	North Employee Parking Lot - LED Type 2AP Lithonia DSXO	4	EA	\$1,921.00	\$7,684.00	\$2,850.00	\$11,400.00	\$2,640.00	\$10,560.00	\$3,241.49	\$12,965.96
2	Public Parking Deck - LED Type 2A Lithonia DSXO	6	EA	\$1,591.00	\$9,546.00	\$2,850.00	\$17,100.00	\$2,640.00	\$15,840.00	\$3,241.49	\$19,448.91
3	South Employee Parking Lot - LED Type 2A Lithonia DSXO	8	EA	\$1,591.00	\$12,728.00	\$7,850.00	\$22,800.00	\$2,640.00	\$21,120.00	\$3,241.49	\$25,931.85
4	South Employee Parking Lot - LED Type A Lithonia DSXO	12	EA	\$1,921.00	\$23,052.00	\$1,425.00	\$17,100.00	\$1,680.00	\$20,160.00	\$1,620.74	\$19,448.88
5	CivicCenter Roof Top - LED Type C Lithonia DSXF	4	EA	\$850.00	\$3,400.00	\$1,400.00	\$5,600.00	\$3,360.00	\$13,440.00	\$1,666.10	\$6,664.41
Base Bid Subtotal =				\$56,410.00		\$74,000.00		\$81,120.00		\$84,460.10	\$84,460.05

ADDITIVE ALTERNATE BID 1 - NORTH EMPLOYEE PARKING LOT

Item	Description	Qty	Unit	Bid Unit Price	Price
1A	Remove existing pole and foundation. Replace with photovoltaic lightning pole and new base. Related conduit and wire work.	4	EA	\$4,980.00	\$19,920.00
Additive Bid 1 Subtotal =				\$19,920.00	

ADDITIVE BID 2 - REPLACE WALKWAY LIGHTS AT SOUTH SIDE OF CITY HALL

Item	Description	Qty	Unit	Bid Unit Price	Price
2A	Demolition	1	LS	\$1,168.00	\$1,168.00
2B	New Pole Mounted LED Fixture with New Base	10	EA	\$3,305.00	\$33,050.00
2C	New Conduit and Wiring	450	LF	\$6.80	\$3,060.00
Additive Bid 2 Subtotal =				\$37,278.00	



T H E C I T Y O F

R A N C H O C U C A M O N G A

## Staff Report

**DATE:** February 04, 2015  
**TO:** Mayor and Members of the City Council  
John R. Gillison, City Manager  
**FROM:** Carrie Pincott, Records Coordinator  
**SUBJECT:** BI-ANNUAL DESTRUCTION OF CITY RECORDS

### RECOMMENDATION:

It is recommended that the City Council approve the attached Resolution authorizing the bi-annual destruction of City records pursuant to California Government Code Section 34090, the City's Records Retention Schedule, and other applicable legal citations.

### BACKGROUND/ANALYSIS:

The records in the attached destruction requests have met their required retention as listed in the City's Records Retention Schedule, and are due for final disposition. The records have been reviewed and approved for destruction by the Department representatives.

Respectfully Submitted,

Carrie Pincott  
Record's Coordinator



# MEMORANDUM

---

**Date:** January 21, 2015

**To:** James Markman, City Attorney

**From:** Carrie Pincott, Records Coordinator

**Subject:** Request for Approval of December 31, 2014, Record's Destruction

---

Attached are Record's Destruction Notification Reports for the December 31, 2014, destruction of records. According to the Records Retention Schedule, the attached records are now due for destruction.

Please sign once below confirming the City Attorney's approval of the semi-annual destruction for all of the attached forms.

## City Attorney Approval

*James S. Markman*      1-21-15  
Signature                                      Date

**RESOLUTION NO. 15-012****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CITY RECORDS WHICH ARE NO LONGER REQUIRED AS SET FORTH IN CALIFORNIA GOVERNMENT CODE SECTION 34090 AND OTHER APPLICABLE LEGAL REFERENCES**

**WHEREAS**, it has been determined that certain City records have been retained in compliance with all applicable Federal, State and local statutes; and

**WHEREAS**, said City records have met their useful life and are no longer required for public or private purposes:

**WHEREAS**, destruction of said records is necessary to reduce storage costs, increase staff productivity, and maintain conformance with the City's Records Management Policy; and

**WHEREAS**, said records as listed in Exhibit "A" attached hereto have been approved for destruction by the City Attorney;

**NOW, THEREFORE**, the City Council of the City of Rancho Cucamonga does hereby resolve as follows:

**SECTION 1:** That approval and authorization is hereby given to destroy records described as Exhibit "A" attached hereto and made a part hereof.

**SECTION 2:** That the City Clerk shall certify to the adoption of this resolution, and thenceforth and thereafter the same shall be in full force and effect.

**PASSED, APPROVED, AND ADOPTED** this 4th day of February, 2015.

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
L. Dennis Michael, Mayor

**ATTEST:**

\_\_\_\_\_  
Janice Reynolds, City Clerk

**I, JANICE REYNOLDS, CITY CLERK** of the City of Rancho Cucamonga, California, do hereby certify that the foregoing Resolution was duly passed, approved and adopted by the City Council of the City of Rancho Cucamonga, California, at a regular meeting of said City Council held on the 4<sup>th</sup> day of February, 2015.

Executed this 5<sup>th</sup> day of February, 2015, at Rancho Cucamonga, California.

\_\_\_\_\_  
Janice Reynolds, City Clerk

EXHIBIT 'A'

Records Destruction Authorizations for the following  
Departments / Divisions

Building & Safety  
Business Licensing  
City Clerk  
Code Enforcement  
Community Services  
Engineering Administration  
Engineering Services  
Engineering Traffic/Design  
Facilities/Maintenance/Yard  
Finance  
Fire Finance  
Fire Safety  
Library  
Personnel  
Planning  
Risk Management  
Special Districts

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**BUILDING & SAFETY DIV (4373)**

Notification Number  
398

Bill to Name: (4373) *Valerie Zuniga* Mail Code: Phone: (909)477-2700 ext: 4227  
 Records Coordinator: ~~Limbo~~

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		On Hold?	Destroy Date 12/31/2014	Location	Space#
				Beginning	Ending				
<input checked="" type="checkbox"/> Exp/Compl/Te	5167	8020.1	Construction Permits Finald Bldg. Permits	08/01/2012	09/30/2012		09/30/2014		0
<input checked="" type="checkbox"/> Exp/Compl/Te	5168	8020.1	Construction Permits Finald Bldg. Permits	08/01/2012	09/30/2012		09/30/2014		0
<input checked="" type="checkbox"/> Exp/Compl/Te	5156	8020.1	Construction Permits Finald Bldg. Permits 6/12 through 10/12 (Fire)	06/01/2012	11/30/2012		11/30/2014		0
<input checked="" type="checkbox"/> Exp/Compl/Te	5166	8020.1	Construction Permits Finald Bldg. Permits	10/01/2012	11/30/2012		11/30/2014		0
<input checked="" type="checkbox"/> Exp/Compl/Te	5157	8020.1	Construction Permits Finald Bldg. Permits	01/11/2012	12/31/2012		12/31/2014		0
<input checked="" type="checkbox"/> Current Year	5118	8021.2	Misc. Permit Documents Finald Building Permits Scanned 2014	11/01/2011	01/31/2012		12/31/2014	09-03-03	1
<input checked="" type="checkbox"/> Current Year	5115	8021.2	Misc. Permit Documents Finald Bldg. Permits	04/01/2012	05/30/2012		12/31/2014		0
<input checked="" type="checkbox"/> Current Year	5116	8021.2	Misc. Permit Documents Building Permits	04/01/2012	05/30/2012		12/31/2014		0
<input checked="" type="checkbox"/> Current Year	5120	8021.2	Misc. Permit Documents Finald Permits	05/01/2012	06/30/2012		12/31/2014		0

12/15/14 *Danish Sanchez*

Destruction Notification Report  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
BUILDING & SAFETY DIV (4373)

Bill to Name: (4373) Valerie Zuniga  
Records Coordinator: ~~Shirley Gonzalez~~ Mail Code: Phone: (909)477-2700 ext: 4227

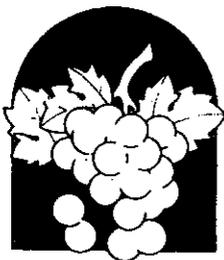
The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beginning Dates	Ending Dates	On Hold?	Destroy Date 12/31/2014	Location	Space#
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Total Eligible Boxes to be destroyed	=	9
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	9

12/15/14  
Date

*Valerie Zuniga*



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department: Business Licensing (4152) Requestor: Minerva Gamboa

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
1020.1 – General Correspondence 1020.5 – Accounts Registers 1020.6 – Renewal Registers 12060.4 – Taxicab Operations Files 4020.6 – License and Permit Accounts 4020.7 – Massage Permits / Permit Fees	Calendar year 2012 All that were superseded prior to January, 2013 Calendar year 2012 All that became inactive prior to January, 2013 All that became inactive prior to January, 2013 All that became inactive prior to January, 2013

**Department Approval:**

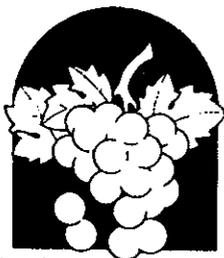
*Sandra Ramirez*  
 Signature

12-1-14  
 Date

**Destroyed by:**

*Minerva Gamboa*  
 Signature

12-1-14  
 Date



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

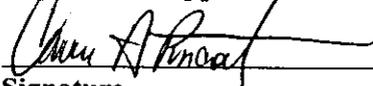
(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department: City Clerk (4126) Requestor: Debra McNay

I have inspected the following records/documents and recommend/request that they be destroyed. These records have been stored in the City Clerk's Vault and office areas and are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
1020.1 – General Correspondence	Calendar year 2012
1020.6 – Passport Appointment Book	Calendar Year 2012
2050.2 – Dept'l. Budget Working Papers	Calendar year 2012
3040.5 – Records Transfer Requests/Lists	Calendar year 2012
6010.0 – Bids (Unsuccessful)	Calendar year 2012
6020.1 – Contracts and Agreements	All which were completed, terminated or expired in 2003
6050.2 – Proof of Publication (except Ordinances)	Calendar year 2012
7010.0 – City Council Agenda Packets	Calendar year 2013 (after scanning)
7010.1 – Council Sub-Committee Agenda Packets	Calendar year 2013 (after scanning)
7010.2 – Task Force Agenda Packets	Calendar year 2013 (after scanning)
7010.3 – Public Safety Commission Agenda Packets	Calendar year 2013 (after scanning)
7010.4 – RC Community Foundation Agenda Packets	Calendar year 2013 (after scanning)
7010.9 – Audio Tapes of Council meetings	Calendar year 2009
7020.0 – Stmt's of Economic Interests Log	Calendar year 2006
7020.1 – Election Reference Papers	Calendar year 2012
7020.2 – Campaign Stmt's – Unsuccessful	Calendar year 2008
7020.5 - Election Ballots - New	Calendar year 2010
7020.9 – Oaths of Office	All whose term expired in 2009
7040.5 – Claims/Supoenas Log	All pages dated 2012
7040.8 – Stmt's of Econ Interest (Form 700)	Calendar year 2007

**Department Approval:**

  
 \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Destroyed by:**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Destruction Notification Report  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
CODE ENFORCEMENT (2292)

Bill to Name: ()  
Records Coordinator: ~~Kurt Kozlowski~~ Phone: (909)477-2700 ext: 4253  
Mail Code:

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title (Box Contents)	Record Title Name	Beginning Date	Ending Date	On Hold?	Destroy Date 12/31/2014	Location	Space#
<input type="checkbox"/>	Active/Current 5282 <i>WV</i>	2031.0 Code Enforcement Violations Code Enforcement Violations Box Contents: 9365 Palo Alto thru Box Contents: 11363 Pyramid Peak	Code Enforcement Violations	01/01/2011	12/31/2011		12/31/2014	07-01-04	2
<input type="checkbox"/>	Active/Current 5283 <i>WV</i>	2031.0 Code Enforcement Violations Code Enforcement Violations Box Contents: 13740 Santa Maria thru Box Contents: 10136 Stafford	Code Enforcement Violations	01/01/2011	12/31/2011		12/31/2014	07-01-04	1
<input type="checkbox"/>	Active/Current 5284 <i>WV</i>	2031.0 Code Enforcement Violations Code Enforcement Violations Box Contents: 11986 Stafford thru Box Contents: 7907 Valle Vista	Code Enforcement Violations	01/01/2011	12/31/2011		12/31/2014	07-01-03	2
<input type="checkbox"/>	Active/Current 5285 <i>WV</i>	2031.0 Code Enforcement Violations Code Enforcement Violations Box Contents: 11897 Mt. Royal thru 13256 Palmira	Code Enforcement Violations	01/01/2011	12/31/2011		12/31/2014	07-01-03	1
<input type="checkbox"/>	Active/Current 5286 <i>WV</i>	2031.0 Code Enforcement Violations Code Enforcement Violations Box Contents: 9720 Wilson thru 10375 Twenty Sixth	Code Enforcement Violations	01/01/2011	12/31/2011		12/31/2014	07-01-02	2
<input type="checkbox"/>	Active/Current 5287 <i>WV</i>	2031.0 Code Enforcement Violations Code Enforcement Violations Box Contents: 12995 Quail thru Box Contents: 5791 Santa Fe	Code Enforcement Violations	01/01/2011	12/31/2011		12/31/2014	07-01-02	1

*Tamela Wilkerson*

12/3/14 *Tamela Wilkerson*  
Date

Destruction Notification Report  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
CODE ENFORCEMENT (2292)

Bill to Name: ( )

Records Coordinator: ~~Kurt Keeling~~ Mail Code: Phone: (909)477-2700 ext: 4253

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X) Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beginning Dates	Ending Dates	On Hold?	Destroy Date 12/31/2014	Location	Space#
<input type="checkbox"/> Active/Current	5288	2031.0	Code Enforcement Violations Code Enforcement Violations 11530 Marcelo thru 11448 Mt. Ritter	01/01/2011	12/31/2011		12/31/2014	07-01-01	2
<input type="checkbox"/> Active/Current	5289	2031.0	Code Enforcement Violations Code Enforcement Violations 7923 Valle Vista thru 12764 Wild Horse	01/01/2011	12/31/2011		12/31/2014	07-01-01	1
<input type="checkbox"/> Active/Current	5290	2031.0	Code Enforcement Violations Code Enforcement Violations 5932 Abajo thru 8604 Arrow	01/01/2011	12/31/2011		12/31/2014	07-03-02	1
<input type="checkbox"/> Active/Current	5291	2031.0	Code Enforcement Violations Code Enforcement Violations 9152 Arrow thru 9760 Base Line	01/01/2011	12/31/2011		12/31/2014	07-03-01	1
<input type="checkbox"/> Active/Current	5292	2031.0	Code Enforcement Violations Code Enforcement Violations 9435 Charles Smith thru 6931 Dahlia	01/01/2011	12/31/2011		12/31/2014	07-02-05	2
<input type="checkbox"/> Active/Current	5293	2031.0	Code Enforcement Violations Code Enforcement Violations 12254 Daisy thru 11954 Effen	01/01/2011	12/31/2011		12/31/2014	07-02-05	1

12/3/14 *[Signature]*  
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**CODE ENFORCEMENT (2292)**

Bill to Name: ( )

Records Coordinator: ~~Meeting~~ Mail Code: Phone: (909)477-2700 ext: 4253

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beginning Dates	Ending Dates	On Hold?	Destroy Date 12/31/2014	Location	Space#
<input type="checkbox"/>	Active/Current 5294	2031.0	Code Enforcement Violations Code Enforcement Violations Box Contents: 10900 Fordham thru 6371 Haven #4	01/01/2011	12/31/2011		12/31/2014	07-02-04	2
<input type="checkbox"/>	Active/Current 5295	2031.0	Code Enforcement Violations Code Enforcement Violations Box Contents: 9246 Eiger thru 12819 Foothill	01/01/2011	12/31/2011		12/31/2014	07-02-04	1
<input type="checkbox"/>	Active/Current 5296	2031.0	Code Enforcement Violations Code Enforcement Violations Box Contents: 6599 Haven thru 10894 Hillside	01/01/2011	12/31/2011		12/31/2014	07-02-03	2
<input type="checkbox"/>	Active/Current 5297	2031.0	Code Enforcement Violations Code Enforcement Violations Box Contents: 6405 Caledon thru 9080 Charles Smith	01/01/2011	12/31/2011		12/31/2014	07-02-03	1
<input type="checkbox"/>	Active/Current 5298	2031.0	Code Enforcement Violations Code Enforcement Violations Box Contents: 9449 Ledig thru 6334 Marble	01/01/2011	12/31/2011		12/31/2014	07-02-02	2
<input type="checkbox"/>	Active/Current 5299	2031.0	Code Enforcement Violations Code Enforcement Violations Box Contents: 12375 Base Line thru Callaway	01/01/2011	12/31/2011		12/31/2014	07-02-02	1

12/3/14 *Pamela Williams*  
Date

Destruction Notification Report  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
CODE ENFORCEMENT (2292)

Bill to Name: ()  
Records Coordinator: ~~XXXXXXXXXX~~ Mail Code: Phone: (909)477-2700 ext: 4253

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		On Hold?	Destroy Date 12/31/2014	Location	Space#
				Beginning	Ending				
<input type="checkbox"/>	Active/Current 5300	2031.0	Code Enforcement Violations Code Enforcement Violations 9272 Kirkwood thru 9258 Layton	01/01/2011	12/31/2011		12/31/2014	07-02-01	2
<input type="checkbox"/>	Active/Current 5301	2031.0	Code Enforcement Violations Code Enforcement Violations 8806 Holly thru 7461 Kirkwood	01/01/2011	12/31/2011		12/31/2014	07-02-01	1

Total Eligible Boxes to be destroyed	=	20
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	20

12/31/14 *Samuel H. Johnson*  
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**COMMUNITY SERVICES (4532)**

Bill to Name: (4532)

Records Coordinator: **MORALES, MELISSA** Mail Code: Phone: (909)477-2760 ext: 2103

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		On Hold?	Destroy Date 12/31/2014	Location	Spaces#
				Beginning	Ending				
<input checked="" type="checkbox"/>	5233	14010.2	Registration Forms & Receipts Deposit Records Central Park Deposit RCFSC Deposit	06/01/2012	08/30/2012		08/30/2014	08-01-06	3
<input checked="" type="checkbox"/>	5234	14010.2	Registration Forms & Receipts Central Park Registration Forms	07/01/2012	09/30/2012		09/30/2014	08-01-06	2
<input checked="" type="checkbox"/>	5230	14010.2	Registration Forms & Receipts Deposit Record October Central Park RCFSC Deposit	09/01/2012	10/30/2012		10/30/2014	08-01-09	1
<input checked="" type="checkbox"/>	5235	14010.2	Registration Forms & Receipts Deposit Records Lions West Deposit Victoria Gardens Deposit E-Connect Deposit	03/01/2012	10/31/2012		10/31/2014	09-01-10	3
<input checked="" type="checkbox"/>	5236	14010.2	Registration Forms & Receipts City Hall Registration Forms Deposit Records	01/01/2012	12/31/2012		12/31/2014	09-01-07	3

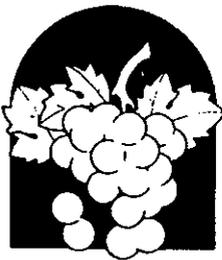
*Crystal Zuniga*

E = Excluded

Total Eligible Boxes to be destroyed	=	5
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	5

*12/17/14 Melissa Morales*

Date



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department Engineering (Admin) (Dept 4637) Requestor Rebecca Fuller

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center, and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
1020.1 – General Correspondence	Calendar Year 2012
11101.8 – Street Vacations	Calendar Year 2012
11700.9 – Flood Plain (FEMA)	All that were superseded prior to 1/1/2004 (After Scanning)
2050.2 - Dept'l Budget Working Papers	Calendar Year 2012
4010.3 – Assessment Districts	All that were approved thru 12/31/2013 (to be transferred to the Special Districts Division)

*df*  
*df*

**Department Approval:**

Signature

1/12/15

Date

**Destroyed by:**

Signature

Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**ENGINEERING/ADMIN (4637)**

Bill to Name: (4637) *Fuller*  
 Records Coordinator: Rebecca *Seftman* Mail Code: Phone: (909)477-2700 ext: 4013

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		On Hold?	Destroy Date 12/31/2014	Location	Space#
				Beginning	Ending				
<input checked="" type="checkbox"/>	Current Year 5144	1020.1	Gen'l Correspondence Recycling and Reuse Summaries 2004-2010 <i>Not destroyed</i>	01/01/2004	12/31/2012		12/31/2014	03-02-03	5
<input checked="" type="checkbox"/>	Current Year 5145	1020.1	Gen'l Correspondence Misc. Waste Management Environmental Services documents and receipts <i>NOT destroyed</i>	01/01/2004	12/31/2012		12/31/2014	03-02-03	1
<input checked="" type="checkbox"/>	Active/Current 4597	10021.1	Hydrology Studies PM 13724, Lemon S/D, Carnelian S/D Base Line S/D Fontana MP S/D, CVWD, Church Ba sin, Amethyst S/D, TR 14866 & 15526, 154 97 15948 15911 15912 15955 & SCANNED	01/01/2000	12/31/2004		12/31/2014	11-02-01	6
<input checked="" type="checkbox"/>	Active/Current 4667	10021.1	Hydrology Studies Hydrology Studies See listing on form	01/01/1998	12/31/2004		12/31/2014	14-01-03	6

Total Eligible Boxes to be destroyed	=	4
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	4

E = Excluded

*1/29/15 Linda Cevallos*

Date



**CITY OF RANCHO CUCAMONGA  
Approval and Authorization  
To Destroy Paper Records and/or Documents**

Department: Engineering Services

Requestor: Linda Ceballos

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center and are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
Used Oil Block Grant Cycle 8	July 2002 -- June 2005
Used Oil Block Grant Cycle 9	July 2003 -- June 2006
Used Oil Block Grant Cycle 10	July 2004 -- June 2006
Used Oil Block Grant Cycle 11	July 2005 -- June 2006
Used Oil Block Grant Cycle 12	July 2005 - June 2007
City/County Beverage Container Payment Program 2001/02	July 2002 -- June 2003
City/County Beverage Container Payment Program 2002/03	July 2003 -- June 2004
City/County Beverage Container Payment Program 2003/04	July 2004 -- June 2005
City/County Beverage Container Payment Program 2005/06	July 2005 - June 2007

**Department Approval**

 6/4/14  
Signature Date

Council Approval Date (if required)

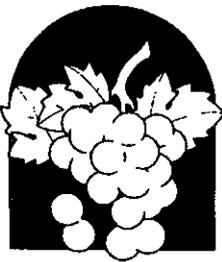
\_\_\_\_\_

**City Attorney Approval (if required)**

\_\_\_\_\_  
Signature Date

Destroyed by:

\_\_\_\_\_  
Signature Date



**CITY OF RANCHO CUCAMONGA  
Approval and Authorization  
To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department Engineering (Traffic) (Dept 4639) Requestor Luci Saunders

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center, and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
1020.1 – General Correspondence	Calendar Year 2012
11620.1 – Traffic Signal Maintenance	Calendar Year 2011
2050.2 – Dept. Budget Working Papers	Calendar Year 2011
8060.2 – Multi-Year Projections for Cap Imp	Calendar Year 2012

**Department Approval:**

  
 \_\_\_\_\_  
 Signature

1/12/15  
 \_\_\_\_\_  
 Date

**Destroyed by:**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**ENGR TRAFFIC/DESIGN (4639)**

Bill to Name: (4639)  
 Records Coordinator: Luci Saunders Mail Code: Phone: (909)477-2700 ext: 4050

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Dates Beginning	Dates Ending	On Hold?	Destroy Date	Location	Space#
<input checked="" type="checkbox"/>	Exp/Comp/Te 5429	8060.1	Capital Improvement Projects Capital Improvement Projects	01/01/1997	10/31/2003		10/31/2010		0

E = Excluded

Total Eligible Boxes to be destroyed	=	1
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	1

12/15/14 Luci Saunders  
Date



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department: Facilities Maint/Yard (4245) Requestor Sandra Mellem

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center, and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
10201.1 Gen'l Correspondence	Calendar Year 2012
14041.1 Vehicle Operators Daily Checklist	Calendar Year 2012
14041.2 Employee Daily Activity Sheets	Calendar Year 2012
16010.8 Pesticide Application Forms	Calendar Year 2011
16010.9 Monthly Pesticide Use Reports	Calendar Year 2011
6010.4 Dept'l Budget Working Papers	Calendar Year 2012
6060.3 Equipt. Maintenance Records	All that became inactive prior to January, 2013

**Department Approval:**

  
 Signature

12-04-14  
 Date

**Destroyed by:**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date



**Destruction Notification Report  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
FINANCE (4151)**

Bill to Name: (4151)

Records Coordinator: LAYNE, TAMARA Mail Code: Phone: (909)477-2700 ext: 2430

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beginning Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input checked="" type="checkbox"/>	Current Year 4171 Box Contents: Box Contents:	4020.3 Daily Cash Receipts / Revenue Files Daily Cash Receipts (City) Receipts # 76204 - 77622	Daily Cash Receipts / Revenue Files Daily Cash Receipts (City) Receipts # 76204 - 77622	08/01/2005	09/30/2005		09/30/2014	06-01-04	1
<input checked="" type="checkbox"/>	Current Year 4233 Box Contents: Box Contents:	4020.3 Cash Receipts 9/01/2005 9/30/2005	Daily Cash Receipts / Revenue Files Cash Receipts 9/01/2005 9/30/2005	09/01/2005	09/30/2005		09/30/2014	12-03-02	6
<input checked="" type="checkbox"/>	Current Year 4174 Box Contents:	4020.3 Daily Cash Receipts	Daily Cash Receipts / Revenue Files Daily Cash Receipts	09/14/2005	10/10/2005		10/10/2014	06-01-03	4
<input checked="" type="checkbox"/>	Current Year 4232 Box Contents: Box Contents:	4020.3 Cash Receipts 10/01/2005 thru 10/31/2005	Daily Cash Receipts / Revenue Files Cash Receipts 10/01/2005 thru 10/31/2005	10/01/2005	10/31/2005		10/31/2014	11-03-01	4
<input checked="" type="checkbox"/>	Current Year 4175 Box Contents:	4020.3 Daily Cash Receipts	Daily Cash Receipts / Revenue Files Daily Cash Receipts	10/11/2005	11/08/2005		11/08/2014	08-03-07	1
<input checked="" type="checkbox"/>	Current Year 4231 Box Contents: Box Contents:	4020.3 Cash Receipts 11/01/2005 thru 11/30/2005	Daily Cash Receipts / Revenue Files Cash Receipts 11/01/2005 thru 11/30/2005	11/01/2005	11/30/2005		11/30/2014	12-01-01	6
<input checked="" type="checkbox"/>	Current Year 4173 Box Contents:	4020.3 Daily Cash Receipts	Daily Cash Receipts / Revenue Files Daily Cash Receipts	11/01/2005	12/31/2005		12/31/2014	06-01-01	1
<input checked="" type="checkbox"/>	Current Year 4230 Box Contents: Box Contents:	4020.3 Cash Receipts 12/01/05 - 12/31/05	Daily Cash Receipts / Revenue Files Cash Receipts 12/01/05 - 12/31/05	12/01/2005	12/31/2005		12/31/2014	12-03-03	2

11/15 \_\_\_\_\_  
Date 

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**FINANCE (4151)**

Bill to Name: (4151)

Records Coordinator: **LAYNE, TAMARA** Mail Code: Phone: (909)477-2700 ext: 2430

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beginning Dates	Ending Dates	On Hold?	Destroy Date 12/31/2014	Location	Space#
<input checked="" type="checkbox"/>	Current Year <b>4165</b>	4012.8	Journal Voucher Adjusting Journal Entries	11/01/2004	12/31/2005		12/31/2014	06-02-02	5
	Box Contents:								
	Box Contents:		11/2004 - 12/2005						
	Box Contents:		JE 507007 - JE507779						
<input checked="" type="checkbox"/>	Current Year <b>5076</b>	4040.2	Payroll Register City Payroll Reports	04/01/2009	07/31/2009		07/31/2014	15-01-03	2
	Box Contents:								
	Box Contents:		Payroll Pelist, Contr. & Distr. Report,						
	Box Contents:		Leave Balance Report, check reg.						
<input checked="" type="checkbox"/>	Current Year <b>5089</b>	4040.2	Payroll Register City Payroll Register	01/01/2007	07/31/2009		07/31/2014	10-01-05	1
	Box Contents:								
	Box Contents:		Leave Balance Reports						
<input checked="" type="checkbox"/>	Current Year <b>5062</b>	4040.2	Payroll Register Payroll Pelist, Contr. & Distr. Reports	08/01/2009	10/31/2009		10/31/2014	10-02-09	1
	Box Contents:								
	Box Contents:		Leave Balance Reports, Check Reg.						
<input checked="" type="checkbox"/>	Current Year <b>5066</b>	4040.2	Payroll Register City Payroll Register Shadow Periods	12/01/2008	12/31/2009		12/31/2014	15-03-02	1
	Box Contents:								
	Box Contents:		Timecards, Payroll Contr. & Distr. Rpts.						
	Box Contents:		Leave Balance & check reg.						
<input checked="" type="checkbox"/>	Current Year <b>5061</b>	4040.9	Time Cards City Payroll Timecards	06/01/2009	07/31/2009		07/31/2014	10-02-09	2
	Box Contents:								
	Box Contents:		06-21-09 thru 07-19-09						
	Box Contents:		0901013 thru 0901015						

11/16/15  
Date 



**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**FIRE FINANCE (5027)**

Bill to Name: (5027)

Records Coordinator: Tamara Layne Mail Code: Phone: (909)477-2700 ext: 2430

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Dates Beginning	Dates Ending	On Hold?	Destroy Date	Location	Space#
<input checked="" type="checkbox"/>	Current Year 5086	4040.0	Fire - Payroll Reports Fire Payroll Reports 06/12/2009 thru 08/31/2009	06/01/2009	08/31/2009		08/31/2014	10-03-2008	1
<input checked="" type="checkbox"/>	Current Year 5142	4040.0	Fire - Payroll Records Fire Payroll Timecards, Check copies, Employee Prelist, Leave B.R. Contribution & Distribution Reports	08/01/2009	10/31/2009		10/31/2014	10-01-01	2
<input checked="" type="checkbox"/>	Current Year 5083	4040.0	Fire - Payroll Reports Fire Payroll Reports 10-30-09 thru 12-25-09	10/01/2009	12/31/2009		12/31/2014	11-01-03	2

E = Excluded

Total Eligible Boxes to be destroyed	=	3
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	3

11/16/15   
Date



**CITY OF RANCHO CUCAMONGA – Fire Board  
Approval and Authorization  
To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department: Fire Safety (5025)

Requestor: Beverly Noonan

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center, and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the semi-annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
13020.4 – Fireworks (documentation) 13025.1 – Material Safety Data Sheets 13030.2 – Business Occupancies	All dated thru calendar year <b>2012</b> All dated thru <b>1984</b> All that became inactive prior to <b>1/1/2011</b>

**Department Approval:**

Rob Ball

Signature

DEC 3, 2014

Date

**Destroyed by:**

Beverly A Noonan

Signature

12-3-14

Date



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval is granted.)

Department: Library (4533) Requestor: Vivian Garcia

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
11300.1 – Donation records	Calendar year 2010
11800.2 – Public Services & Relations	Calendar year 2010
11801.0 – Public Inquiries & Complaints	Calendar year 2010
4012.3 – Revenue Files	Calendar year 2012
4020.5 – Grants	All that have been completed and audited prior to 1/1/2006
5030.0 – Library Board Agendas	All thru calendar year 2013(after scanning)
5030.5 – Volunteer Program records	All that became inactive prior to 1/1/2010
7041.1 – Fines Collected	Calendar year 2010

**Department Approval:**

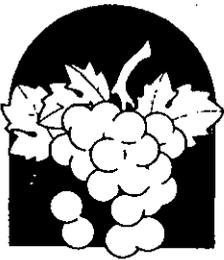
*[Signature]*  
 Signature

11/26/14  
 Date

**Destroyed by:**

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department: Personnel (4124)

Requestor: Cherise Kuzminski

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
5020.5 – Salary & Classification Surveys 5030.3 – Job Descriptions	All that became inactive prior to January, 2013 All that were superseded prior to January, 2013

**Department Approval:**

*Cherise Kuzminski*  
Signature

12/2/14  
Date

**Destroyed by:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**PERSONNEL (4124)**

Bill to Name: (4124)  
 Records Coordinator: ~~Shirley Pittenger~~ Mail Code: Phone: (909)477-2700 ext: 2411

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X) Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beginning Date	Ending Date	On Hold?	Destroy Date	Location	Spaces#
<input checked="" type="checkbox"/>	Active/Current 4198	9010.5	Grievance Files	01/01/1985	01/30/2004		01/30/2014	02-02-02	6
	BOX RECORD TITLE #9010.5 ON HOLD / FOLDER #1 RECORD TITLE #9010.5 ON HOLD /								
	Box Contents: Litigated Term. Files								
	Box Contents: Aleman - Turiace								
<b>Folders within the above box</b>									
<b>Alt. Folder #1</b>	Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files								
Alt. Folder Number: David Aleman	Description: Date Terminated 9/24/1996								
<b>Alt. Folder #2</b>	Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files								
Alt. Folder Number: Arthur Aragon	Description: Date Terminated 08/15/1996								
<b>Alt. Folder #3</b>	Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files								
Alt. Folder Number: Bradley Crane	Description: Date Terminated 02/07/1992								
<b>Alt. Folder #4</b>	Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files								
Alt. Folder Number: Taylor Fernsten	Description: Date Terminated 03/08/2004								
<b>Alt. Folder #5</b>	Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files								
Alt. Folder Number: Jerry Marrs	Description: Date Terminated 07/19/1993								
<b>Alt. Folder #6</b>	Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files								
Alt. Folder Number: Joseph Sanchez	Description: Date Terminated 01/23/2004								
<b>Alt. Folder #7</b>	Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files								
Alt. Folder Number: Mike Turiace	Description: Date Terminated 09/23/1993								
<input checked="" type="checkbox"/>	Active/Current 4200	9010.5	Grievance Files	01/01/1985	01/30/2004		01/30/2014	01-01-03	3
	BOX RECORD TITLE #9010.5 ON HOLD / FOLDER #1 RECORD TITLE #9010.5 ON HOLD /								
	Box Contents: Litigated Term. Files								
	Box Contents: Archambo - Gomez								

12-15-14 *RPD*  
Date

**Destruction Notification Report**  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
PERSONNEL (4124)

Bill to Name: (4124)  
Records Coordinator: ~~Christa Pittenger~~ Mail Code: Phone: (909)477-2700 ext: 2411

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Dates Beginning	Dates Ending	On Hold?	Destroy Date	Location	Space#
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**Folders within the above box**

- Alt. Folder #1**  
Alt. Folder Number: Archambo, Steen J.  
Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files  
Description: Date Terminated 1/9/1997
- Alt. Folder #2**  
Alt. Folder Number: Gomez, Rick  
Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files  
Description: Date Terminated 1/4/2004
- Alt. Folder #3**  
Alt. Folder Number:  
Beginning Date: 01/01/1985 Ending Date: 01/30/2004 Record Title Name: Grievance Files  
Description:

Active/Current **4197** 9010.5 Grievance Files 09/01/1995 09/25/2004 09/25/2014 02-02-04 5  
**BOX RECORD TITLE #9010.5 ON HOLD / FOLDER #1 RECORD TITLE #9010.5 ON HOLD /**  
 Box Contents: Litigated Term. Files  
 Box Contents: LeCount - Neely

**Folders within the above box**

- Alt. Folder #1**  
Alt. Folder Number: Le Count, Brent  
Beginning Date: 09/01/1995 Ending Date: 09/25/2004 Record Title Name: Grievance Files  
Description: Date Terminated 9/25/2004
- Alt. Folder #2**  
Alt. Folder Number: Naderi, Manijeh (Mary)  
Beginning Date: 09/01/1995 Ending Date: 09/25/2004 Record Title Name: Grievance Files  
Description: Date Terminated 01/14/1997
- Alt. Folder #3**  
Alt. Folder Number: Neely, Thomas  
Beginning Date: 09/01/1995 Ending Date: 09/25/2004 Record Title Name: Grievance Files  
Description: Date Terminated 07/31/1995

Separation **5391** 5010.2 Individual Personnel Folders 01/01/2009 12/31/2009 12/31/2014 01-02-02 4  
 Box Contents: Inactive Personnel Folders  
 Box Contents: 2009 P-2

12-18-14   
Date

Destruction Notification Report  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
PERSONNEL (4124)

Bill to Name: (4124)

Records Coordinator: ~~Carla P. Poirier~~ Mail Code: Phone: (909)477-2700 ext: 2411

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beginning	Dates Ending	On Hold?	Destroy Date 12/31/2014	Location	Space#
<input checked="" type="checkbox"/>	5394	5010.2	Individual Personnel Folders Inactive Personnel Folders	01/01/2009	12/31/2009		12/31/2014	01-02-01	1
	Box Contents:								
	Box Contents:	2009							
	Box Contents:	A-D							
<input checked="" type="checkbox"/>	Active/Current 5416	5090.3	Personnel Recruitment Recruitments	01/01/2010	12/31/2010		12/31/2013	10-01-06	2
	Box Contents:		Recreation Leaders, Special Districts Te						
	Box Contents:		ch., Sr. IS Specialist, Sr. Maint., Swim						
	Box Contents:		Aides, Theater Tech, Utilit. Mgr. Vet As						
<input checked="" type="checkbox"/>	Active/Current 5417	5090.3	Personnel Recruitment Recruitments	01/01/2010	12/31/2010		12/31/2013	10-01-06	1
	Box Contents:		Admin Interns, Animal Caretakers						

Total Eligible Boxes to be destroyed	=	7
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	7

12-15-14 



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department: Planning (4333)

Requestor: Valerie Victorino

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
2050.2 – Dept'l Budget Working Papers	All dated thru calendar year 2012
8020.8 – Temporary Use & Temporary Signs	All Dated prior to 1/1/2013

**Department Approval:**

Valerie Victorino  
Signature

12/2/14  
Date

**Destroyed by:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**PLANNING DIVISION (4333)**

Bill to Name: (4333)

Records Coordinator: Victorino, Valerie Mail Code: Phone: (909)477-2700 ext: 4327

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Beginning Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input checked="" type="checkbox"/>	Current Year 5524	8020.2	Conditional Use Permits (CUP's) 08 DRC's: 693, 785, 705, 698, 829, 721 , 757, 716, 767, 662, 635, 653, 639, 617 , 425, 465, 618, 428, 894, 953, 952, 950 , 951, 914, 979, 978, 974, 973, 975, 797	01/01/2008	12/31/2008		12/31/2012		0
<input checked="" type="checkbox"/>	Current Year 5525	8020.2	Conditional Use Permits (CUP's) CUP's 2008; 445, 368, 273, 262, 269, 220 , 224, 535, 592, 841, CUP's 2009: 79, 17 4, 139M, 139, 219, 274, 295	01/01/2008	12/31/2009		12/31/2013		0
<input checked="" type="checkbox"/>	Current Year 4661	7010.2	Planning Commission Agendas City Planner Agendas 2003-2009 Scanned	01/01/2003	12/31/2009		12/31/2014	01-01-01	1
<input checked="" type="checkbox"/>	Current Year 5148	7010.2	Planning Commission Agendas Planning Commission Agendas 2009 Scanned	01/01/2009	12/31/2009		12/31/2014	01-01-02	3
<input checked="" type="checkbox"/>	Active/Current 5526	10020.7	Preliminary Review Case Files 06 DRC's; 685, 936, 07 DRC's; 192, 292, 476, 733, 909, 1023, 1019, 08 DRC's 694, 45, 284, 441	01/01/2006	12/31/2008		12/31/2010		0

E = Excluded

Total Eligible Boxes to be destroyed	=	5
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	5

12/22/14 Valerie Victorino  
Date



**CITY OF RANCHO CUCAMONGA**  
**Approval and Authorization**  
**To Destroy Paper Records and/or Documents**

(To be processed with the December 2014 semi-annual destruction. Sign, date and return to the Records Division by **December 18, 2014**. Do not destroy listed records until notified by the Record's Coordinator that approval was granted.)

Department Risk Management (4154) Requestor Claudia Nunez

I have inspected the following records/documents and recommend/request that they be destroyed. These records have not been stored in the City's Records Center, and, as such, are not listed in the City's Automated Records Management System (Advantage); therefore, destruction is requested outside the scope of the annual Advantage computer-generated destruction process.

Description of Records / Documents (Include Record Title Code from Records Retention Schedule when applicable)	Beginning and Ending (Inclusive) Dates of Records / Documents (Mo/Yr)
5080.3 – Pre-Empl. Physicals (non-hires) 5100.5 – Motor Vehicle Reports (MVR's)	All thru calendar year 2012 All that were superseded prior to 1/1/2015

**Department Approval:**

*[Handwritten Signature]*

Signature

*12/9/14*

Date

**Destroyed by:**

Signature

Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**RISK MANAGEMENT (4154)**

Bill to Name: (4154)  
 Records Coordinator: Claudia Nunez Mail Code: Phone: (909)477-2700 ext: 2420

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beginning Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input checked="" type="checkbox"/>	4861	7040.6	Claims Against the City General Liability Claims 2004-2007 Claims Against the City	01/01/2004	12/31/2007		12/31/2014	08-03-02	2
<input type="checkbox"/>	3977	5080.4	Worker's Compensation Claims / Cases Closed Workman Comp. Claims	01/01/2002	12/31/2005		12/31/2014	10-01-03	1

**Folders within the above box**

- Alt. Folder #1**  
Alt. Folder Number: Fire Dept. No Med Injuries  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description:
- Alt. Folder #2**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Fire Comp. Unmatched Docs.
- Alt. Folder #3**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Fire Dept. Injuries 2000
- Alt. Folder #4**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Fire Dept. Injury Log 2001
- Alt. Folder #5**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: First Aid 2004
- Alt. Folder #6**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Fire Dept. Reportable Copies
- Alt. Folder #7**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Fire Dept. No Med Injuries

12/9/14   
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**RISK MANAGEMENT (4154)**

Bill to Name: (4154)  
Records Coordinator: Claudia Nunez Mail Code: Phone: (909)477-2700 ext: 2420

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beginning Ending	On Hold?	Destroy Date 12/31/2014	Location	Space#
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Folders within the above box

- Alt. Folder #8**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Fire Dept. First Aid 2002
- Alt. Folder #9**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Fire Dept. Non Med 2002
- Alt. Folder #10**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Ken Coney 9-30-02
- Alt. Folder #11**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Jerry Sandoval 6-6-02
- Alt. Folder #12**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Schneiderwent, Karen 01-2002
- Alt. Folder #13**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Klotz, Paul 6-17-03
- Alt. Folder #14**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Van Der Sluis, Bob 1-2-03
- Alt. Folder #15**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Scрма Administrative Fees
- Alt. Folder #16**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: PARSAC Worker's Comp 2003
- Alt. Folder #17**  
Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: PASIS Premiums

12/9/14   
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**RISK MANAGEMENT (4154)**

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 Records Coordinator: Claudia Nunez Mail Code: Phone: (909)477-2700 ext: 2420

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**Folders within the above box**

- Alt. Folder #18**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: PARSAC WC 2002
- Alt. Folder #19**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Workers Comp Logs
- Alt. Folder #20**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Fredricksen, Christine 9-1-01
- Alt. Folder #21**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Scрма Misc.
- Alt. Folder #22**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Non Medical 2004
- Alt. Folder #23**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: First Aid 2004
- Alt. Folder #24**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Adame, Carlos V. 8-1-04
- Alt. Folder #25**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Andrewin, Melissa 7-6-04
- Alt. Folder #26**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Belter, Andrew 9-16-04
- Alt. Folder #27**  
 Alt. Folder Number: Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
 Description: Binder, Ken 5-17-04

12/6/14   
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**RISK MANAGEMENT (4154)**

Bill to Name: (4154)  
Records Coordinator: Claudia Nunez Mail Code: Phone: (909)477-2700 ext: 2420

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**Folders within the above box**

- Alt. Folder #28**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Brady, Lucy 2-10-04
- Alt. Folder #29**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Hunt, Jennifer 7-4-04
- Alt. Folder #30**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Nee, Kathy 6-28-04
- Alt. Folder #31**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Salazar, Mark 10-7-04
- Alt. Folder #32**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Small, Willford 10-7-04
- Alt. Folder #33**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Acosta, Tom
- Alt. Folder #34**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Adame, Lori C. 10-14-05
- Alt. Folder #35**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Brady, Lucy
- Alt. Folder #36**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Brady, Lucy
- Alt. Folder #37**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Davis, Connie

12/9/14   
Date

**Destruction Notification Report**  
**City of Rancho Cucamonga (RC)**  
**Records Management Division (TMP)**  
**RISK MANAGEMENT (4154)**

Bill to Name: (4154)  
Records Coordinator: Claudia Nunez Mail Code: Phone: (909)477-2700 ext: 2420

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**Folders within the above box**

- Alt. Folder #38**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Frasure, Michael
- Alt. Folder #39**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: Love, Brad
- Alt. Folder #40**  
Alt. Folder Number:  
Beginning Date: 01/01/2002 Ending Date: 12/31/2005 Record Title Name: Worker's Compensation Claims / Cases  
Description: First Aid 06/07

<b>Total Eligible Boxes to be destroyed</b>	=	<b>2</b>
<b>Eligible Boxes on Hold</b>	=	<b>0</b>
<b>Eligible Boxes Checked Out</b>	=	<b>0</b>
<b>Eligible Boxes Removed</b>	=	<b>0</b>
<b>Total Available Boxes to be destroyed</b>	=	<b>2</b>

12/6/14   
Date

**Pincott, Carrie**

---

**From:** Guerra, Kelly  
**Sent:** Wednesday, December 17, 2014 8:20 AM  
**To:** Pincott, Carrie  
**Cc:** Bopko, Chris; Bruce, Ingrid  
**Subject:** Destruction Notification  
**Attachments:** 112414.pdf

Good morning Carrie,

I received the records destruction request for boxes 3337, 3339 and 4225. However, these three boxes contain bank statements and Mello-Roos documents relating to CFD's that haven't expired. Therefore, we need to keep all the documents concerning these districts until their expiration dates.

Thank you,

**Kelly Guerra** | Special Districts Technician  
City Of Rancho Cucamonga | 10500 Civic Center Drive | Rancho Cucamonga, CA 91730  
909.477.2700 x.2582 | [kelly.guerra@cityofrc.us](mailto:kelly.guerra@cityofrc.us) | [www.cityofrc.us](http://www.cityofrc.us) | [regisconnect.us](http://regisconnect.us)



**Destruction Notification Report  
City of Rancho Cucamonga (RC)  
Records Management Division (TMP)  
SPECIAL DISTRICTS (4131)**

Bill to Name: SPECIAL DISTRICTS (4131)

Records Coordinator: ~~MORRISON-DAT~~ Mail Code: Phone: (909)477-2700 ext: 2579

The following records are due for destruction on 12/31/2014. Place your initials next to EACH box you authorize to be destroyed, then sign and date the bottom of EACH page. If you want a box held for an additional 6 months, provide a memo justifying the hold. Return the entire list to the Records Division by 12/18/2014.

Event (X)Code	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Dates Beginning	Dates Ending	On Hold?	Destroy Date 12/31/2014	Location	Space#
<input type="checkbox"/>	Exp/Comp/Te 3337	4012.1	District Files - by District # Bank Corporate Trust Services Statements For Bonds & Mello Roos Districts Trustee Statements	01/01/2004	06/30/2004		06/30/2014	13-02-02	1
<input type="checkbox"/>	Exp/Comp/Te 3339	4012.1	District Files - by District # Bank Corporate Trust Services Statements For Bonds & mello Roos Districts Trustee Statements	07/01/2004	12/31/2004		12/31/2014	13-02-01	2
<input type="checkbox"/>	Exp/Comp/Te 4225	4012.1	District Files - by District # U.S. Bank Statement - Various City Wide Mello-Roos Districts through 2004	01/01/1988	12/31/2004		12/31/2014	12-02-04	4

E = Excluded

Total Eligible Boxes to be destroyed	=	3
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	3



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
 John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Carlo Cambare, Engineering Technician  
**Subject:** CONSIDERATION TO RELEASE OF MAINTENANCE GUARANTEE BOND FOR TRACT 18806, LOCATED AT NORTH OF BASE LINE ROAD, EAST OF ETIWANDA AVENUE, SUBMITTED BY VAN DAELE DEVELOPMENT CORPORATION

## RECOMMENDATION

It is recommended that City Council authorize the City Clerk to release the Maintenance Guarantee Bond, for Tract 18806, located at north of Base Line Road, east of Etiwanda Avenue, submitted by Van Daele Development Corporation.

## BACKGROUND/ANALYSIS

The required one-year maintenance period has ended and the street improvements remain free from defects in materials and workmanship.

DEVELOPER            Van Daele Development Corporation  
 2900 Adams Street, Suite C-25  
 Riverside, CA 92504

Release:              Maintenance Guarantee Bond    #PB030104000061-M                      \$101,000.00

Respectfully submitted,

Mark A. Steuer  
 Director of Engineering Services/City Engineer

MAS:CC/rlf

Attachment

# VICINTY MAP

## TR 18806



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT



**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Romeo M. David, Associate Engineer *RMD*

**Subject:** CONSIDERATION OF APPROVAL TO AUTHORIZE THE ADVERTISING OF THE "NOTICE INVITING BIDS" FOR THE FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – OVERLAY OF VARIOUS STREETS, TO BE FUNDED FROM GAS TAX RT 7360, ACCOUNT NO. 11743035650/1022174-0

## RECOMMENDATION

It is recommended that the City Council approve specifications for the construction of FY 2014/15 Local Street Pavement Rehabilitation – Overlay of Various Streets and approve the attached resolution authorizing the City Clerk to advertise the "Notice Inviting Bids" to be funded from Gas Tax RT 7360, Account No. 11743035650/1022174-0 for construction of said project.

## BACKGROUND/ANALYSIS

The scope of work for FY 2014/15 Local Street Pavement Rehabilitation – Overlay for various local streets consists of, but not limited to cold milling, crack sealing, pavement overlay, adjusting existing manholes and valves to new grade traffic loops replacement and striping. The project will be funded from Gas tax RT 7360, Account No. 11743035650/1022174-0. Staff has determined that the project is categorically exempt per Article 19, Section 15301(c) of the CEQA guidelines.

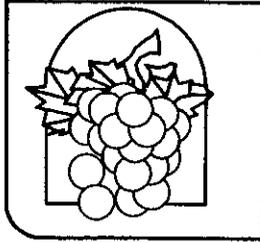
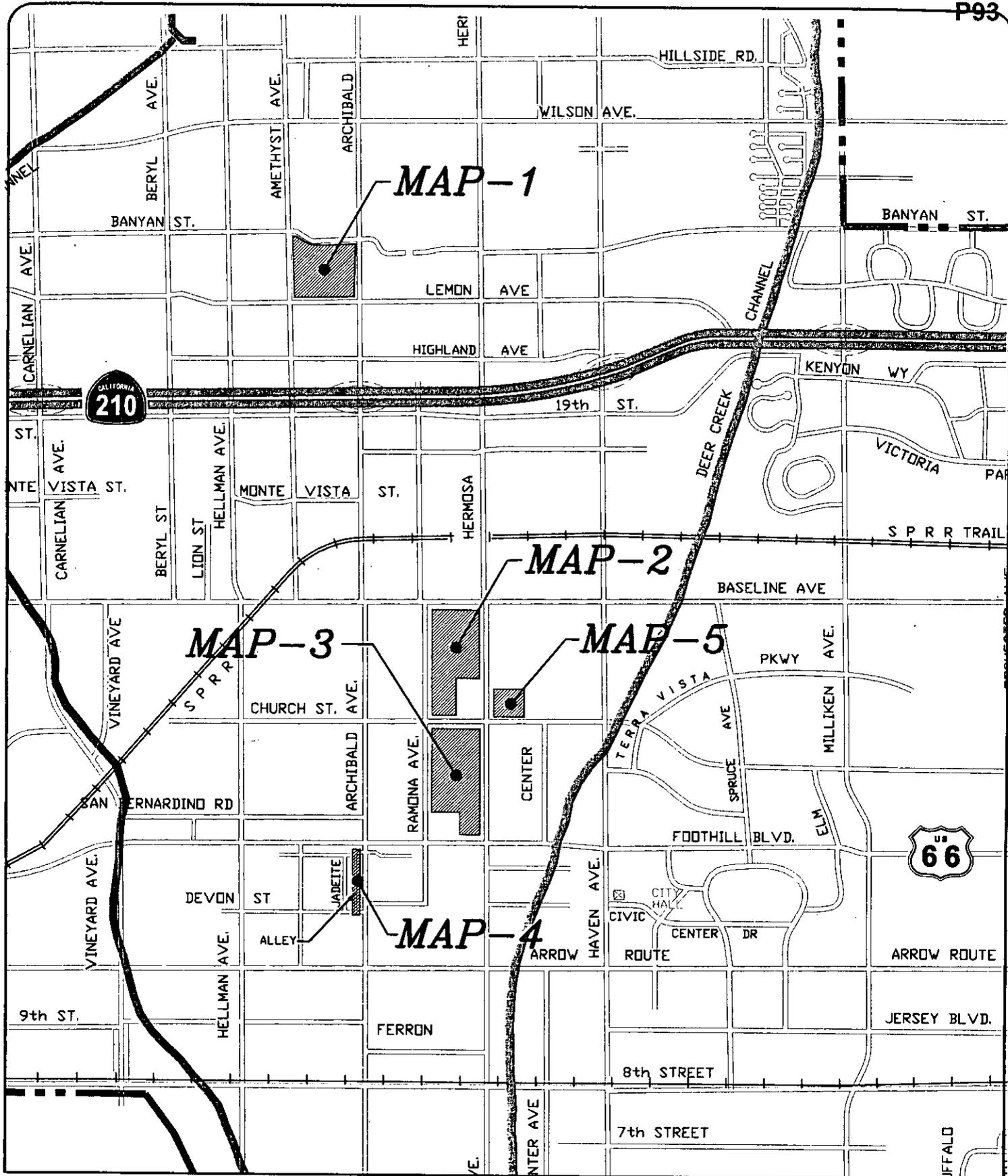
The Engineer's estimate is \$650,000. Legal advertising is scheduled for February 10, 2015 and February 17, 2015, with bid opening at 2:00 p.m. on Tuesday, February 24, 2015, unless extended by addendum.

Respectfully submitted,

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS/RMD:ls

Attachment



**CITY OF RANCHO CUCAMONGA**

**FY 2014/2015 LOCAL STREET PAVEMENT REHABILITATION  
OVERLAY AT VARIOUS LOCATIONS**



RESOLUTION NO. 15-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA APPROVING PLANS AND SPECIFICATIONS FOR THE "FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – OVERLAY OF VARIOUS STREETS" IN SAID CITY AND AUTHORIZING AND DIRECTING THE CITY CLERK TO ADVERTISE TO RECEIVE BIDS

**WHEREAS**, it is the intention of the City of Rancho Cucamonga to construct certain improvements in the City of Rancho Cucamonga.

**WHEREAS**, the City of Rancho Cucamonga has prepared plans and specifications for the construction of certain improvements.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, HEREBY RESOLVES**, that the plans and specifications presented by the City of Rancho Cucamonga be and are hereby approved as the plans and specifications for the "**FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – OVERLAY OF VARIOUS STREETS**".

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized and directed to advertise as required by law for the receipt of sealed bids or proposals for doing the work specified in the aforesaid plans and specifications, which said advertisement shall be substantially in the following words and figures, to wit:

"NOTICE INVITING SEALED BIDS OR PROPOSALS"

Pursuant to a Resolution of the Council of the City of Rancho Cucamonga, San Bernardino County, California, directing this notice, NOTICE IS HEREBY GIVEN that said City of Rancho Cucamonga will receive at the Office of the City Clerk in the offices of the City of Rancho Cucamonga, on or before the hour of 2:00 p.m. on Tuesday, February 24, 2015, sealed bids or proposals for the "**FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – OVERLAY OF VARIOUS STREETS**" in said City.

Bids will be publicly opened and read in the office of the City Clerk, 10500 Civic Center Drive, Rancho Cucamonga, California 91730.

Bids must be made on a form provided for the purpose, addressed to the City of Rancho Cucamonga, California, marked, "Bid for Construction of the "**FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – OVERLAY OF VARIOUS STREETS**".

PREVAILING WAGE: Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department

of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are on file in the office of the City Clerk, City of Rancho Cucamonga, 10500 Civic Center Drive, Rancho Cucamonga, California, and are available to any interested party on request. They can also be found at [www.dir.ca.gov/](http://www.dir.ca.gov/) under the "Statistics and Research" Tab. The Contracting Agency also shall cause a copy of such determinations to be posted at the job site.

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 (with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)).

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

For all new projects awarded on or after April 1, 2015, the contractors and subcontractors must furnish electronic certified payroll records to the Labor Commissioner.

The requirement to furnish electronic certified payroll records to the Labor Commissioner will apply to all public works projects, whether new or ongoing, beginning January 1, 2016.

Pursuant to provisions of Labor Code Section 1775, the Contractor shall forfeit, as penalty to the City of Rancho Cucamonga, not more than two hundred dollars (\$200.00) for each laborer, workman, or mechanic employed for each calendar day or portion thereof, if such laborer, workman or mechanic is paid less than the general prevailing rate of wages herein before stipulated for any work done under the attached contract, by him or by any subcontractor under him, in violation of the provisions of said Labor Code.

Attention is directed to the provisions in Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him.

Section 1777.5, as amended, requires the Contractor or subcontractor employing tradesmen in any apprenticeship occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen that will be used in the performance of the contract. The ratio of apprentices to journeymen in such cases shall not be less than one to five except:

- A. When unemployment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request of certificate, or
- B. When the number of apprentices in training in the area exceeds a ratio of one to five, or
- C. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally, or

- D. When the Contractor provides evidence that he employs registered apprentices on all of his contracts on an annual average of not less than one apprentice to eight journeymen.

The Contractor is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticable trade on such contracts and if other Contractors on the public works site are making such contributions.

The Contractor and subcontractor under him shall comply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this contract and the Contractor and any subcontractor under him shall comply with and be governed by the laws of the State of California having to do with working hours as set forth in Division 2, Part 7, Chapter 1, Article 3 of the Labor Code of the State of California as amended.

The Contractor or Subcontractor shall forfeit, as a penalty to the City of Rancho Cucamonga, twenty-five dollars (\$25.00) for each worker employed in the execution of the contract by the respective contractor or subcontractor for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of this article.

Contractor agrees to pay travel and subsistence pay to each workman needed to execute the work required by this contract as such travel and subsistence payments are defined in the applicable collective bargaining agreement filed in accordance with Labor Code Section 1773.1.

The bidder must submit with his proposal, cash, cashier's check, certified check, or bidder's bond, payable to the City of Rancho Cucamonga for an amount equal to at least 10% of the amount of said bid as a guarantee that the bidder will enter into the proposed contract if the same is awarded to him, and in event of failure to enter into such contract said cash, cashiers' check, certified check, or bond shall become the property of the City of Rancho Cucamonga.

If the City of Rancho Cucamonga awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the City of Rancho Cucamonga to the difference between the low bid and the second lowest bid, and the surplus, if any shall be returned to the lowest bidder.

The amount of the bond to be given to secure a faithful performance of the contract for said work shall be 100% of the contract price thereof, and an additional bond in an amount equal to 100% of the contract price for said work shall be given to secure the payment of claims for any materials or supplies furnished for the performance of the work contracted to be done by the Contractor, or any work or labor of any kind done thereon, and the Contractor will also be required to furnish a certificate that he carries compensation insurance covering his employees upon work to be done under contract which may be entered into between him and the said City of Rancho Cucamonga for the construction of said work.

Contractor shall possess any and all contractor licenses, in form and class as required by any and all applicable laws with respect to any and all of the work to be performed under this contract; including, but not limited to, a Class "A" License (General Engineering Contractor) or Class "C-12" License in accordance with the provisions of the Contractor's License Law (California Business and Professions Code, Section 7000 et. seq.) and rules and regulation adopted pursuant thereto.

The Contractor, pursuant to the "California Business and Professions Code," Section 7028.15, shall indicate his or her State License Number on the bid, together with the expiration date, and be signed by the Contractor declaring, under penalty of perjury, that the information being provided is true and correct.

The work is to be done in accordance with the profiles, plans, and specifications of the City of Rancho Cucamonga on file in the Office of the City Clerk at 10500 Civic Center Drive, Rancho Cucamonga, California.

In an effort to go green and paperless, digital copies of the plans, specifications, and bid proposal, including any future addenda or revisions to the bid documents, are available by going to [www.ciplist.com](http://www.ciplist.com) and signing up, by going to Member Login or Member Signup (it's free), then choose California, then scroll down to San Bernardino County and click on Browse Cities, then scroll down to Rancho Cucamonga and click on City Projects, then click on the Project of interest under the Title and follow directions for download. Note, copies of the plans, specifications, bid proposal, addendums and revisions will not be provided, digital copies must be downloaded from the above website then printed. Prospective bidders must register for an account on [www.ciplist.com](http://www.ciplist.com) to be included on the prospective bidder's list(s) and to receive email updates of any addenda or revisions to the bid documents. Be advised that the information contained on this site may change over time and without notice to prospective bidders or registered users. While effort is made to keep information current and accurate and to notify registered prospective bidders of any changes to the bid documents, it is the responsibility of each prospective bidder to register with [www.ciplist.com](http://www.ciplist.com) and to check this website on a DAILY basis through the close of bids for any applicable addenda or updates.

**No proposal will be considered from a Contractor to whom a proposal form has not been issued by the City of Rancho Cucamonga to registered prospective bidders from [www.ciplist.com](http://www.ciplist.com).**

The successful bidder will be required to enter into a contract satisfactory to the City of Rancho Cucamonga.

In accordance with the requirements of Section 9-3.2 of the General Provisions, as set forth in the Plans and Specifications regarding the work contracted to be done by the Contractor, the Contractor may, upon the Contractor's request and at the Contractor's sole cost and expense, substitute authorized securities in lieu of monies withheld (performance retention).

The City of Rancho Cucamonga, reserves the right to reject any or all bids.

Questions regarding this Notice Inviting Bids for the "FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – OVERLAY OF VARIOUS STREETS" may be directed to:

ROMEO M. DAVID, ASSOCIATE ENGINEER & PROJECT MANAGER  
10500 Civic Center Drive, Rancho Cucamonga, CA 91730  
(909) 477-2740, ext. 4070

ADVERTISE ON: February 10, 2015 and February 17, 2015

# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT



**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Romeo M. David, Associate Engineer *RMD*

**Subject:** CONSIDERATION OF APPROVAL TO AUTHORIZE THE ADVERTISING OF THE "NOTICE INVITING BIDS" FOR THE FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – SLURRY SEAL OF VARIOUS STREETS, TO BE FUNDED FROM GAS TAX RT 7360, ACCOUNT NO. 11743035650/1022174-0 AND PROP. 42 ACCOUNT NO. 11903035650/1022190-0

## RECOMMENDATION

It is recommended that the City Council approve specifications for the construction of FY 2014/15 Local Street Pavement Rehabilitation – Slurry Seal of Various Streets and approve the attached resolution authorizing the City Clerk to advertise the "Notice Inviting Bids" to be funded from Gas Tax RT 7360, Account No. 11743035650/1022174-0 and Account No. 11903035650/1022190-0 for construction of said project.

## BACKGROUND/ANALYSIS

The scope of work for FY 2014/15 Local Street Pavement Rehabilitation – Slurry Seal for various local streets consists of, but not limited to weed killing and removal, crack sealing, slurry sealing and striping. The project will be funded from Gas tax RT 7360, Account No. 11743035650/1022174-0 and Account No. 1190303560/1022190-0. Staff has determined that the project is categorically exempt per Article 19, Section 15301(c) of the CEQA guidelines.

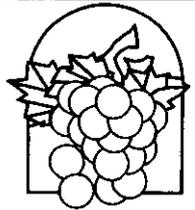
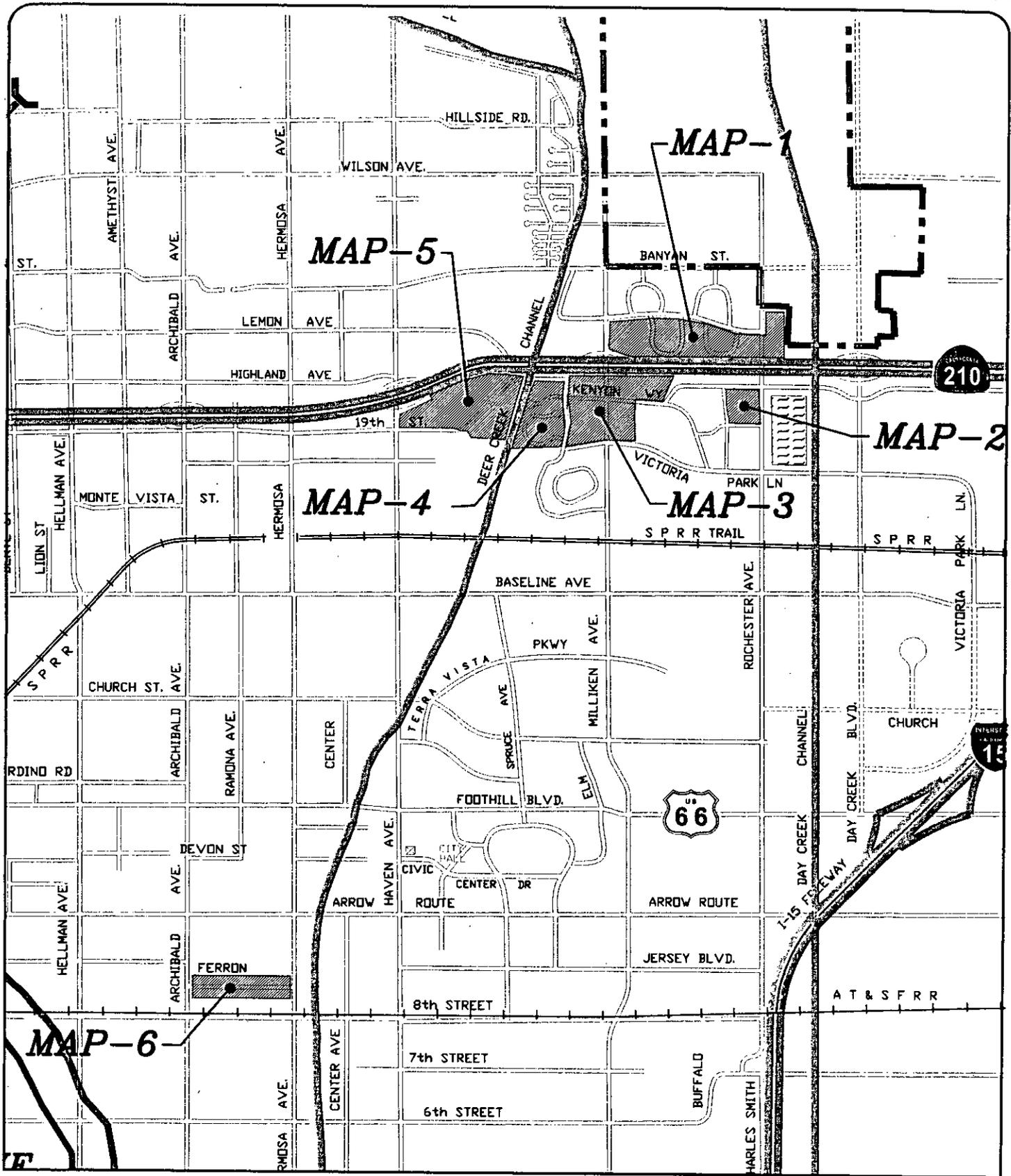
The Engineer's estimate is \$400,000. Legal advertising is scheduled for February 10, 2014 and February 17, 2015, with bid opening at 2:00 p.m. on Tuesday, February 24, 2015, unless extended by addendum.

Respectfully submitted,

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS/RMD:ls

Attachment



**CITY OF RANCHO CUCAMONGA**

**FY 2014/2015 LOCAL STREET PAVEMENT REHABILITATION  
SLURRY AT VARIOUS LOCATIONS**



N.T.S.

## RESOLUTION NO. 15-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA APPROVING PLANS AND SPECIFICATIONS FOR THE "FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – SLURRY OF VARIOUS STREETS" IN SAID CITY AND AUTHORIZING AND DIRECTING THE CITY CLERK TO ADVERTISE TO RECEIVE BIDS

**WHEREAS**, it is the intention of the City of Rancho Cucamonga to construct certain improvements in the City of Rancho Cucamonga.

**WHEREAS**, the City of Rancho Cucamonga has prepared plans and specifications for the construction of certain improvements.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, HEREBY RESOLVES**, that the plans and specifications presented by the City of Rancho Cucamonga be and are hereby approved as the plans and specifications for the "**FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – SLURRY OF VARIOUS STREETS**"

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized and directed to advertise as required by law for the receipt of sealed bids or proposals for doing the work specified in the aforesaid plans and specifications, which said advertisement shall be substantially in the following words and figures, to wit:

"NOTICE INVITING SEALED BIDS OR PROPOSALS"

Pursuant to a Resolution of the Council of the City of Rancho Cucamonga, San Bernardino County, California, directing this notice, NOTICE IS HEREBY GIVEN that said City of Rancho Cucamonga will receive at the Office of the City Clerk in the offices of the City of Rancho Cucamonga, on or before the hour of 2:00 p.m. on Tuesday, February 24, 2015, sealed bids or proposals for the "**FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – SLURRY OF VARIOUS STREETS**" in said City.

Bids will be publicly opened and read in the office of the City Clerk, 10500 Civic Center Drive, Rancho Cucamonga, California 91730.

Bids must be made on a form provided for the purpose, addressed to the City of Rancho Cucamonga, California, marked, "Bid for Construction of the "**FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – SLURRY OF VARIOUS STREETS**".

**PREVAILING WAGE:** Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department

of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are on file in the office of the City Clerk, City of Rancho Cucamonga, 10500 Civic Center Drive, Rancho Cucamonga, California, and are available to any interested party on request. They can also be found at [www.dir.ca.gov/](http://www.dir.ca.gov/) under the "Statistics and Research" Tab. The Contracting Agency also shall cause a copy of such determinations to be posted at the job site.

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 (with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)).

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

For all new projects awarded on or after April 1, 2015, the contractors and subcontractors must furnish electronic certified payroll records to the Labor Commissioner.

The requirement to furnish electronic certified payroll records to the Labor Commissioner will apply to all public works projects, whether new or ongoing, beginning January 1, 2016.

Pursuant to provisions of Labor Code Section 1775, the Contractor shall forfeit, as penalty to the City of Rancho Cucamonga, not more than two hundred dollars (\$200.00) for each laborer, workman, or mechanic employed for each calendar day or portion thereof, if such laborer, workman or mechanic is paid less than the general prevailing rate of wages herein before stipulated for any work done under the attached contract, by him or by any subcontractor under him, in violation of the provisions of said Labor Code.

Attention is directed to the provisions in Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him.

Section 1777.5, as amended, requires the Contractor or subcontractor employing tradesmen in any apprenticeship occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen that will be used in the performance of the contract. The ratio of apprentices to journeymen in such cases shall not be less than one to five except:

- A. When unemployment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request of certificate, or
- B. When the number of apprentices in training in the area exceeds a ratio of one to five, or
- C. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally, or

- D. When the Contractor provides evidence that he employs registered apprentices on all of his contracts on an annual average of not less than one apprentice to eight journeymen.

The Contractor is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticable trade on such contracts and if other Contractors on the public works site are making such contributions.

The Contractor and subcontractor under him shall comply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this contract and the Contractor and any subcontractor under him shall comply with and be governed by the laws of the State of California having to do with working hours as set forth in Division 2, Part 7, Chapter 1, Article 3 of the Labor Code of the State of California as amended.

The Contractor or Subcontractor shall forfeit, as a penalty to the City of Rancho Cucamonga, twenty-five dollars (\$25.00) for each worker employed in the execution of the contract by the respective contractor or subcontractor for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of this article.

Contractor agrees to pay travel and subsistence pay to each workman needed to execute the work required by this contract as such travel and subsistence payments are defined in the applicable collective bargaining agreement filed in accordance with Labor Code Section 1773.1.

The bidder must submit with his proposal, cash, cashier's check, certified check, or bidder's bond, payable to the City of Rancho Cucamonga for an amount equal to at least 10% of the amount of said bid as a guarantee that the bidder will enter into the proposed contract if the same is awarded to him, and in event of failure to enter into such contract said cash, cashiers' check, certified check, or bond shall become the property of the City of Rancho Cucamonga.

If the City of Rancho Cucamonga awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the City of Rancho Cucamonga to the difference between the low bid and the second lowest bid, and the surplus, if any shall be returned to the lowest bidder.

The amount of the bond to be given to secure a faithful performance of the contract for said work shall be 100% of the contract price thereof, and an additional bond in an amount equal to 100% of the contract price for said work shall be given to secure the payment of claims for any materials or supplies furnished for the performance of the work contracted to be done by the Contractor, or any work or labor of any kind done thereon, and the Contractor will also be required to furnish a certificate that he carries compensation insurance covering his employees upon work to be done under contract which may be entered into between him and the said City of Rancho Cucamonga for the construction of said work.

Contractor shall possess any and all contractor licenses, in form and class as required by any and all applicable laws with respect to any and all of the work to be performed under this contract; including, but not limited to, a Class "A" License (General Engineering Contractor) or Class "C-12" License in accordance with the provisions of the Contractor's License Law (California Business and Professions Code, Section 7000 et. seq.) and rules and regulation adopted pursuant thereto.

The Contractor, pursuant to the "California Business and Professions Code," Section 7028.15, shall indicate his or her State License Number on the bid, together with the expiration date, and be signed by the Contractor declaring, under penalty of perjury, that the information being provided is true and correct.

The work is to be done in accordance with the profiles, plans, and specifications of the City of Rancho Cucamonga on file in the Office of the City Clerk at 10500 Civic Center Drive, Rancho Cucamonga, California.

In an effort to go green and paperless, digital copies of the plans, specifications, and bid proposal, including any future addenda or revisions to the bid documents, are available by going to [www.ciplist.com](http://www.ciplist.com) and signing up, by going to Member Login or Member Signup (it's free), then choose California, then scroll down to San Bernardino County and click on Browse Cities, then scroll down to Rancho Cucamonga and click on City Projects, then click on the Project of interest under the Title and follow directions for download. Note, copies of the plans, specifications, bid proposal, addendums and revisions will not be provided, digital copies must be downloaded from the above website then printed. Prospective bidders must register for an account on [www.ciplist.com](http://www.ciplist.com) to be included on the prospective bidder's list(s) and to receive email updates of any addenda or revisions to the bid documents. Be advised that the information contained on this site may change over time and without notice to prospective bidders or registered users. While effort is made to keep information current and accurate and to notify registered prospective bidders of any changes to the bid documents, it is the responsibility of each prospective bidder to register with [www.ciplist.com](http://www.ciplist.com) and to check this website on a DAILY basis through the close of bids for any applicable addenda or updates.

**No proposal will be considered from a Contractor to whom a proposal form has not been issued by the City of Rancho Cucamonga to registered prospective bidders from [www.ciplist.com](http://www.ciplist.com).**

The successful bidder will be required to enter into a contract satisfactory to the City of Rancho Cucamonga.

In accordance with the requirements of Section 9-3.2 of the General Provisions, as set forth in the Plans and Specifications regarding the work contracted to be done by the Contractor, the Contractor may, upon the Contractor's request and at the Contractor's sole cost and expense, substitute authorized securities in lieu of monies withheld (performance retention).

The City of Rancho Cucamonga, reserves the right to reject any or all bids.

Questions regarding this Notice Inviting Bids for the "**FY 2014/15 LOCAL STREET PAVEMENT REHABILITATION – SLURRY OF VARIOUS STREETS**" may be directed to:

**ROMEO M. DAVID, ASSOCIATE ENGINEER & PROJECT MANAGER**  
10500 Civic Center Drive, Rancho Cucamonga, CA 91730  
(909) 477-2740, ext. 4070

ADVERTISE ON: February 10, 2015 and February 17, 2015



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
 John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Carlo Cambare, Engineering Technician  
**Subject:** CONSIDERATION TO RELEASE MAINTENANCE GUARANTEE BOND FOR TRACT 18826, LOCATED ON THE SOUTH SIDE OF LIMA DRIVE, WEST OF EAST AVENUE, SUBMITTED BY VAN DAELE DEVELOPMENT CORPORATION

## RECOMMENDATION

It is recommended that City Council authorize the City Clerk to release the Maintenance Guarantee Bond, for Tract 18826, located on the south side of Lima Drive, west of East Avenue, submitted by Van Daele Development Corporation

## BACKGROUND/ANALYSIS

The required one-year maintenance period has ended and the street improvements remain free from defects in materials and workmanship.

**DEVELOPER** Van Daele Development Corporation  
 2900 Adams Street, Suite C-25  
 Riverside, CA 92504

Release:	Maintenance Guarantee Bond	#PB03010400480-M (street)	\$4,930
	Maintenance Guarantee Bond	#PB03010400397-M (SD)	\$3,820

Respectfully submitted,

Mark A. Steuer  
 Director of Engineering Services/City Engineer

MAS:CC/rif

Attachment

# VICINITY MAP

## TR 18826





# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
 John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Carlo Cambare, Engineering Technician  
**Subject:** CONSIDERATION TO APPROVE AN IMPROVEMENT AGREEMENT EXTENSION FOR TRACT 18819, LOCATED AT THE NORTHWEST CORNER OF ETIWANDA AVENUE AND VICTORIA STREET, SUBMITTED BY ETIWANDA CLASSICS, LLC

## RECOMMENDATION

It is recommended that City Council adopt the attached resolution accepting the subject agreement extension and security and authorizing the Mayor and City Clerk to sign said agreement.

## BACKGROUND/ANALYSIS

Improvement Agreement and Improvement Security to guarantee the construction of the public improvements for TRACT 18819 were approved by the City Council on November 17, 2013, in the following amounts:

Faithful Performance Bond:	\$	299,600.00
Labor and Material Bond:	\$	299,600.00

Coordination with Edison and adjacent property owners is still in process. The developer, Etiwanda Classics, LLC is requesting approval of a 12-month extension on said Improvement Agreement.

Residential development:

No. of lots: 17

Estimated percentage of completed public improvements: 90%

No. of occupied lots: 12

No. of lots currently in construction: 5

(Estimated completion in 90 days)

Copies of the Improvement Agreement Extension are available in the City Clerk's office.

Respectfully submitted,

Mark A. Steuer  
 Director of Engineering Services/City Engineer

MAS:CC/mo

Attachment(s)

# VICINTY MAP

## TR 18819



## RESOLUTION NO.15-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
RANCHO CUCAMONGA, CALIFORNIA, APPROVING  
IMPROVEMENT AGREEMENT EXTENSION AND  
IMPROVEMENT SECURITY FOR TRACT 18819

**WHEREAS**, the City Council of the City of Rancho Cucamonga, California, has for its consideration an Improvement Agreement Extension executed on February 4, 2015 by Etiwanda Classics, LLC, as developer, for the improvement of public right-of-way adjacent to the real property specifically described therein, and generally located at the northwest corner of Etiwanda Avenue and Victoria Street; and

**WHEREAS**, the installation of such improvements, described in said Improvement Agreement and subject to the terms thereof, is to be done in conjunction with the development of said Tract 18819; and

**WHEREAS**, said Improvement Agreement Extension is secured and accompanied by good and sufficient Improvement Security, which is identified in said Improvement Agreement Extension.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, HEREBY RESOLVES**, that said Improvement Agreement Extension and said Improvement Security be and the same are hereby approved and the Mayor is hereby authorized to sign said Improvement Agreement Extension on behalf of the City of Rancho Cucamonga, and the City Clerk to attest thereto.



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Jerry A. Dyer, Principal Civil Engineer *JAD*  
Shelley Hayes, Assistant Engineer *SH*

**Subject:** CONSIDERATION OF RELEASE OF MAINTENANCE GUARANTEE BOND NO. CE11510700038A IN THE AMOUNT OF \$9,344.46, FOR THE CENTRAL PARK CARPETING PROJECT, CONTRACT NO. 13-145

## RECOMMENDATION

It is recommended that the City Council authorize the City Clerk to release the Maintenance Guarantee Bond No. CE11510700038A in the amount of \$9,344.46, for the Central Park Carpeting project, Contract No. 13-145.

## BACKGROUND/ANALYSIS

The required one-year maintenance period has ended and the improvements remain free from defects in materials and workmanship.

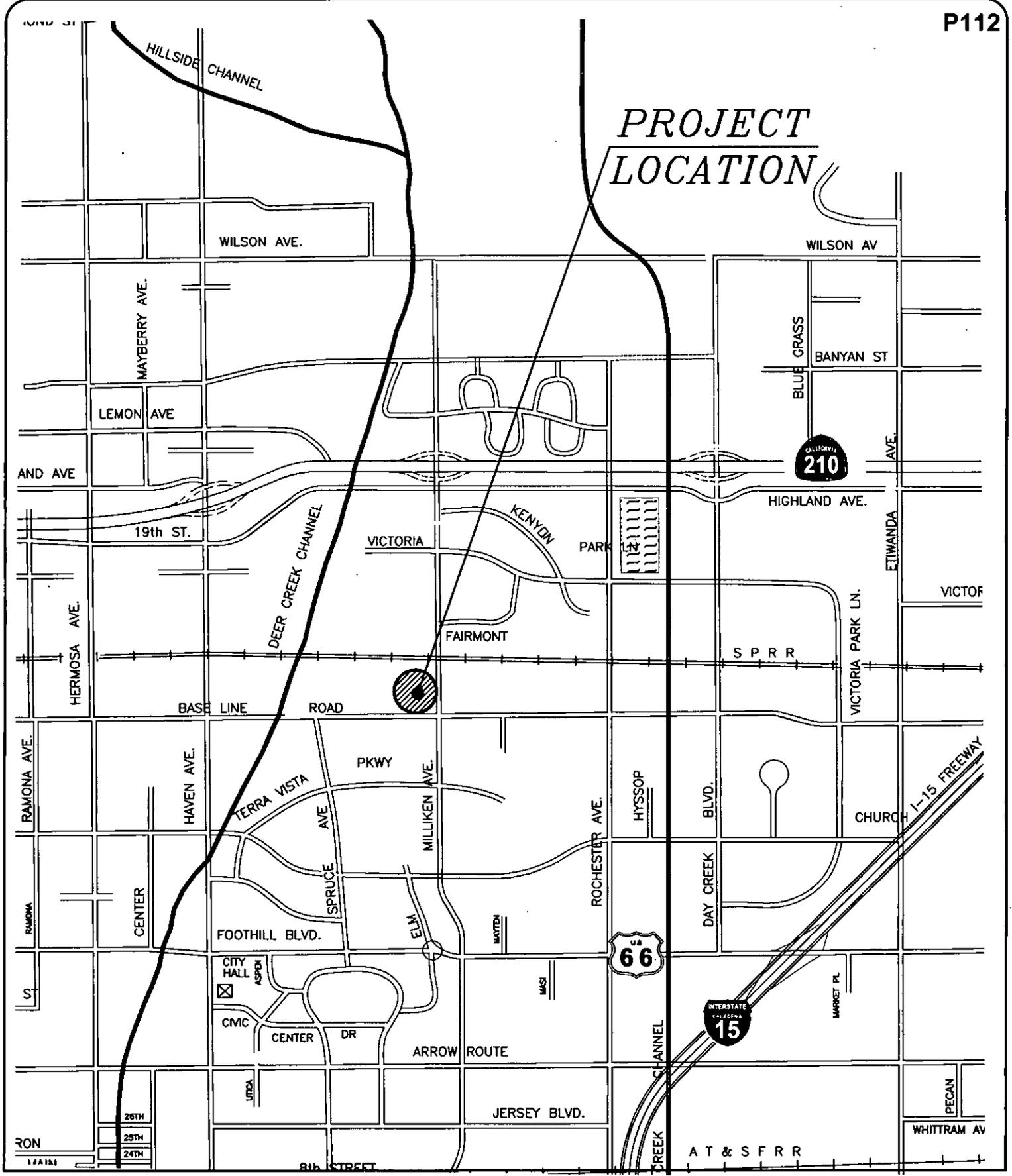
Contractor: G&S Carpet Mills Inc.  
3205 Pomona Blvd.  
Pomona, CA 91768

Respectfully submitted,

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS/JAD/SH:ls

# PROJECT LOCATION



CITY OF RANCHO CUCAMONGA

CENTRAL PARK





# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Walt Stickney, Associate Engineer

**Subject:** CONSIDERATION TO APPROVE A JOINT USE AGREEMENT WITH METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA (MWDSC) IN CONJUNCTION WITH THE CITY'S WILSON AVENUE EXTENSION PROJECT FROM EAST AVENUE TO WARDMAN BULLOCK ROAD.

## RECOMMENDATION

It is recommended that the City Council approve the Joint Use Agreement with Metropolitan Water District of Southern California ("MWDSC") which is entered into in conjunction with the City's Wilson Avenue Extension Project.

## BACKGROUND/ANALYSIS

Because of certain Project related construction parameters, it is necessary for the City and MWDSC to execute a Joint Use Agreement which encompasses land containing easements which were granted in the past to MWDSC by the County of San Bernardino. In conjunction with its street project, the City has requested street and slope easements from the County which also encompasses that same land. As such, MWDSC has required the City and MWDSC enter into a Joint Use Agreement which identifies each party's obligation to the other during and after the construction of the Wilson Ave street improvements.

As you may recall, in September, 2014, the City Council approved a Joint Use Agreement over the same property and for the same purposes. At that time MWDSC was satisfied with the agreement, and directed City staff to seek approval by our City Council. However, since that approval MWDSC has required additional material revisions to the document. As such it has become necessary for City Council to once again consider approval of this now revised Joint Use Agreement. The City Attorney's office has coordinated with MWDSC legal staff on this agreement, and has reviewed and approved the agreement as to form.

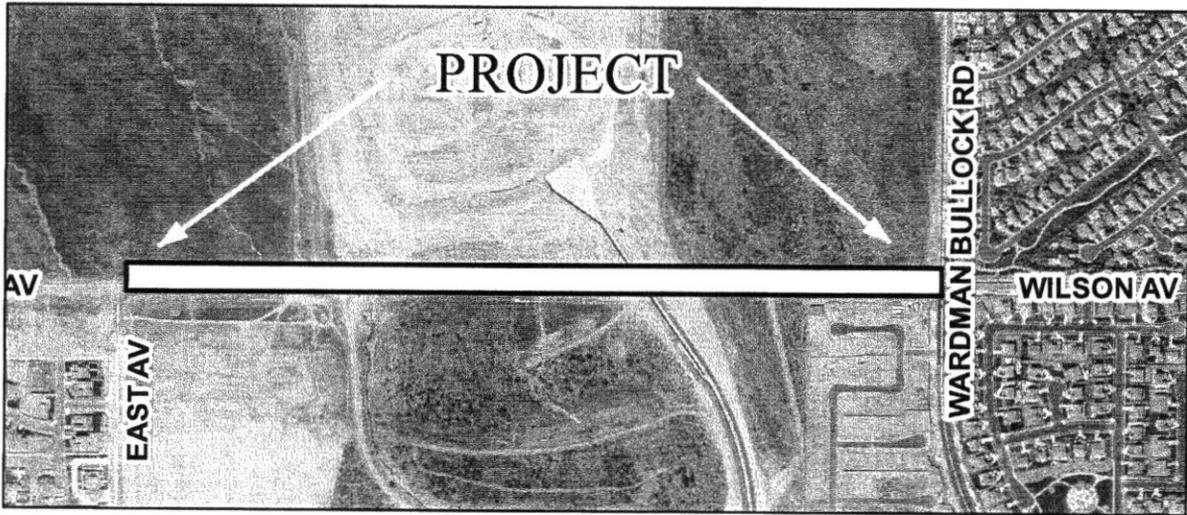
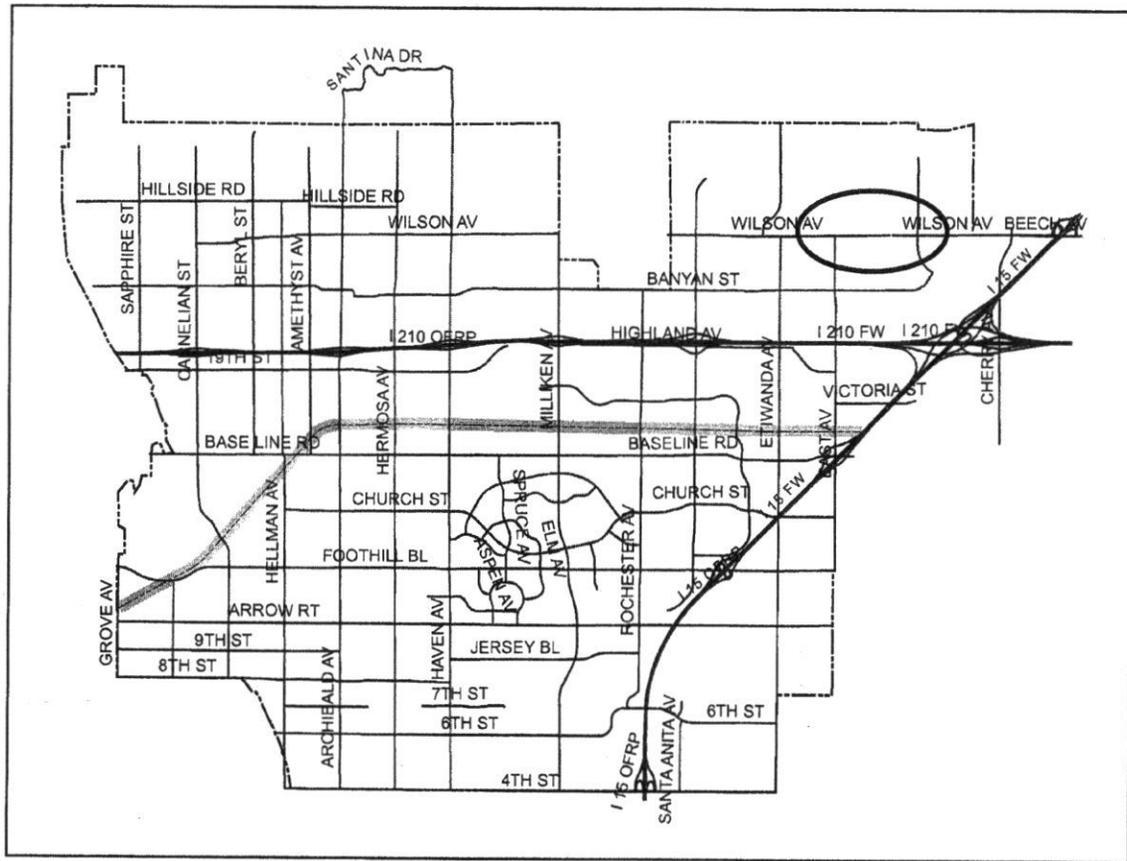
Approval of the attached Agreement will allow staff to complete the construction the Project.

Respectfully submitted,

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS/WS:rif

Attachment



### Vicinity Map

Wilson Ave. extension from  
East Ave. to Wardman/Bullock Rd.



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Walt Stickney, Associate Engineer

**Subject:** CONSIDERATION TO APPROVE AN ADDITIONAL AWARD OF \$2,551,761.84 FOR REQUIRED ADDITIONAL IMPROVEMENTS FOR THE WILSON AVENUE EXTENSION PROJECT FROM EAST AVENUE TO WARDMAN BULLOCK ROAD (CO#12-148) AND TO APPROPRIATE \$2,551,761.84 TO ACCOUNT NO. 11243035650/1515124-0 FROM TRANSPORTATION FUND BALANCE, AND TO AUTHORIZE THE CITY ENGINEER TO SIGN CONTRACT CHANGE ORDER NO. 2.

## RECOMMENDATION

It is recommended the City Council approve an additional award of \$2,551,761.84 for required additional improvements for the Wilson Avenue Extension Project from East Avenue to Wardman Bullock Road (CO#12-148), and to appropriate \$2,551,761.84 to Account No. 11243035650/1515124-0 from Transportation Fund Balance, and to authorize the City Engineer to sign Contract Change Order No. 2.

## BACKGROUND/ANALYSIS

In the year 2012, the City entered into a contract with H&H General Contractors, Inc. for the construction of the Wilson Avenue Extension Project. Soon after the contract was awarded by the City Council, the City was notified by the State that the City would be required to file for permits to be issued by all responsible resource agencies including the Federal Department of Fish and Wildlife through the Army Corps of Engineers, State Department of Fish and Wildlife, and the State Department of Water Resources. This requirement was spearheaded by the proximity of the project to the habitat of the San Bernardino Kangaroo Rat (SBKR) – an endangered species. As a result of over two years of providing required studies, maps, plans and reports to the various resource agencies, as well as the County Flood Control District and the Metropolitan Water District of Southern California (MWDSC), and agreeing to the requirements imposed upon the City by all the various agencies, the City has at last received the necessary Federal, State, and County permits, as well as a Right of Entry by MWDSC.

The receipt of the various permits and Right of Entry did come at a cost to the City. The State and Federal agencies have required the City provide culverts under Wilson Avenue which will allow the SBKR to migrate to both sides of the street. The City is also required to provide a multi-year monitoring of the use of these culverts by the SBKR, as well as other animals. The County has required the City to raise the height of the street at certain locations to prevent potential inundation of downstream areas from drainage. And, in raising the street, the City has had to satisfy MWDSC that the raising of the street over its water pipeline will not unduly surcharge and damage that pipeline. And the above issues with which the City was forced to comply had a domino effect and further impacted numerous aspect of the design.

These revisions to the project, both large and small, has had an extensive effect on the cost of the project. After months of negotiations with the contractor, staff has come to an agreement with the contractor as to a revised contract amount. This new amount results in an increased award to the contractor of \$2,551,761.84. The original contract prior to the additional requirements was \$2,538,473. A portion of the

CITY COUNCIL STAFF REPORT - WILSON AVE CONTRACT CHANGE ORDER

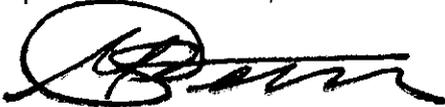
February 4, 2015

Page 2

improvements the City is constructing is on behalf of the Cucamonga Valley Water District. The City has entered into a cooperative agreement which will reimburse to the City the cost of a new 24" water main. The reimbursement amount is expected to reduce the amount of the contract by approximately \$750,000.

The Project improvements will provide a secondary access for emergency vehicles to the northeast portion of the City. The project will also provide a secondary access to the Banyan Street and East Avenue intersection. It is anticipated the project will be complete by the end of April of this year.

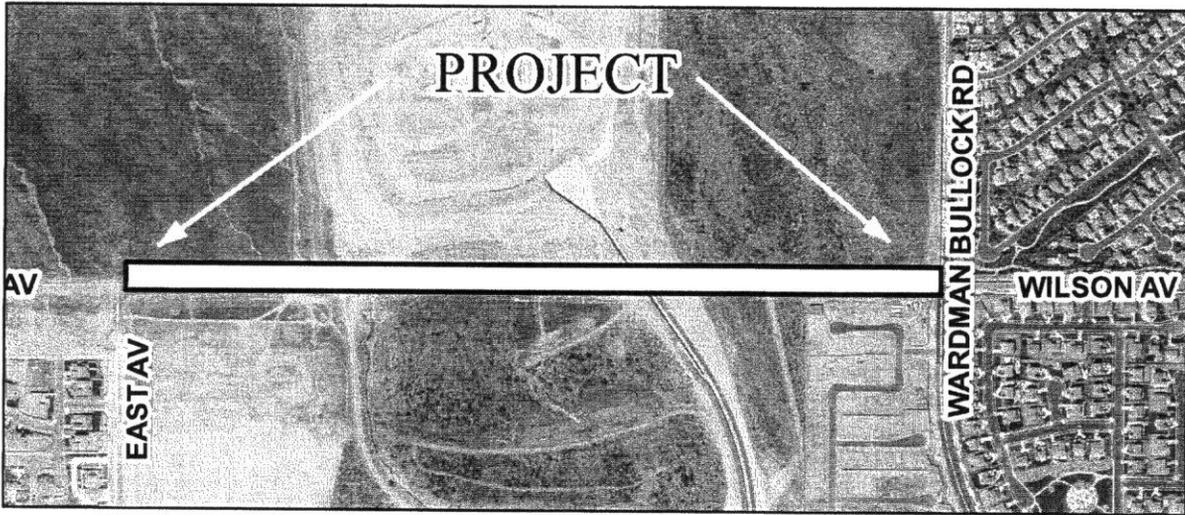
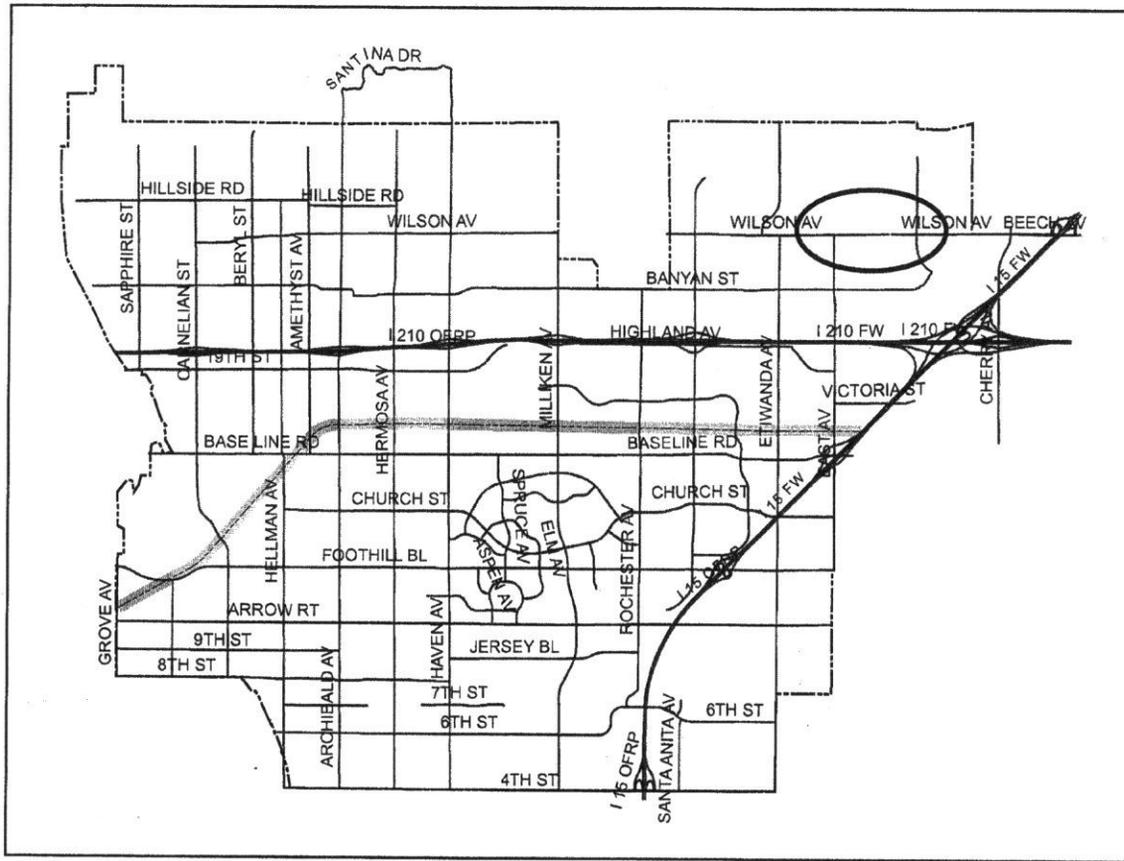
Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark A. Steuer', is written over a circular stamp or seal.

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS/WS:rif

Attachment



### Vicinity Map

Wilson Ave. extension from  
East Ave. to Wardman/Bullock Rd.



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
 John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Carlo Cambare, Engineering Technician  
**Subject:** CONSIDERATION TO RELEASE MAINTENANCE GUARANTEE BOND FOR TRACT 17651 AND 18708 LOCATED AT THE SOUTH SIDE OF BANYAN STREET, EAST OF EAST AVENUE, SUBMITTED BY K.HOVNANIAN AT ANDALUSIA, LLC

## RECOMMENDATION

It is recommended that City Council authorize the City Clerk to release the Maintenance Guarantee Bond, for Tract 17651 and 18708, at the south side of Banyan Street, east of East Avenue, submitted by K.Hovnanian at Andalusia, LLC.

## BACKGROUND/ANALYSIS

The required one-year maintenance period has ended and the street improvements remain free from defects in materials and workmanship.

DEVELOPER            K.Hovnanian at Andalusia LLC  
 2525 Campus Drive  
 Irvine, CA 92612

Release:              Maintenance Guarantee Bond    #1085967              \$211,150.00

Respectfully submitted,

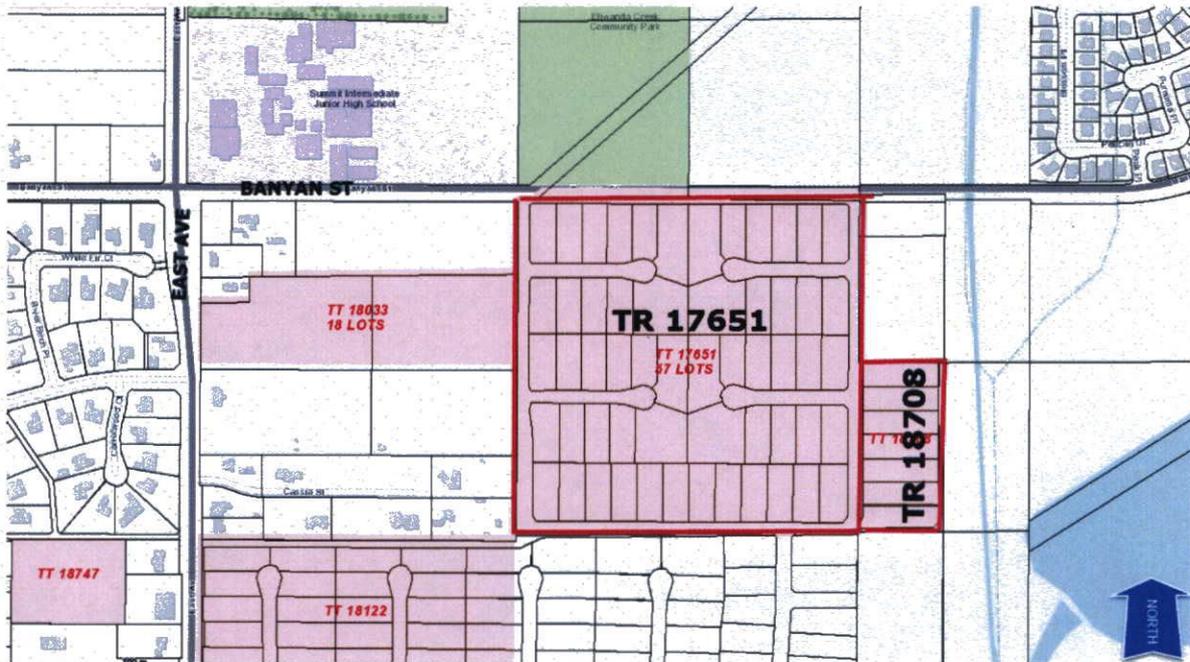
Mark A. Steuer  
 Director of Engineering Services/City Engineer

MAS:CC/mo

Attachment(s)

# VICINITY MAP

## TR 17651 & 18708





# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Carlo Cambare, Engineering Technician  
**Subject:** CONSIDERATION TO ORDER THE ANNEXATION TO LANDSCAPE MAINTENANCE DISTRICT NO. 1 AND STREET LIGHT MAINTENANCE DISTRICT NOS. 1 AND 2 FOR DRC2013-00284, LOCATED AT 10370 24th STREET, SUBMITTED BY RUGS LIMITED, LLC

## RECOMMENDATION

It is recommended that the City Council ordering the annexation to Landscape Maintenance District No. 1 and Street Light Maintenance District Nos. 1 and 2 for DRC2013-00284. Street, curb, gutter and sidewalk are existing.

## BACKGROUND/ANALYSIS

DRC2013-00284, located 10370 24th Street, in the Low (L) Residential District, was approved by the Planning Commission on August 20, 2013. This project is for a 1,900 square foot single family home with a 470 square foot 2-car garage within the Low Residential District.

The Consent and Waiver to Annexation forms signed by the Developer are on file in the City Clerk's Office.

Respectfully submitted,

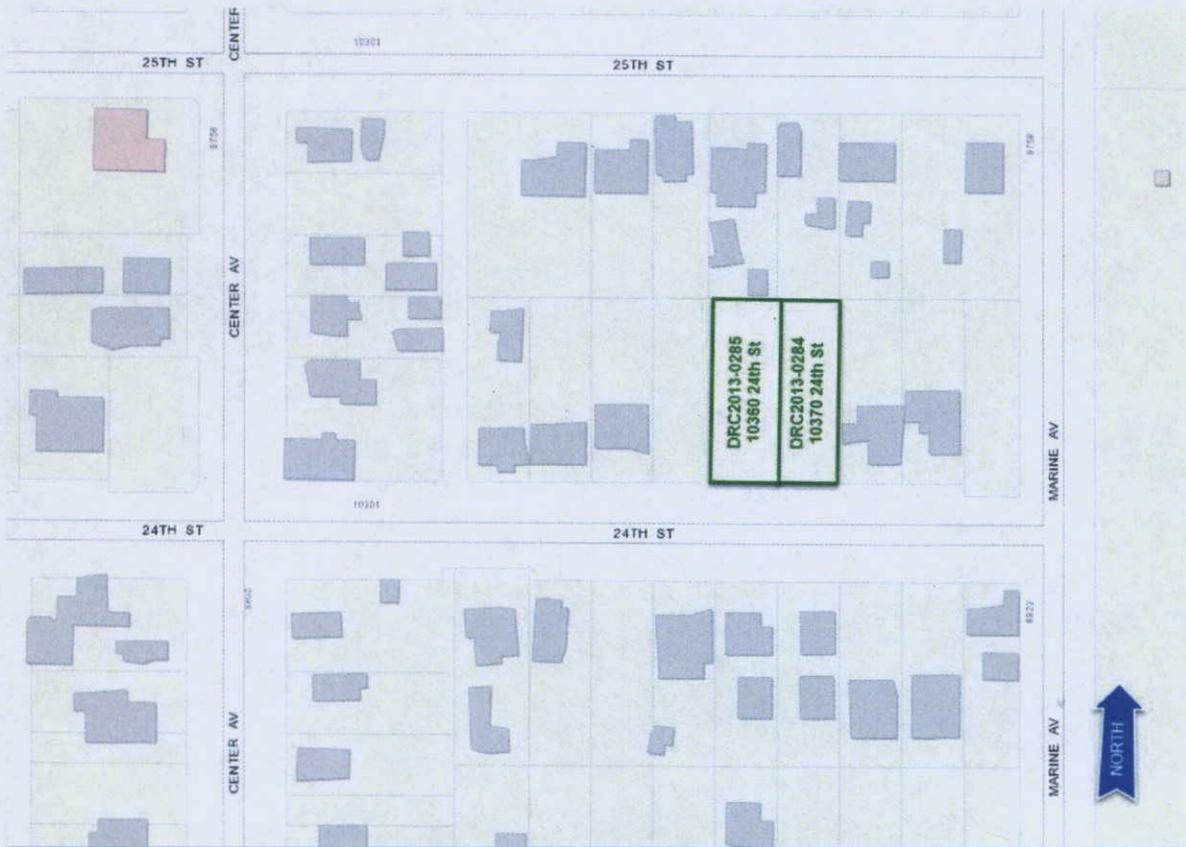
A handwritten signature in black ink, appearing to read "Mark A. Steuer", is written over a circular stamp or seal.

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS:CC/rif

# VICINITY MAP

## DRC2013-00284 & DRC2013-00285



## RESOLUTION NO. 15-016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO LANDSCAPE MAINTENANCE DISTRICT NO. 1 (GENERAL CITY) FOR DRC2013-00284

**WHEREAS**, the City Council of the City of Rancho Cucamonga, California, has previously formed a special maintenance district pursuant to the terms of the "Landscape and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act", said special maintenance district known and designated as Landscape Maintenance District No. 1 (General City) (the "District"); and

**WHEREAS**, the provisions of Article 2 of Chapter 2 of the Act authorize the annexation of additional territory to the District; and

**WHEREAS**, such provisions also provide that the requirement for the preparation of resolutions, and assessment engineer's report, notices of public hearing and the right of majority protest may be waived in writing with the written consent of all of the owners of property within the territory to be annexed; and

**WHEREAS**, notwithstanding that such provisions of the Act related to the annexation of territory to the District, Article XIII D of the Constitution of the State of California ("Article XIII D") establishes certain procedural requirements for the authorization to levy assessments which apply to the levy of annual assessments for the District on the territory proposed to be annexed to such District; and

**WHEREAS**, the owners of certain property described in Exhibit A attached hereto, and incorporated herein by this reference, have requested that such property (collectively, the "Territory") be annexed to the District in order to provide for the levy of annual assessments to finance the maintenance of certain improvements described in Exhibit B hereto (the "Improvements"); and

**WHEREAS**, all of the owners of the Territory have filed with the City Clerk duly executed forms entitled "Consent And Waiver To Annexation Of Certain Real Property To A Maintenance District And Approval Of The Levy Of Assessments On Such Real Property" (the "Consent and Waiver"); and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have expressly waived any and all of the procedural requirements as prescribed in the Act to the annexation of the Territory to the District and have expressly consented to the annexation of the Territory to the District; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly waived any and all of the procedural requirements as prescribed in the Act and/or Article XIII D applicable to the authorization to levy the proposed annual assessment against the Territory set forth in Exhibit B attached hereto and incorporated herein by this reference and have declared support for, consent to and approval of the authorization to levy such proposed annual assessment set forth in Exhibit C attached hereto; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly agreed for themselves, their heirs, successors and assigns that:

(1) The proportionate special benefit derived by each parcel in the Territory from the District Improvements has been determined in relationship to the entirety of the maintenance and operation expenses of the Improvements;

(2) The proposed annual assessment does not exceed the reasonable cost of the proportional special benefit from the Improvements conferred on each parcel in the Territory.

(3) Only the special benefits derived or to be derived by each parcel in the Territory from the Improvements have been included in the proposed annual assessment.

**WHEREAS**, at this time the City Council desires to order the annexation of the Territory to the District and to authorize the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C hereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA HEREBY RESOLVES AS FOLLOWS:**

SECTION 1: That the above recitals are true and correct.

SECTION 2: The City Council hereby finds and determines that:

- a. The annual assessments proposed to be levied on each parcel in the Territory do not exceed the reasonable cost of the proportional special benefit conferred on each such parcel from the Improvements.
- b. The proportional special benefit derived by each parcel in the Territory from the Improvements has been determined in relationship to the entirety of the cost of the maintenance of the Improvement.
- c. Only special benefits will be assessed on the Territory by the levy of the proposed annual assessments.

SECTION 3: This legislative body hereby orders the annexation the Territory to the District, approves the financing of the maintenance of the Improvements from the proceeds of annual assessments to be levied against the Territory and approves and orders the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C.

SECTION 4: All future proceedings of the District, including the levy of all assessments, shall be applicable to the Territory.

---

Exhibit A

Identification of the Owner and Description of the Property to be Annexed  
DRC2013-00284

The Owner of the Property is: Rugs Limited, LLC

The legal description of the Property is:

NORTH CUCAMONGA TOWNSHIP LOT 24, BLOCK 58

Assessor's Parcels Numbers of the Property: 209-122-18

## Exhibit B

Description of the District Improvements  
Fiscal Year 2014-2015

## Landscape Maintenance District No. 1 (General City):

Landscape Maintenance District No. 1 (General City) (the "Maintenance District") represents various landscaped areas, parks and community trails located at various sites throughout the City. These sites consist of several non-contiguous areas throughout the City. As such, the parcels within this District do not represent a distinct district area as do the other LMD's within the City. Typically new parcels within this District have been annexed upon development.

The various sites maintained by the District consist of parkways, median islands, paseos, street trees, entry monuments, community trails and parks. The parks consist of Bear Gulch Park, East and West Beryl Park, Old Town Park, Church Street Park, Golden Oaks Park, Heritage Community Park, Hermosa Park, Red Hill Community Park, Lions Park, Napa Park, Don Tiburcio Tapia Park and the Rancho Cucamonga Adult Sports Complex).

## Proposed additions to the Improvements for Project DRC2013-00284:

- (1) Street Tree

Exhibit C

Proposed Annual Assessment  
Fiscal Year 2014-2015

The following table summarizes the assessment rate for Landscape Maintenance District No. 1 (General City) for DRC2013-00284:

Land Use	Basis	EBU Factor*	Rate per EBU*
Single Family	Parcel	1.00	\$92.21
Multi-Family	Unit	0.50	92.21
Non-Residential Improved	Acre	2.00	92.21
Vacant	Acre	0.25	92.21

\*EBU means Equivalent Benefit Unit.

The proposed annual assessment for the property described in Exhibit A is as follows:

$$1 \text{ Parcels} \times 0.25 \text{ EBU Factor} \times \$92.21 \text{ Rate Per EBU} = \$92.21 \text{ Annual Assessment}$$

## RESOLUTION NO. 15-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 1 (ARTERIAL STREETS) FOR DRC2013-00284

**WHEREAS**, the City Council of the City of Rancho Cucamonga, California, has previously formed a special maintenance district pursuant to the terms of the "Landscape and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act", said special maintenance district known and designated as Street Light Maintenance District No. 1 (Arterial Streets) (the "District"); and

**WHEREAS**, the provisions of Article 2 of Chapter 2 of the Act authorize the annexation of additional territory to the District; and

**WHEREAS**, such provisions also provide that the requirement for the preparation of resolutions, and assessment engineer's report, notices of public hearing and the right of majority protest may be waived in writing with the written consent of all of the owners of property within the territory to be annexed; and

**WHEREAS**, notwithstanding that such provisions of the Act related to the annexation of territory to the District, Article XIII D of the Constitution of the State of California ("Article XIII D") establishes certain procedural requirements for the authorization to levy assessments which apply to the levy of annual assessments for the District on the territory proposed to be annexed to such District; and

**WHEREAS**, the owners of certain property described in Exhibit A attached hereto, and incorporated herein by this reference, have requested that such property (collectively, the "Territory") be annexed to the District in order to provide for the levy of annual assessments to finance the maintenance of certain improvements described in Exhibit B hereto (the "Improvements"); and

**WHEREAS**, all of the owners of the Territory have filed with the City Clerk duly executed forms entitled "Consent And Waiver To Annexation Of Certain Real Property To A Maintenance District And Approval Of The Levy Of Assessments On Such Real Property" (the "Consent and Waiver"); and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have expressly waived any and all of the procedural requirements as prescribed in the Act to the annexation of the Territory to the District and have expressly consented to the annexation of the Territory to the District; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly waived any and all of the procedural requirements as prescribed in the Act and/or Article XIII D applicable to the authorization to levy the proposed annual assessment against the Territory set forth in Exhibit B attached hereto and incorporated herein by this reference and have declared support for, consent to and approval of the authorization to levy such proposed annual assessment set forth in Exhibit C attached hereto; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly agreed for themselves, their heirs, successors and assigns that:

(1) The proportionate special benefit derived by each parcel in the Territory from the District Improvements has been determined in relationship to the entirety of the maintenance and operation expenses of the Improvements;

(2) The proposed annual assessment does not exceed the reasonable cost of the proportional special benefit from the Improvements conferred on each parcel in the Territory.

(3) Only the special benefits derived or to be derived by each parcel in the Territory from the Improvements have been included in the proposed annual assessment.

**WHEREAS**, at this time the City Council desires to order the annexation of the Territory to the District and to authorize the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C hereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA HEREBY RESOLVES AS FOLLOWS:**

SECTION 1: That the above recitals are true and correct.

SECTION 2: The City Council hereby finds and determines that:

- a. The annual assessments proposed to be levied on each parcel in the Territory do not exceed the reasonable cost of the proportional special benefit conferred on each such parcel from the Improvements.
- b. The proportional special benefit derived by each parcel in the Territory from the Improvements has been determined in relationship to the entirety of the cost of the maintenance of the Improvement.
- c. Only special benefits will be assessed on the Territory by the levy of the proposed annual assessments.

SECTION 3: This legislative body hereby orders the annexation the Territory to the District, approves the financing of the maintenance of the Improvements from the proceeds of annual assessments to be levied against the Territory and approves and orders the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C.

SECTION 4: All future proceedings of the District, including the levy of all assessments, shall be applicable to the Territory.

---

Exhibit A

Identification of the Owner and Description of the Property to be Annexed  
DRC2013-00284

The Owner of the Property is: Rugs Limited, LLC, a California Corporation

The legal description of the Property is:

NORTH CUCAMONGA TOWNSHIP LOT 24, BLOCK 58

Assessor's Parcels Numbers of the Property: 209-122-18

Exhibit B

Description of the District Improvements  
Fiscal Year 2014-2015

Street Light Maintenance District No. 1 (Arterial Streets):

Street Light Maintenance District No. 1 (Arterial Streets) (the "Maintenance District") is used to fund the maintenance and/or installation of street lights and traffic signals located on arterial streets throughout the City. These sites consist of several non-contiguous areas throughout the City.

The sites maintained by the district consist of street lights on arterial streets and traffic signals on arterial streets within the rights-of-way or designated easements of streets dedicated to the City.

Proposed additions to the Improvements for Project DRC2013-00284:

NONE

Exhibit C

Proposed Annual Assessment  
Fiscal Year 2014-2015

Street Light Maintenance District No.1 (Arterial Streets):

The following table summarizes the assessment rate for Street Light Maintenance District No.1 (Arterial Streets) for DRC2013-00284:

Land Use	Basis	EBU Factor*	Rate per EBU*
Single Family	Parcel	1.00	\$17.77
Multi-Family	Parcel	1.00	17.77
Commercial	Acre	2.00	17.77
Vacant	Acre	2.00	17.77

\*EBU means Equivalent Benefit Unit.

The proposed annual assessment for the property described in Exhibit A is as follows:

$$1 \text{ Parcels} \times 1 \text{ EBU Factor} \times \$17.77 \text{ Rate Per EBU} = \$17.77 \text{ Annual Assessment}$$

## RESOLUTION NO. 15-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 2 (LOCAL STREETS) FOR DRC2013-00284

**WHEREAS**, the City Council of the City of Rancho Cucamonga, California, has previously formed a special maintenance district pursuant to the terms of the "Landscape and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act", said special maintenance district known and designated as Street Light Maintenance District No. 2 (Local Streets) (the "District"); and

**WHEREAS**, the provisions of Article 2 of Chapter 2 of the Act authorize the annexation of additional territory to the District; and

**WHEREAS**, such provisions also provide that the requirement for the preparation of resolutions, and assessment engineer's report, notices of public hearing and the right of majority protest may be waived in writing with the written consent of all of the owners of property within the territory to be annexed; and

**WHEREAS**, notwithstanding that such provisions of the Act related to the annexation of territory to the District, Article XIII D of the Constitution of the State of California ("Article XIII D") establishes certain procedural requirements for the authorization to levy assessments which apply to the levy of annual assessments for the District on the territory proposed to be annexed to such District; and

**WHEREAS**, the owners of certain property described in Exhibit A attached hereto, and incorporated herein by this reference, have requested that such property (collectively, the "Territory") be annexed to the District in order to provide for the levy of annual assessments to finance the maintenance of certain improvements described in Exhibit B hereto (the "Improvements"); and

**WHEREAS**, all of the owners of the Territory have filed with the City Clerk duly executed forms entitled "Consent And Waiver To Annexation Of Certain Real Property To A Maintenance District And Approval Of The Levy Of Assessments On Such Real Property" (the "Consent and Waiver"); and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have expressly waived any and all of the procedural requirements as prescribed in the Act to the annexation of the Territory to the District and have expressly consented to the annexation of the Territory to the District; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly waived any and all of the procedural requirements as prescribed in the Act and/or Article XIII D applicable to the authorization to levy the proposed annual assessment against the Territory set forth in Exhibit B attached hereto and incorporated herein by this reference and have declared support for, consent to and approval of the authorization to levy such proposed annual assessment set forth in Exhibit C attached hereto; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly agreed for themselves, their heirs, successors and assigns that:

(1) The proportionate special benefit derived by each parcel in the Territory from the District Improvements has been determined in relationship to the entirety of the maintenance and operation expenses of the Improvements;

(2) The proposed annual assessment does not exceed the reasonable cost of the proportional special benefit from the Improvements conferred on each parcel in the Territory.

(3) Only the special benefits derived or to be derived by each parcel in the Territory from the Improvements have been included in the proposed annual assessment.

**WHEREAS**, at this time the City Council desires to order the annexation of the Territory to the District and to authorize the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C hereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA HEREBY RESOLVES AS FOLLOWS:**

SECTION 1: That the above recitals are true and correct.

SECTION 2: The City Council hereby finds and determines that:

- a. The annual assessments proposed to be levied on each parcel in the Territory do not exceed the reasonable cost of the proportional special benefit conferred on each such parcel from the Improvements.
- b. The proportional special benefit derived by each parcel in the Territory from the Improvements has been determined in relationship to the entirety of the cost of the maintenance of the Improvement.
- c. Only special benefits will be assessed on the Territory by the levy of the proposed annual assessments.

SECTION 3: This legislative body hereby orders the annexation the Territory to the District, approves the financing of the maintenance of the Improvements from the proceeds of annual assessments to be levied against the Territory and approves and orders the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C.

SECTION 4: All future proceedings of the District, including the levy of all assessments, shall be applicable to the Territory.

---

Exhibit A

Identification of the Owner and Description of the Property to be Annexed  
DRC2012-00285

The Owner of the Property is: Rugs Limited, LLC

The legal description of the Property is:

NORTH CUCAMONGA TOWNSHIP LOT 24, BLOCK 58

Assessor's Parcels Numbers of the Property: 209-122-18

Exhibit B

Description of the District Improvements  
Fiscal Year 2014-2015

Street Light Maintenance District No. 2 (Local Streets):

Street Light Maintenance District No. 2 (Local Streets) (the "Maintenance District") is used to fund the maintenance and/or installation of street lights and traffic signals located on local streets throughout the City but excluding those areas already in another local maintenance district. Generally, this area encompasses the residential area of the City west of Haven Avenue.

The sites maintained by the District consist of street lights on local streets and traffic signals (or a portion thereof) on local streets generally west of Haven Avenue.

Proposed additions to the Improvements for Project DRC2013-00284:

NONE

Exhibit C

Proposed Annual Assessment  
Fiscal Year 2014-2015

Street Light Maintenance District No. 2 (Local Streets):

The following table summarizes the assessment rate for Street Light Maintenance District No. 2 (Local Streets) for DRC2012-00284:

Land Use	Basis	EBU Factor*	Rate per EBU*
Single Family	Parcel	1.00	\$39.97
Multi-Family	Unit	1.00	39.97
Commercial	Acre	2.00	39.97
Vacant	Acre	2.00	39.97

\*EBU means Equivalent Benefit Unit.

The proposed annual assessment for the property described in Exhibit A is as follows:

$$1 \text{ Parcels} \times 1 \text{ EBU Factor} \times \$39.97 \text{ Rate Per EBU} = \$39.97 \text{ Annual Assessment}$$



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Carlo Cambare, Engineering Technician  
**Subject:** CONSIDERATION TO ORDER THE ANNEXATION TO LANDSCAPE MAINTENANCE DISTRICT NO. 1 AND STREET LIGHT MAINTENANCE DISTRICT NOS. 1 AND 2 FOR DRC2013-00285, LOCATED AT 10360 24th STREET, SUBMITTED BY RUGS LIMITED, LLC.

## RECOMMENDATION

It is recommended that the City Council ordering the annexation to Landscape Maintenance District No. 1 and Street Light Maintenance District Nos. 1 and 2 for DRC2013-00285. Street, curb, gutter and sidewalk are existing. Upon development of the homes, (1) street light is required.

## BACKGROUND/ANALYSIS

DRC2013-00285, located 10360 24th Street, in the Low (L) Residential District, was approved by the Planning Commission on August 20, 2013. This project is for a 1,900 square foot single family home with a 470 square foot 2-car garage within the Low Residential District.

The Consent and Waiver to Annexation forms signed by the Developer are on file in the City Clerk's Office.

Respectfully submitted,

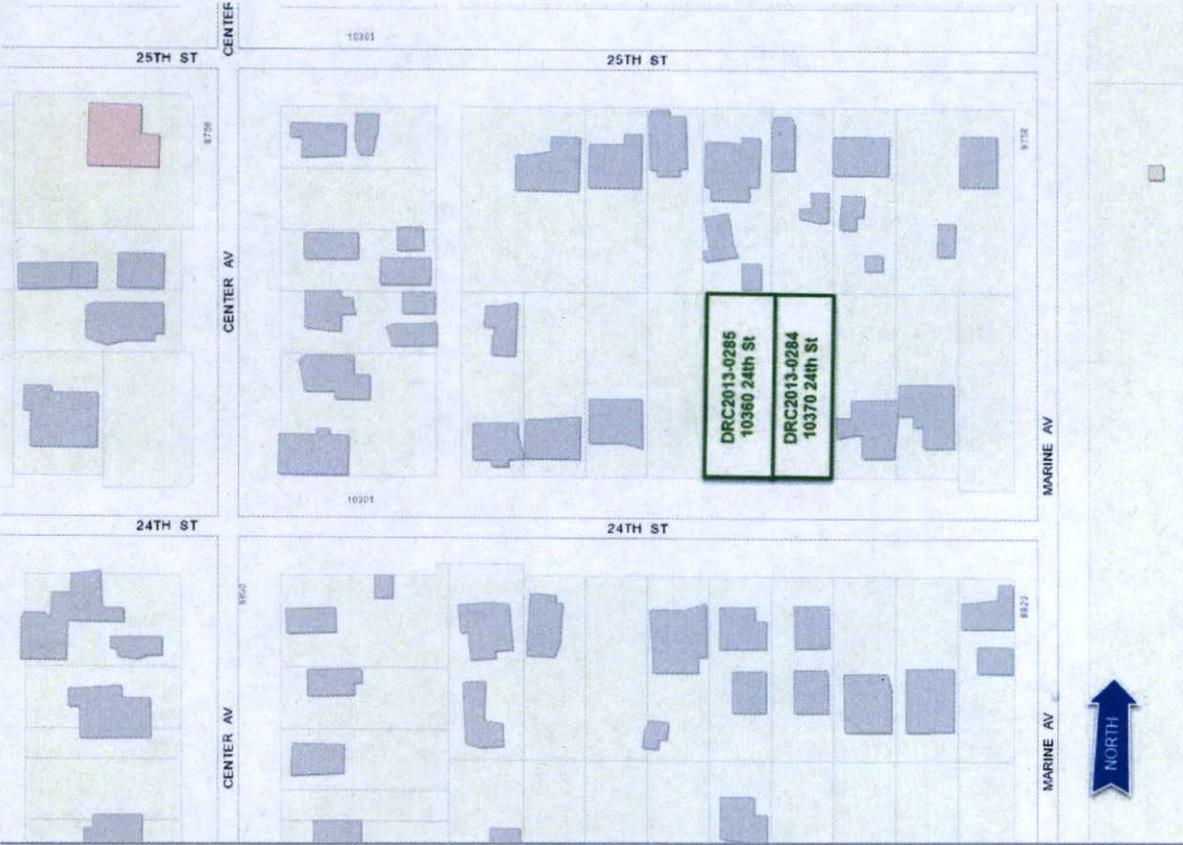
A handwritten signature in black ink, appearing to read "Mark A. Steuer", is written over a circular stamp or seal.

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS:CC/rlf

# VICINITY MAP

## DRC2013-00284 & DRC2013-00285



## RESOLUTION NO. 15-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO LANDSCAPE MAINTENANCE DISTRICT NO. 1 (GENERAL CITY) FOR DRC2013-00285

**WHEREAS**, the City Council of the City of Rancho Cucamonga, California, has previously formed a special maintenance district pursuant to the terms of the "Landscape and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act", said special maintenance district known and designated as Landscape Maintenance District No. 1 (General City) (the "District"); and

**WHEREAS**, the provisions of Article 2 of Chapter 2 of the Act authorize the annexation of additional territory to the District; and

**WHEREAS**, such provisions also provide that the requirement for the preparation of resolutions, and assessment engineer's report, notices of public hearing and the right of majority protest may be waived in writing with the written consent of all of the owners of property within the territory to be annexed; and

**WHEREAS**, notwithstanding that such provisions of the Act related to the annexation of territory to the District, Article XIII D of the Constitution of the State of California ("Article XIII D") establishes certain procedural requirements for the authorization to levy assessments which apply to the levy of annual assessments for the District on the territory proposed to be annexed to such District; and

**WHEREAS**, the owners of certain property described in Exhibit A attached hereto, and incorporated herein by this reference, have requested that such property (collectively, the "Territory") be annexed to the District in order to provide for the levy of annual assessments to finance the maintenance of certain improvements described in Exhibit B hereto (the "Improvements"); and

**WHEREAS**, all of the owners of the Territory have filed with the City Clerk duly executed forms entitled "Consent And Waiver To Annexation Of Certain Real Property To A Maintenance District And Approval Of The Levy Of Assessments On Such Real Property" (the "Consent and Waiver"); and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have expressly waived any and all of the procedural requirements as prescribed in the Act to the annexation of the Territory to the District and have expressly consented to the annexation of the Territory to the District; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly waived any and all of the procedural requirements as prescribed in the Act and/or Article XIII D applicable to the authorization to levy the proposed annual assessment against the Territory set forth in Exhibit B attached hereto and incorporated herein by this reference and have declared support for, consent to and approval of the authorization to levy such proposed annual assessment set forth in Exhibit C attached hereto; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly agreed for themselves, their heirs, successors and assigns that:

(1) The proportionate special benefit derived by each parcel in the Territory from the District Improvements has been determined in relationship to the entirety of the maintenance and operation expenses of the Improvements;

(2) The proposed annual assessment does not exceed the reasonable cost of the proportional special benefit from the Improvements conferred on each parcel in the Territory.

(3) Only the special benefits derived or to be derived by each parcel in the Territory from the Improvements have been included in the proposed annual assessment.

**WHEREAS**, at this time the City Council desires to order the annexation of the Territory to the District and to authorize the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C hereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA HEREBY RESOLVES AS FOLLOWS:**

SECTION 1: That the above recitals are true and correct.

SECTION 2: The City Council hereby finds and determines that:

- a. The annual assessments proposed to be levied on each parcel in the Territory do not exceed the reasonable cost of the proportional special benefit conferred on each such parcel from the Improvements.
- b. The proportional special benefit derived by each parcel in the Territory from the Improvements has been determined in relationship to the entirety of the cost of the maintenance of the Improvement.
- c. Only special benefits will be assessed on the Territory by the levy of the proposed annual assessments.

SECTION 3: This legislative body hereby orders the annexation the Territory to the District, approves the financing of the maintenance of the Improvements from the proceeds of annual assessments to be levied against the Territory and approves and orders the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C.

SECTION 4: All future proceedings of the District, including the levy of all assessments, shall be applicable to the Territory.

---

Exhibit A

Identification of the Owner and Description of the Property to be Annexed

The Owner of the Property is:

Rugs Limited, LLC

The legal description of the Property is:

NORTH CUCAMONGA TOWNSHIP LOT 22, BLOCK 58

Assessor's Parcels Numbers of the Property: 209-122-19

## Exhibit B

Description of the District Improvements  
Fiscal Year 2014/2015

## Landscape Maintenance District No. 1 (General City):

Landscape Maintenance District No. 1 (General City) (the "Maintenance District") represents various landscaped areas, parks and community trails located at various sites throughout the City. These sites consist of several non-contiguous areas throughout the City. As such, the parcels within this District do not represent a distinct district area as do the other LMD's within the City. Typically new parcels within this District have been annexed upon development.

The various sites maintained by the District consist of parkways, median islands, paseos, street trees, entry monuments, community trails and parks. The parks consist of Bear Gulch Park, East and West Beryl Park, Old Town Park, Church Street Park, Golden Oaks Park, Heritage Community Park, Hermosa Park, Red Hill Community Park, Lions Park, Napa Park, Don Tiburcio Tapia Park and the Rancho Cucamonga Adult Sports Complex).

Proposed additions to the Improvements for Project DRC2013-00285:

1 Street Tree

Exhibit C

Proposed Annual Assessment  
Fiscal Year 2014/2015

The following table summarizes the assessment rate for Landscape Maintenance District No. 1 (General City) for DRC2013-00285:

<b>Land Use</b>	<b>Basis</b>	<b>EBU Factor*</b>	<b>Rate per EBU*</b>
Single Family	Parcel	1.00	\$92.21
Multi-Family	Unit	0.50	92.21
Non-Residential Improved	Acre	2.00	92.21
Vacant	Acre	0.25	92.21

\*EBU means Equivalent Benefit Unit.

The proposed annual assessment for the property described in Exhibit A is as follows:

$$1 \text{ Parcels} \times 0.25 \text{ EBU Factor} \times \$92.21 \text{ Rate Per EBU} = \$92.21 \text{ Annual Assessment}$$

## RESOLUTION NO. 15-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 1 (ARTERIAL STREETS) FOR DRC2013-00285

**WHEREAS**, the City Council of the City of Rancho Cucamonga, California, has previously formed a special maintenance district pursuant to the terms of the "Landscape and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act", said special maintenance district known and designated as Street Light Maintenance District No. 1 (Arterial Streets) (the "District"); and

**WHEREAS**, the provisions of Article 2 of Chapter 2 of the Act authorize the annexation of additional territory to the District; and

**WHEREAS**, such provisions also provide that the requirement for the preparation of resolutions, and assessment engineer's report, notices of public hearing and the right of majority protest may be waived in writing with the written consent of all of the owners of property within the territory to be annexed; and

**WHEREAS**, notwithstanding that such provisions of the Act related to the annexation of territory to the District, Article XIII D of the Constitution of the State of California ("Article XIII D") establishes certain procedural requirements for the authorization to levy assessments which apply to the levy of annual assessments for the District on the territory proposed to be annexed to such District; and

**WHEREAS**, the owners of certain property described in Exhibit A attached hereto, and incorporated herein by this reference, have requested that such property (collectively, the "Territory") be annexed to the District in order to provide for the levy of annual assessments to finance the maintenance of certain improvements described in Exhibit B hereto (the "Improvements"); and

**WHEREAS**, all of the owners of the Territory have filed with the City Clerk duly executed forms entitled "Consent And Waiver To Annexation Of Certain Real Property To A Maintenance District And Approval Of The Levy Of Assessments On Such Real Property" (the "Consent and Waiver"); and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have expressly waived any and all of the procedural requirements as prescribed in the Act to the annexation of the Territory to the District and have expressly consented to the annexation of the Territory to the District; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly waived any and all of the procedural requirements as prescribed in the Act and/or Article XIII D applicable to the authorization to levy the proposed annual assessment against the Territory set forth in Exhibit B attached hereto and incorporated herein by this reference and have declared support for, consent to and approval of the authorization to levy such proposed annual assessment set forth in Exhibit C attached hereto; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly agreed for themselves, their heirs, successors and assigns that:

(1) The proportionate special benefit derived by each parcel in the Territory from the District Improvements has been determined in relationship to the entirety of the maintenance and operation expenses of the Improvements;

(2) The proposed annual assessment does not exceed the reasonable cost of the proportional special benefit from the Improvements conferred on each parcel in the Territory.

(3) Only the special benefits derived or to be derived by each parcel in the Territory from the Improvements have been included in the proposed annual assessment.

**WHEREAS**, at this time the City Council desires to order the annexation of the Territory to the District and to authorize the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C hereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA HEREBY RESOLVES AS FOLLOWS:**

SECTION 1: That the above recitals are true and correct.

SECTION 2: The City Council hereby finds and determines that:

- a. The annual assessments proposed to be levied on each parcel in the Territory do not exceed the reasonable cost of the proportional special benefit conferred on each such parcel from the Improvements.
- b. The proportional special benefit derived by each parcel in the Territory from the Improvements has been determined in relationship to the entirety of the cost of the maintenance of the Improvement.
- c. Only special benefits will be assessed on the Territory by the levy of the proposed annual assessments.

SECTION 3: This legislative body hereby orders the annexation the Territory to the District, approves the financing of the maintenance of the Improvements from the proceeds of annual assessments to be levied against the Territory and approves and orders the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C.

SECTION 4: All future proceedings of the District, including the levy of all assessments, shall be applicable to the Territory.

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Exhibit A

Identification of the Owner and Description of the Property to be Annexed

The Owner of the Property is:

Rugs Limited, LLC, a California Corporation

The legal description of the Property is:

NORTH CUCAMONGA TOWNSHIP LOT 22, BLOCK 58

Assessor's Parcels Numbers of the Property: 209-122-19

Exhibit B

Description of the District Improvements  
Fiscal Year 2014/2015

Street Light Maintenance District No. 1 (Arterial Streets):

Street Light Maintenance District No. 1 (Arterial Streets) (the "Maintenance District") is used to fund the maintenance and/or installation of street lights and traffic signals located on arterial streets throughout the City. These sites consist of several non-contiguous areas throughout the City.

The sites maintained by the district consist of street lights on arterial streets and traffic signals on arterial streets within the rights-of-way or designated easements of streets dedicated to the City.

Proposed additions to the Improvements for Project DRC2013-00285:

- (1) 1 5800 Lumen HPSV

Exhibit C

Proposed Annual Assessment  
Fiscal Year 2014/2015

Street Light Maintenance District No.1 (Arterial Streets):

The following table summarizes the assessment rate for Street Light Maintenance District No.1 (Arterial Streets) for DRC2013-00285:

Land Use	Basis	EBU Factor*	Rate per EBU*
Single Family	Parcel	1.00	\$17.77
Multi-Family	Parcel	1.00	17.77
Commercial	Acre	2.00	17.77
Vacant	Acre	2.00	17.77

\*EBU means Equivalent Benefit Unit.

The proposed annual assessment for the property described in Exhibit A is as follows:

$$1 \text{ Parcels} \times 1 \text{ EBU Factor} \times \$17.77 \text{ Rate Per EBU} = \$17.77 \text{ Annual Assessment}$$

## RESOLUTION NO. 15-021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, ORDERING THE ANNEXATION OF CERTAIN TERRITORY TO STREET LIGHT MAINTENANCE DISTRICT NO. 2 (LOCAL STREETS) FOR DRC2013-00285

**WHEREAS**, the City Council of the City of Rancho Cucamonga, California, has previously formed a special maintenance district pursuant to the terms of the "Landscape and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act", said special maintenance district known and designated as Street Light Maintenance District No. 2 (Local Streets) (the "District"); and

**WHEREAS**, the provisions of Article 2 of Chapter 2 of the Act authorize the annexation of additional territory to the District; and

**WHEREAS**, such provisions also provide that the requirement for the preparation of resolutions, and assessment engineer's report, notices of public hearing and the right of majority protest may be waived in writing with the written consent of all of the owners of property within the territory to be annexed; and

**WHEREAS**, notwithstanding that such provisions of the Act related to the annexation of territory to the District, Article XIII D of the Constitution of the State of California ("Article XIII D") establishes certain procedural requirements for the authorization to levy assessments which apply to the levy of annual assessments for the District on the territory proposed to be annexed to such District; and

**WHEREAS**, the owners of certain property described in Exhibit A attached hereto, and incorporated herein by this reference, have requested that such property (collectively, the "Territory") be annexed to the District in order to provide for the levy of annual assessments to finance the maintenance of certain improvements described in Exhibit B hereto (the "Improvements"); and

**WHEREAS**, all of the owners of the Territory have filed with the City Clerk duly executed forms entitled "Consent And Waiver To Annexation Of Certain Real Property To A Maintenance District And Approval Of The Levy Of Assessments On Such Real Property" (the "Consent and Waiver"); and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have expressly waived any and all of the procedural requirements as prescribed in the Act to the annexation of the Territory to the District and have expressly consented to the annexation of the Territory to the District; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly waived any and all of the procedural requirements as prescribed in the Act and/or Article XIII D applicable to the authorization to levy the proposed annual assessment against the Territory set forth in Exhibit B attached hereto and incorporated herein by this reference and have declared support for, consent to and approval of the authorization to levy such proposed annual assessment set forth in Exhibit C attached hereto; and

**WHEREAS**, by such Consent and Waiver, all of the owners of the Territory have also expressly agreed for themselves, their heirs, successors and assigns that:

(1) The proportionate special benefit derived by each parcel in the Territory from the District Improvements has been determined in relationship to the entirety of the maintenance and operation expenses of the Improvements;

(2) The proposed annual assessment does not exceed the reasonable cost of the proportional special benefit from the Improvements conferred on each parcel in the Territory.

(3) Only the special benefits derived or to be derived by each parcel in the Territory from the Improvements have been included in the proposed annual assessment.

**WHEREAS**, at this time the City Council desires to order the annexation of the Territory to the District and to authorize the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C hereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA HEREBY RESOLVES AS FOLLOWS:**

SECTION 1: That the above recitals are true and correct.

SECTION 2: The City Council hereby finds and determines that:

- a. The annual assessments proposed to be levied on each parcel in the Territory do not exceed the reasonable cost of the proportional special benefit conferred on each such parcel from the Improvements.
- b. The proportional special benefit derived by each parcel in the Territory from the Improvements has been determined in relationship to the entirety of the cost of the maintenance of the Improvement.
- c. Only special benefits will be assessed on the Territory by the levy of the proposed annual assessments.

SECTION 3: This legislative body hereby orders the annexation the Territory to the District, approves the financing of the maintenance of the Improvements from the proceeds of annual assessments to be levied against the Territory and approves and orders the levy of annual assessments against the Territory in amounts not to exceed the amounts set forth in Exhibit C.

SECTION 4: All future proceedings of the District, including the levy of all assessments, shall be applicable to the Territory.

---

Exhibit A

Identification of the Owner and Description of the Property to be Annexed

The Owner of the Property is:

Rugs Limited, LLC

The legal description of the Property is:

NORTH CUCAMONGA TOWNSHIP LOT 22, BLOCK 58

Assessor's Parcels Numbers of the Property: 209-122-19

Exhibit B

Description of the District Improvements  
Fiscal Year 2014/2015

Street Light Maintenance District No. 2 (Local Streets):

Street Light Maintenance District No. 2 (Local Streets) (the "Maintenance District") is used to fund the maintenance and/or installation of street lights and traffic signals located on local streets throughout the City but excluding those areas already in another local maintenance district. Generally, this area encompasses the residential area of the City west of Haven Avenue.

The sites maintained by the District consist of street lights on local streets and traffic signals (or a portion thereof) on local streets generally west of Haven Avenue.

Proposed additions to the Improvements for Project DRC2013-00285:

(1) 5800 lumen HPSV Street Light

Exhibit C

Proposed Annual Assessment  
Fiscal Year 2014/2015

Street Light Maintenance District No. 2 (Local Streets):

The following table summarizes the assessment rate for Street Light Maintenance District No. 2 (Local Streets) for DRC2013-00285:

Land Use	Basis	EBU Factor*	Rate per EBU*
Single Family	Parcel	1.00	\$39.97
Multi-Family	Unit	1.00	39.97
Commercial	Acre	2.00	39.97
Vacant	Acre	2.00	39.97

\*EBU means Equivalent Benefit Unit.

The proposed annual assessment for the property described in Exhibit A is as follows:

$$1 \text{ Parcels} \times 1 \text{ EBU Factor} \times \$39.97 \text{ Rate Per EBU} = \$39.97 \text{ Annual Assessment}$$



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Willie Valbuena, Assistant Engineer  
**Subject:** Summary Vacation (V-227) of vehicular access rights for two existing driveways on the north side of 4th Street, east of Hermosa Avenue, along Parcel 1 of Parcel Map 5239, requested by Tree Rancho, LLC (APN 210-371-02). Related File: DRC2014-00566

## RECOMMENDATION

It is recommended that the City Council adopt the attached resolution summarily ordering the vacation of vehicular access rights for two existing driveways on the north side of 4th Street, east of Hermosa Avenue and authorizing the Mayor to sign the attached Quitclaim Deed.

## BACKGROUND/ANALYSIS

Development Review 2014-00566, located on the north side of 4th Street, east of Hermosa Avenue, was approved by the Planning Commission on January 28, 2015, for the construction of an industrial building. Said development proposes new two driveways which have been approved by City departments. The vacation of the vehicular access rights dedicated on Parcel Map 5239 will allow for the addition of said drive approaches.

On January 14, 2015, the Planning Commission determined that said vacation is consistent with the General Plan and recommended the vacation occur.

Respectfully submitted,

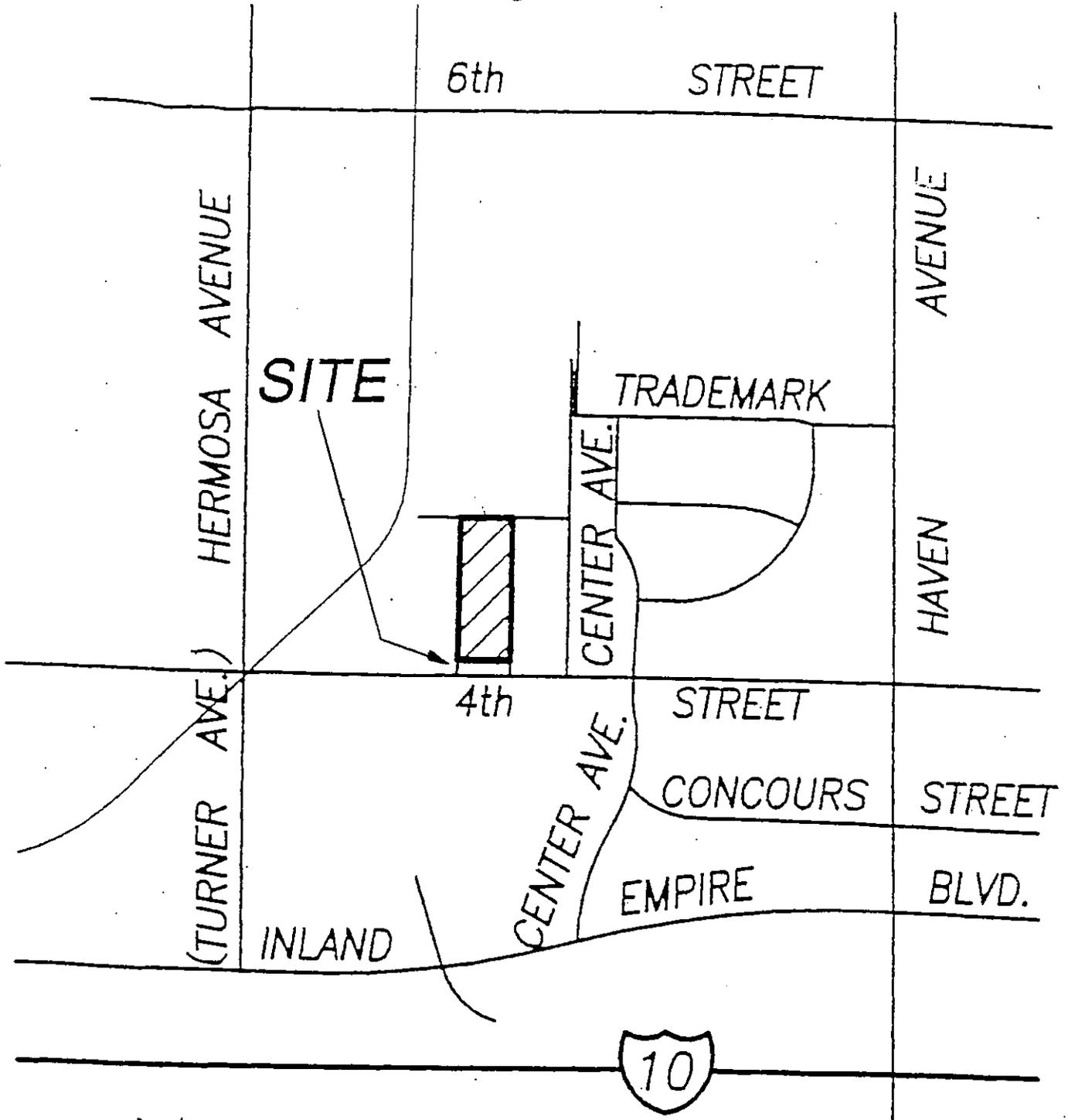
A handwritten signature in black ink, appearing to read "Mark A. Steuer", is written over a circular stamp or seal.

Mark A. Steuer  
Director of Engineering Services/City Engineer

MS:WV/rjf

Attachments: Vicinity Map  
Legal Description (Exhibit "A")  
Plat (Exhibit "B")

City of Rancho Cucamonga  
Engineering Division



Item: **V-227** (DRC 2014-00566)

Title: **VICINITY MAP**

## RESOLUTION NO. 15-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, SUMMARILY ORDERING THE VACATION OF VEHICULAR ACCESS RIGHTS ON THE NORTH SIDE OF 4TH STREET, EAST OF HERMOSA AVENUE

WHEREAS, by Chapter 4, Article 1, Section 8330, of the Streets and Highway Code, the City Council of the City of Rancho Cucamonga is authorized to summarily vacate vehicular access rights on the north side of 4th Street, east of Hermosa Avenue; and

WHEREAS, the City of Rancho Cucamonga Planning Commission on January 14, 2015, by minute action found and determined that the vacation of the subject vehicular access rights on the north side of 4th Street, east of Hermosa Avenue, is in conformance with the General Plan and recommended that the vacation occur; and

WHEREAS, the City Council found all the evidence submitted that the subject vehicular access rights are no longer required which have been superseded by relocation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rancho Cucamonga as follows:

**SECTION 1:** That the City Council of the City of Rancho Cucamonga hereby makes its order vacating vehicular access rights for two existing driveways as shown on Map V-227, on file in the office of the City Clerk of the City of Rancho Cucamonga, which has been further described in a legal description which is attached hereto, marked Exhibit "A" and shown on Exhibit "B", and by reference made a part hereof.

**SECTION 2:** That the subject vacation shall be subject to the reservations and exceptions, if any, for existing utilities on record.

**SECTION 3:** That the City Clerk shall cause a certified copy of this resolution to be recorded in the office of the County Recorder of San Bernardino County, California.

**SECTION 4:** That the City Clerk shall certify to the passage and adoption of this resolution, and it shall thereupon take effect and be in force.

**SECTION 5:** That the Mayor is authorized to sign the Corporation Quitclaim Deed in behalf of the City of Rancho Cucamonga.



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Carlo Cambare, Engineering Technician

**Subject:** CONSIDERATION TO RELEASE MAINTENANCE GUARANTEE BOND FOR PARCEL MAP 18794, LOCATED APPROXIMATELY 640' WEST OF HELLMAN AVENUE AT THE SOUTH SIDE OF 8TH STREET AND THE SOUTH AND NORTH SIDES OF 7TH STREET, SUBMITTED BY DCT 8TH & VINEYARD LLC, A DELAWARE LIMITED LIABILITY COMPANY

## RECOMMENDATION

It is recommended that City Council authorize the City Clerk to release the Maintenance Guarantee Bond, for Parcel Map 18794, located approximately 640' west of Hellman Avenue at the south side of 8th Street and the south and north sides of 7th Street, submitted by DCT 8th & Vineyard LLC, a Delaware Limited Liability Company

## BACKGROUND/ANALYSIS

The required one-year maintenance period has ended and the street improvements remain free from defects in materials and workmanship.

**DEVELOPER** DCT 8th & Vineyard LLC, a Delaware Limited Liability Company  
12 Corporate Plaza, Suite 150  
Newport Beach, CA 92660

**Release:** Maintenance Guarantee Bond #106036314 (8th St) \$19,130.00

Respectfully submitted,

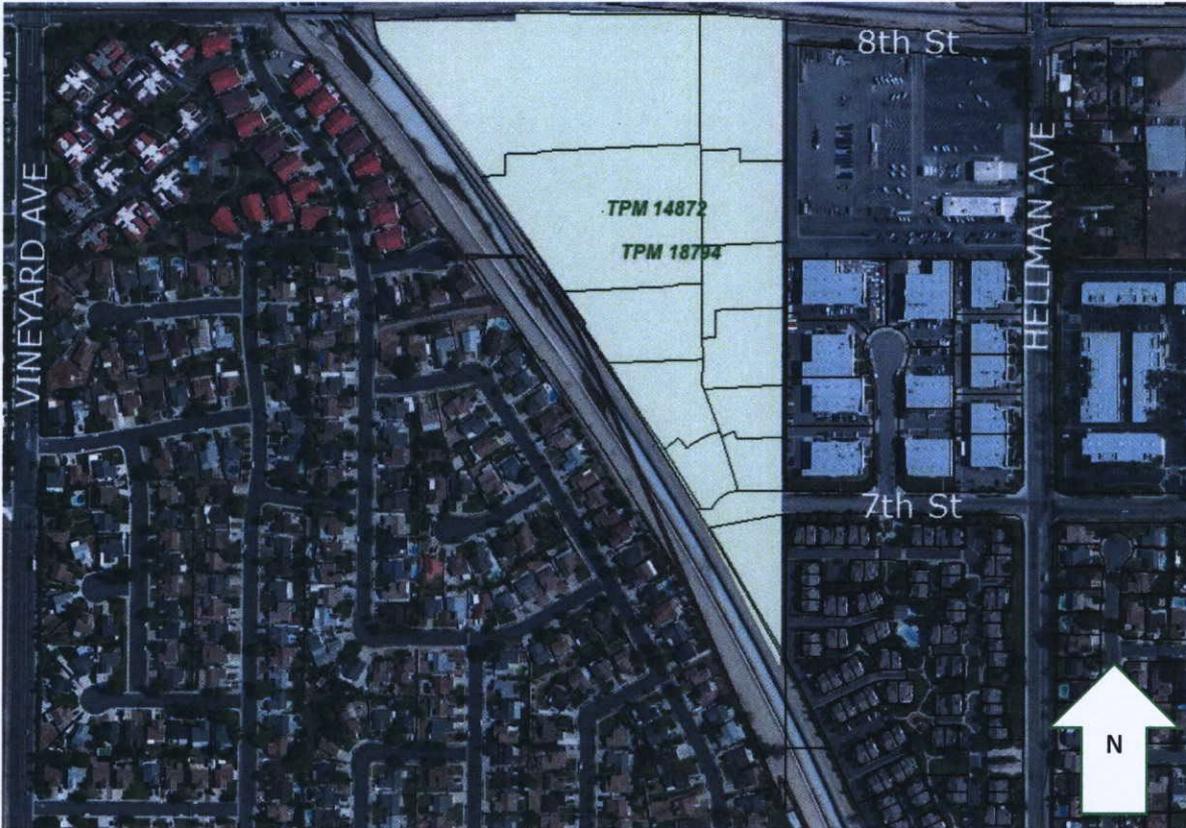
Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS:CC/rif

Attachment

# VICINITY MAP

PM 18794





# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
 John R. Gillison, City Manager  
**From:** Mark A. Steuer, Director of Engineering Services/City Engineer  
**By:** Willie Valbuena, Assistant Engineer  
**Subject:** CONSIDERATION TO APPROVE THE FINAL MAP AND MONUMENTATION CASH DEPOSIT FOR PARCEL MAP 19532, LOCATED AT THE SOUTHEAST CORNER OF ETIWANDA AVENUE AND ARROW ROUTE, SUBMITTED BY SMASH LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

## RECOMMENDATION

It is recommended that the City Council adopt the attached resolution approving the final map and monumentation cash deposit for Parcel Map 19532 and authorizing the City Clerk to cause said map to record.

## BACKGROUND/ANALYSIS

Tentative Parcel Map 19532, located at the southeast corner of Etiwanda Avenue and Arrow Route, was approved by the Planning Commission on June 11, 2014. This project is for a subdivision of two (2) parcels with a combined area of 1.77 acres of land. It is currently developed with two (2) commercial buildings within the General Industrial (GI) District. The shopping center is comprised of an auto service court, a 2,900 square foot gas station with a convenience store and carwash and an 1800 square foot fast food restaurant.

The Developer, Smash LLC, a California Limited Liability Company, is submitting a Monumentation Cash Deposit to guarantee the installation of the monuments in the following amount:

Monumentation Cash Deposit:       \$ 2,726.00

Copies of the Monumentation Cash Deposit Forms are available in the City Clerk's Office.

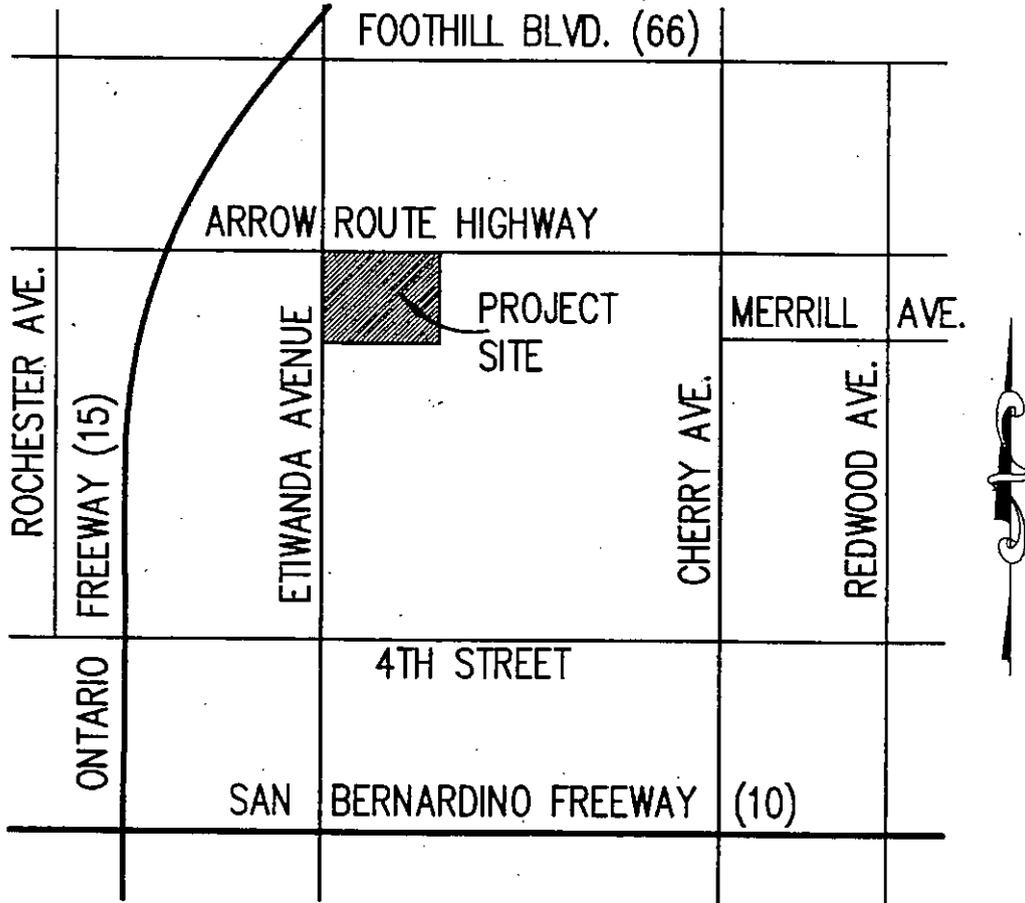
Respectfully submitted,

Mark A. Steuer  
 Director of Engineering Services/City Engineer

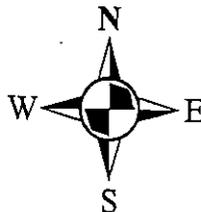
MS:WV/rif

Attachment

# City of Rancho Cucamonga Engineering Division Vicinity Map



**VICINITY MAP**  
NO SCALE



Item: **PARCEL MAP 19532**

Title: **VICINITY MAP**

## RESOLUTION NO. 15-023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, CALIFORNIA, APPROVING THE FINAL MAP AND MONUMENTATION CASH DEPOSIT OF PARCEL MAP 19532

WHEREAS, Tentative Parcel Map 19532, submitted by Smash LLC, a California Limited Liability Company and consisting of a subdivision of 2 parcels with a combined area of 1.77 acres of land, located at the southeast corner of Etiwanda Avenue and Arrow Route, within the General Industrial (G1) District, was approved by the Planning Commission of the City of Rancho Cucamonga on June 11, 2014; and

WHEREAS, Parcel Map 19532 is the final map of the division of land approved as shown on the Tentative Parcel Map; and

WHEREAS, all the requirements established as prerequisite to approval of the final parcel map by the City Council of said City have now been met by Smash LLC, a California Limited Liability Company, as developer; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, HEREBY RESOLVES that said Parcel Map 19532 be and the same is hereby approved and the City Engineer is authorized to present same to the County Recorder to be filed for record.



# STAFF REPORT

ENGINEERING SERVICES DEPARTMENT

**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Romeo M. David, Associate Engineer

**Subject:** CONSIDERATION OF APPROVAL TO AUTHORIZE THE ADVERTISING OF THE "NOTICE INVITING BIDS" FOR THE RED HILL PARK LAKE MODERNIZATION PROJECT, TO BE FUNDED FROM GENERAL CITY AND CITYWIDE INFRASTRUCTURE FUNDS AND TO BE REIMBURSED BY LMD 1.

## RECOMMENDATION

It is recommended that the City Council approve plans and specifications for the Red Hill Park Lake Modernization Project, and approve the attached resolution authorizing the City Clerk to advertise the "Notice Inviting Bids".

## BACKGROUND/ANALYSIS

The lake at Red Hill Park was constructed in 1985, originally as a run-off basin for the property the park now resides on. Red Hill Park Lake boasts an operating volume of 1.29 million gallons (3.9 acre feet) at an average depth of 8 feet. Until now the lake has only been drained and cleaned once in 1989. This was primarily needed due to a drastic change in the water condition caused by run-off, fertilizer from the surrounding turf and an accumulation of sediment in the lake. At that time, a drainage system was installed and the perimeter was re-graded to divert site run-off away from the lake.

Since 1989, the lake has been an attraction for the residents and visitors to the park. It has served as a destination for migrating fowl and some domesticated birds as well. Over the years, visitors have also deposited a variety of fish and turtles into the lake. Unfortunately, the lake was never designed to support the amount of wildlife experienced over the last 25 years.

The excessive wildlife has been a major contributor to the declining quality of the lake water. It has also become the primary reason for the extensive maintenance and water treatment costs. On February 5, 2014, the City Council authorized the Engineering and Public Works Services Departments to drain, clean and re-engineer Red Hill Park Lake. Through the oversight of a wildlife biologist, over 376 fish and 147 turtles were relocated and the migrating fowl moved on. The lake was drained and cleaned with 394 tons of sludge and debris being removed, along with a variety of miscellaneous items.

In September 2014, the City authorized Pacific Advanced Civil Engineering, Inc. ("PACE") to move forward with design of the following staff recommended options to modernize Red Hill Lake Park.

## CITY COUNCIL STAFF REPORT - RED HILL PARK LAKE

February 4, 2015

Page 2

- Complete renovation of lake's recirculation and aeration system; minor modifications to lake structure.
- Convert Lake into a recycled water irrigation reservoir to increase turnover.
- Fill lake with recycled water, total lake volume (1.29M gal.).

The Engineer's estimate is \$250,000 to be funded from general city and infrastructure funds and to be reimbursed by LMD 1. Staff has determined that the project is categorically exempt per Article 19, Section 15301(c) of the CEQA guidelines. Legal advertising is scheduled for February 10, 2015 and February 17, 2015 with bid opening at 2:00 p.m. on Tuesday, March 3, 2015, unless extended by addendum.

Respectfully submitted,



Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS/RMD:rjf

Attachment



**UPLAND**

**PROJECT  
LOCATION**



**CITY OF RANCHO CUCAMONGA**

**REDHILL PARK  
LAKE RECONSTRUCTION**



## RESOLUTION NO. 15-024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA APPROVING PLANS AND SPECIFICATIONS FOR THE "RED HILL PARK LAKE MODERNIZATION PROJECT" IN SAID CITY AND AUTHORIZING AND DIRECTING THE CITY CLERK TO ADVERTISE TO RECEIVE BIDS

**WHEREAS**, it is the intention of the City of Rancho Cucamonga to construct certain improvements in the City of Rancho Cucamonga.

**WHEREAS**, the City of Rancho Cucamonga has prepared plans and specifications for the construction of certain improvements:

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RANCHO CUCAMONGA, HEREBY RESOLVES**, that the plans and specifications presented by the City of Rancho Cucamonga be and are hereby approved as the plans and specifications for the "**RED HILL PARK LAKE MODERNIZATION**".

**BE IT FURTHER RESOLVED** that the City Clerk is hereby authorized and directed to advertise as required by law for the receipt of sealed bids or proposals for doing the work specified in the aforesaid plans and specifications, which said advertisement shall be substantially in the following words and figures, to wit:

"NOTICE INVITING SEALED BIDS OR PROPOSALS"

Pursuant to a Resolution of the Council of the City of Rancho Cucamonga, San Bernardino County, California, directing this notice, NOTICE IS HEREBY GIVEN that said City of Rancho Cucamonga will receive at the Office of the City Clerk in the offices of the City of Rancho Cucamonga, on or before the hour of 2:00 p.m. on Tuesday, March 3, 2015, sealed bids or proposals for the "**RED HILL PARK LAKE MODERNIZATION**" in said City.

Bids will be publicly opened and read in the office of the City Clerk, 10500 Civic Center Drive, Rancho Cucamonga, California 91730.

Bids must be made on a form provided for the purpose, addressed to the City of Rancho Cucamonga, California, marked, "Bid for Construction of the "**RED HILL PARK LAKE MODERNIZATION**".

**PREVAILING WAGE:** Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are on file in the office of the City Clerk, City of Rancho Cucamonga, 10500 Civic Center Drive, Rancho Cucamonga, California, and are available to any interested party on request. They can also be found at [www.dir.ca.gov/](http://www.dir.ca.gov/) under the "Statistics and Research" Tab. The Contracting Agency also

shall cause a copy of such determinations to be posted at the job site.

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 (with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)).

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

For all new projects awarded on or after April 1, 2015, the contractors and subcontractors must furnish electronic certified payroll records to the Labor Commissioner.

The requirement to furnish electronic certified payroll records to the Labor Commissioner will apply to all public works projects, whether new or ongoing, beginning January 1, 2016.

Pursuant to provisions of Labor Code Section 1775, the Contractor shall forfeit, as penalty to the City of Rancho Cucamonga, not more than two hundred dollars (\$200.00) for each laborer, workman, or mechanic employed for each calendar day or portion thereof, if such laborer, workman or mechanic is paid less than the general prevailing rate of wages herein before stipulated for any work done under the attached contract, by him or by any subcontractor under him, in violation of the provisions of said Labor Code.

Attention is directed to the provisions in Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him.

Section 1777.5, as amended, requires the Contractor or subcontractor employing tradesmen in any apprenticeship occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen that will be used in the performance of the contract. The ratio of apprentices to journeymen in such cases shall not be less than one to five except:

- A. When unemployment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request of certificate, or
- B. When the number of apprentices in training in the area exceeds a ratio of one to five, or
- C. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally, or
- D. When the Contractor provides evidence that he employs registered apprentices on all of his contracts on an annual average of not less than one apprentice to eight journeymen.

The Contractor is required to make contributions to funds established for the administration of

apprenticeship programs if he employs registered apprentices or journeymen in any apprenticable trade on such contracts and if other Contractors on the public works site are making such contributions.

The Contractor and subcontractor under him shall comply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this contract and the Contractor and any subcontractor under him shall comply with and be governed by the laws of the State of California having to do with working hours as set forth in Division 2, Part 7, Chapter 1, Article 3 of the Labor Code of the State of California as amended.

The Contractor or Subcontractor shall forfeit, as a penalty to the City of Rancho Cucamonga, twenty-five dollars (\$25.00) for each worker employed in the execution of the contract by the respective contractor or subcontractor for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of this article.

Contractor agrees to pay travel and subsistence pay to each workman needed to execute the work required by this contract as such travel and subsistence payments are defined in the applicable collective bargaining agreement filed in accordance with Labor Code Section 1773.1.

The bidder must submit with his proposal, cash, cashier's check, certified check, or bidder's bond, payable to the City of Rancho Cucamonga for an amount equal to at least 10% of the amount of said bid as a guarantee that the bidder will enter into the proposed contract if the same is awarded to him, and in event of failure to enter into such contract said cash, cashiers' check, certified check, or bond shall become the property of the City of Rancho Cucamonga.

If the City of Rancho Cucamonga awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the City of Rancho Cucamonga to the difference between the low bid and the second lowest bid, and the surplus, if any shall be returned to the lowest bidder.

The amount of the bond to be given to secure a faithful performance of the contract for said work shall be 100% of the contract price thereof, and an additional bond in an amount equal to 100% of the contract price for said work shall be given to secure the payment of claims for any materials or supplies furnished for the performance of the work contracted to be done by the Contractor, or any work or labor of any kind done thereon, and the Contractor will also be required to furnish a certificate that he carries compensation insurance covering his employees upon work to be done under contract which may be entered into between him and the said City of Rancho Cucamonga for the construction of said work.

Contractor shall possess any and all contractor licenses, in form and class as required by any and all applicable laws with respect to any and all of the work to be performed under this contract; including, but not limited to, a Class "A" License (General Engineering Contractor) or Class "C-27" License in accordance with the provisions of the Contractor's License Law (California

Business and Professions Code, Section 7000 et. seq.) and rules and regulation adopted pursuant thereto.

The Contractor, pursuant to the "California Business and Professions Code," Section 7028.15, shall indicate his or her State License Number on the bid, together with the expiration date, and be signed by the Contractor declaring, under penalty of perjury, that the information being provided is true and correct.

The work is to be done in accordance with the profiles, plans, and specifications of the City of Rancho Cucamonga on file in the Office of the City Clerk at 10500 Civic Center Drive, Rancho Cucamonga, California.

In an effort to go green and paperless, digital copies of the plans, specifications, and bid proposal, including any future addenda or revisions to the bid documents, are available by going to [www.ciplist.com](http://www.ciplist.com) and signing up, by going to Member Login or Member Signup (it's free), then choose California, then scroll down to San Bernardino County and click on Browse Cities, then scroll down to Rancho Cucamonga and click on City Projects, then click on the Project of interest under the Title and follow directions for download. Note, copies of the plans, specifications, bid proposal, addendums and revisions will not be provided, digital copies must be downloaded from the above website then printed. Prospective bidders must register for an account on [www.ciplist.com](http://www.ciplist.com) to be included on the prospective bidder's list(s) and to receive email updates of any addenda or revisions to the bid documents. Be advised that the information contained on this site may change over time and without notice to prospective bidders or registered users. While effort is made to keep information current and accurate and to notify registered prospective bidders of any changes to the bid documents, it is the responsibility of each prospective bidder to register with [www.ciplist.com](http://www.ciplist.com) and to check this website on a DAILY basis through the close of bids for any applicable addenda or updates.

**No proposal will be considered from a Contractor to whom a proposal form has not been issued by the City of Rancho Cucamonga to registered prospective bidders from [www.ciplist.com](http://www.ciplist.com).**

The successful bidder will be required to enter into a contract satisfactory to the City of Rancho Cucamonga.

In accordance with the requirements of Section 9-3.2 of the General Provisions, as set forth in the Plans and Specifications regarding the work contracted to be done by the Contractor, the Contractor may, upon the Contractor's request and at the Contractor's sole cost and expense, substitute authorized securities in lieu of monies withheld (performance retention).

The City of Rancho Cucamonga, reserves the right to reject any or all bids.

Questions regarding this Notice Inviting Bids for the "**RED HILL PARK LAKE MODERNIZATION**" may be directed to:

ROMEO M. DAVID, ASSOCIATE ENGINEER & PROJECT MANAGER  
10500 Civic Center Drive, Rancho Cucamonga, CA 91730  
(909) 477-2740, ext. 4070

ADVERTISE ON: February 10, 2015 and February 17, 2015

# STAFF REPORT

ADMINISTRATIVE SERVICES GROUP



**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Lori Sassoon, Deputy City Manager *LS*

**Subject:** **ANNUAL REPORT BY THE LANDSCAPE MAINTENANCE DISTRICT CITIZENS' OVERSIGHT COMMITTEE**

## Background

In June 2013, when property owners approved new rates in LMD 2, a Citizens' Oversight Committee was established as part of that action. The purpose of this Committee is to meet annually to review the annual audit after it is prepared, and confirm that the revenues received from the assessments are spent appropriately. The Committee has neither budgetary or operational decision-making authority, nor the authority to allocate financial resources or direct staff.

As established in Resolution 13-079, the Committee is made up of at least five members of the public who must be at least eighteen years of age and own property within any LMD under the oversight of the Committee. In March of 2014, the Council adopted an additional resolution amending the scope of the Committee to add LMD 4-R (Terra Vista) and LMD 6-R (Caryn Communities). This change was made in recognition that property owners in these districts had also approved new rates within the last several years.

In November 2014, the Council approved the appointments of Christina Macias, Ruth McMillan, Demeke Muarega, Priscilla Kania, Jaime Garcia, and Jerie Lee to the Oversight Committee.

## Committee's Annual Report to the City Council and Community

On January 22, 2015, the Oversight Committee met to organize and conduct its review of FY 13/14 expenditures in the applicable LMD's. The Committee members were very engaged and had a thorough discussion with the City's independent auditor and Administrative Services staff. The Committee unanimously approved its written report to the Council, which is attached (Attachment A).

At the February 4 Council meeting, Committee Chair Jaime Garcia will present the report to the Council and community.

## Attachments:

Oversight Committee's FY 13/14 Report



# COMMITTEE REPORT

LMD CITIZENS' OVERSIGHT COMMITTEE

**Date:** February 4, 2015

**To:** Mayor and Members of City Council  
John R. Gillison, City Manager

**From:** LMD Citizens' Oversight Committee

**By:** Lori Sassoon, Deputy City Manager/Administrative Services

**Subject:** **CONSIDERATION TO REVIEW THE RESULTS OF THE INDEPENDENT AUDITOR'S REPORT CONCERNING FY 2013/14 EXPENDITURES IN LMD'S 2 (VICTORIA), 4 (TERRA VISTA), AND 6 (CARYN).**

## **BACKGROUND**

In 2013, during the public engagement process regarding the Victoria Park and Landscape Maintenance District (LMD 2), fiscal oversight and accountability were the theme of many discussions. To that end, when property owners approved new rates in LMD 2 in June 2013, as part of that action a Citizens' Oversight Committee was established by the City Council. The purpose of this Committee was to meet annually to review the annual audit after it is prepared, and confirm that the revenues received from the assessments were spent appropriately. The Committee has neither budgetary or operational decision-making authority, nor the authority to allocate financial resources or direct staff.

As established in Resolution 13-079, the Committee will be made up of at least five members of the public who must be at least eighteen years of age and own property within any LMD under the oversight of the Committee. In March of 2014, the Council adopted an additional resolution amending the scope of the Committee to add LMD 4-R (Terra Vista) and LMD 6-R (Caryn Communities). This change was made in recognition that property owners in these districts had also approved new rates within the last several years.

On November 4, 2014, the City Council approved the appointments of our Committee members. On January 22, 2015, the Committee held its first organizational meeting, drew straws to select our staggered terms, and elected Jaime Garcia to serve as Chair and Ruth McMillan to serve as Vice-Chair of the Committee.

## **REVIEW OF INDEPENDENT AUDIT REPORT FOR FY 13/14**

At our meeting of January 22, 2015 Finance Director Tamara Layne and Frank North from the accounting firm of Lance, Soll & Lunghard LLP provided an overview of the audit report for these LMD's for FY 13/14 (Attachment A), as well as the accompanying report on internal controls over financial reporting and on compliance and other matters (Attachment B).

It was noted that in accordance with the law, each of these LMD's accounts for its own revenues and expenditures in its own funds. The auditor reviewed their work and a discussion was held regarding the audit process, and how the City ensures that funds collected for LMD maintenance and operations are spent to the benefit of each LMD. The auditors and City Finance staff then confirmed

CONSIDERATION TO REVIEW THE RESULTS OF THE INDEPENDENT AUDITOR'S  
REPORT CONCERNING FY 2013/14 EXPENDITURES IN LMD'S 2 (VICTORIA), 4 (TERRA  
VISTA), AND 6 (CARYN).

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FEBRUARY 4, 2015

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that the revenues received have been expended appropriately on maintenance, operations, and capital improvements in each of these districts.

We appreciate the opportunity to serve our community on this Committee. If you have any questions regarding our annual meeting, members of the Committee will be present at the City Council meeting to present this report and discuss those questions with you.

Attachment:

Independent Auditors' Report

Independent Auditors' Report on Internal Control

LANDSCAPE MAINTENANCE DISTRICTS  
#2 VICTORIA, #4R TERRA VISTA  
AND #6R CARYN COMMUNITY

CITY OF RANCHO CUCAMONGA, CALIFORNIA

STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2014

LANDSCAPE MAINTENANCE DISTRICTS #2 VICTORIA, #4R TERRA VISTA  
AND #6R CARYN COMMUNITY

YEAR ENDED JUNE 30, 2014

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## INDEPENDENT AUDITORS' REPORT

To the Landscape Maintenance District Citizens' Oversight Committee  
City of Rancho Cucamonga, California

### Report on Financial Statements

We have audited the accompanying statement of revenues, expenditures and changes in fund balances of Landscape Maintenance Districts #2 Victoria, #4R Terra Vista and #6 Caryn Community of the City of Rancho Cucamonga for the year ended June 30, 2014, and the related notes to the statement of revenues, expenditures and changes in fund balances as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the statement of revenues, expenditures and changes in fund balances of Landscape Maintenance Districts #2 Victoria, #4R Terra Vista and #6 Caryn Community of the City of Rancho Cucamonga in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the statement of revenues, expenditures and changes in fund balances that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on the statement of revenues, expenditures and changes in fund balances based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the statement of revenues, expenditures and changes in fund balances are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement of revenues, expenditures and changes in fund balances. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement of revenues, expenditures and changes in fund balances, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the statement of revenues, expenditures and changes in fund balances in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the statement of revenues, expenditures and changes in fund balances.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



To the Landscape Maintenance District Citizens' Oversight Committee  
City of Rancho Cucamonga, California

### **Opinions**

In our opinion, the statement of revenues, expenditures and changes in fund balances referred to above present fairly, in all material respects revenues, expenditures and changes in fund balances of Landscape Maintenance Districts #2 Victoria, #4R Terra Vista and #6 Caryn Community of the City of Rancho Cucamonga for the year ended June 30, 2014, in accordance with accounting principles generally accepted in the United States of America.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2014, on our consideration of the internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters for the City of Rancho Cucamonga's Landscape Maintenance Districts #2 Victoria, #4R Terra Vista and #6 Caryn Community. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Landscape Maintenance Districts #2 Victoria, #4R Terra Vista and #6 Caryn Community of the City of Rancho Cucamonga's internal control over financial reporting and compliance.

*Lance, Soll & Luyhard, LLP*

Brea, California  
December 29, 2014

LANDSCAPE MAINTENANCE DISTRICTS #2, #4R and #6R  
CITY OF RANCHO CUCAMONGA

STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2014

	Landscape Maintenance District #2 Victoria	Landscape Maintenance District #4R Terra Vista	Landscape Maintenance District #6R Caryn Community
<b>Revenues:</b>			
Taxes	\$ 3,204,786	\$ 2,551,196	\$ 458,585
Use of money and property	39,760	49,855	1,405
Contributions from City	301,440	-	-
<b>Total Revenues</b>	<b>3,545,986</b>	<b>2,601,051</b>	<b>459,990</b>
<b>Expenditures:</b>			
Current:			
Community development:			
Personnel services	918,544	812,664	10,922
Operating costs:			
Operations and maintenance	68,147	78,282	12,810
Contract services	1,067,562	422,345	226,360
Tree maintenance	127,550	51,999	16,870
Utilities	1,052,092	409,010	127,095
Reimbursement of election costs	131,420	-	-
Assessment administration	34,870	22,990	7,020
General overhead allocation	190,020	156,500	22,180
Interfund allocation	72,420	-	-
Capital outlay	-	187,322	-
<b>Total Expenditures</b>	<b>3,662,625</b>	<b>2,141,112</b>	<b>423,257</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(116,639)	459,939	36,733
Net Change in Fund Balances	(116,639)	459,939	36,733
Fund Balance, Beginning of Year	2,708,440	3,243,555	206,795
Fund Balance, End of Year	<b>\$ 2,591,801</b>	<b>\$ 3,703,494</b>	<b>\$ 243,528</b>

**LANDSCAPE MAINTENANCE DISTRICTS #2 VICTORIA, #4R TERRA VISTA  
AND #6R CARYN COMMUNITY  
CITY OF RANCHO CUCAMONGA, CALIFORNIA**

**NOTES TO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
JUNE 30, 2014**

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**Note 1: Description of the Reporting Entity**

The City of Rancho Cucamonga was incorporated on November 30, 1977, under the laws of the State of California and enjoys all the rights and privileges applicable to a General Law City. It is governed by an elected five-member board.

The City of Rancho Cucamonga, California, has formed certain maintenance districts and authorized the levy of assessments pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California (commencing with Section 22500) in what are known and designated as Landscape Maintenance District No. 1, 2, 3A, 3B, 4R, 5, 6R, 7, 8, 9 and 10. The City levies annual assessments to finance the costs and expenses necessary for maintenance and improvements in each District.

The City cannot levy and collect annual assessments within the District without complying with the procedures specified in the 1972 Act. On an annual basis, an Engineer's Report must be prepared for each district which contains a full and detailed description of the improvements and the proposed assessments upon assessable lots and parcels of land within the District.

The City Council must also adopt a resolution of intention which:

- Declares the intention of the City Council to levy and collect assessments within the assessment district for the fiscal year stated therein.
- Generally describes the existing and proposed improvements and any substantial changes proposed to be made in existing improvements.
- Refers to the assessment district by its distinctive designation and indicates the general location of the district.
- Refers to the report of the engineer for a full and detailed description of the improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.
- Gives notice of the time and place for public hearing by the City Council on the levy of the proposed assessment.
- States whether the assessment is proposed to increase from the previous year.

If the assessments are to be levied in the same or lesser amounts than the maximum assessment amount approved, the clerk will give notice by causing the resolution of intention to be published. Any interested person may, prior to the conclusion of the public hearing, file a written protest which states all grounds of objection. The protest shall contain a description sufficient to identify the property owned by the property owner filing the protest. During the course or upon conclusion of the hearing, the City Council may order changes in any of the matters provided in the report, including changes in the improvements, any zones within the assessment district, and the proposed diagram or the proposed assessment.

The City Council, upon conclusion of the public hearing must then adopt a resolution confirming the diagram and assessment, either as originally proposed or as changed by it. The adoption of the resolution will constitute the levy of an assessment for the fiscal year referred to in the assessment.

**LANDSCAPE MAINTENANCE DISTRICTS #2 VICTORIA, #4R TERRA VISTA  
AND #6R CARYN COMMUNITY  
CITY OF RANCHO CUCAMONGA, CALIFORNIA**

**NOTES TO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
(CONTINUED)  
JUNE 30, 2014**

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**Note 1: Description of the Reporting Entity (Continued)**

If the assessment to be levied exceeds the maximum assessment amount previously approved, the City must comply with the procedures specified in Article XIII D and Proposition 218. The voters in the State of California in November 1996 added Article XIII D to the California Constitution imposing, among other requirements, the necessity for the City to conduct an assessment ballot procedure to enable the owners of each property on which assessments are proposed to be enacted or increased, the opportunity to express their support for, or opposition to, the proposed assessment or increase in such assessment. The basic steps of the assessment ballot procedure are outlined below.

The City must prepare a Notice of Public Hearing ("Notice") which describes, along with other mandated information, the reason for the proposed assessments and provides a date and time of a public hearing to be held on the matter. The City must also prepare an assessment ballot, which clearly gives the property owner the ability to sign and mark their assessment ballot either in favor of, or in opposition to the proposed assessment. The Notice and assessment ballot are mailed to each affected property owner within the District a minimum of 45 days prior to the public hearing date as shown in the Notice. The City may also hold community meetings with the property owners to discuss the issues facing the District and to answer property owner questions directly.

After the Notice and assessment ballot are mailed, property owners are given until the close of the public hearing, stated in the Notice, to return their signed and marked assessment ballot. During the public hearing, property owners are given the opportunity to address the City Council and ask questions or voice their concerns. At the public hearing, the returned assessment ballots received prior to the close of the public hearing are tabulated, weighted by the proposed assessment amount on each property, and the results are announced by the City Council.

Article XIII D provides that if, as a result of the assessment ballot proceeding, a majority protest is found to exist, the City Council shall not have the authority to levy and collect the assessments as proposed. A majority protest exists if the assessments represented by ballots submitted in opposition exceed those submitted in favor of the assessment. All returned ballots are tabulated and weighted according to the financial obligation of each particular parcel.

If there is no majority protest as described above, the City Council may approve the proposed assessments. If there is a majority protest, as described above, the City will not levy and collect any assessments.

The improvements for the landscape maintenance districts include, but are not limited to turf, ground cover, planter beds, shrubs, plants and trees, landscape lighting, irrigation systems, electrical energy for irrigation controllers, hardscapes, entry signs, sound walls, and all associated appurtenant facilities. A description of the specific improvements to be maintained and serviced within each District is set forth in the annual engineer's report. "Maintenance" may include the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including: (a) repair, removal, or replacement of all or any part of any improvement; (b) providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; (d) the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti. "Service" may include the furnishing of: (a) electric current or energy, gas, or other illuminating agent for the lighting or operation of any improvements; and (b) water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

**LANDSCAPE MAINTENANCE DISTRICTS #2 VICTORIA, #4R TERRA VISTA  
AND #6R CARYN COMMUNITY  
CITY OF RANCHO CUCAMONGA, CALIFORNIA**

**NOTES TO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
(CONTINUED)  
JUNE 30, 2014**

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**Note 1: Description of the Reporting Entity (Continued)**

The accompanying statement of revenues, expenditures and changes in fund balances contains information relative only to the Landscape Maintenance District #2 Victoria, #4R Terra Vista and #6R Caryn Community of the City of Rancho Cucamonga, which are an integral part of the City of Rancho Cucamonga.

**Victoria Neighborhood Parks and Landscape Maintenance District (LMD 2)** was formed in 1982 and consists of 5,792 single family homes, 479 condominiums, 589 multi-family units, 45.02 acres of commercial/industrial and 21.26 acres of vacant land, six parks, and trails. The current assessment rate is \$462.00 per single family residence, \$340.00 per condominium unit, \$323.00 per multi-family unit, \$2,184.00 per acre per commercial/industrial property, and \$92.00 per acre for undeveloped property.

**Landscape Maintenance District No. 4R (LMD 4R)** was formed in 1984 and on December 2, 2009 a Proposition 218 ballot proceedings was held, residents approved a rate increase and LMD 4R was formed. LMD 4R consists of 2,651 single family homes, 1,036 condominiums, 3,306 multi-family, 35.41 acres of schools and 176.67 acres of commercial/industrial. The current assessment rate is \$380.00 per single family residence, condominiums are \$304.00 per dwelling unit and the multi-family rate is \$266.00 per dwelling unit. The commercial rate is \$1,235.00 per acre, and the vacant and school rate is \$95.00 per acre.

**Landscape Maintenance District No. 6R (LMD 6R)** was formed in 1986 and on September 1, 2010 a Proposition 218 ballot proceeding was held, residents approved a rate increase and LMD 6R was formed. The district consists of 1,273 single family homes, 3 privately owned vacant lots, and a school, in addition to San Bernardino County Flood Control and Southern California Edison vacant lots. The current assessment rate is \$381.96 per single family residence in Zone 1 and \$286.47 per single family residence in Zone 2. School parcels and undeveloped parcels are assessed at \$95.49 per acre.

**Note 2: Measurement Focus, Basis of Accounting and Financial Statement Presentation**

- The Statement of Revenues, Expenditures and Fund Balances is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Assessments collected and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when the government receives cash.

LANDSCAPE MAINTENANCE DISTRICTS #2 VICTORIA, #4R TERRA VISTA  
AND #6R CARYN COMMUNITY  
CITY OF RANCHO CUCAMONGA, CALIFORNIA

NOTES TO STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
(CONTINUED)  
JUNE 30, 2014

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**Note 2: Measurement Focus, Basis of Accounting and Financial Statement Presentation  
(Continued)**

Assessment

Assessment revenue is recognized on the modified accrual basis, that is, in the fiscal year for which the assessments have been levied providing they become available. Available means then due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The County of San Bernardino collects the assessments for the Landscape Maintenance Districts. Assessment liens attach annually as of 12:01 A.M. on the first day in January proceeding the fiscal year for which the assessments are levied. Assessments are levied on real property as it exists on that date. The assessment levy covers the fiscal period July 1 to June 30. One-half of the assessment is due November 1; the second half of the assessment is due February 1. All assessments are delinquent if unpaid on December 10 and April 10, respectively.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the Landscape Maintenance District Citizens' Oversight Committee  
City of Rancho Cucamonga, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the statement of revenues, expenditures and changes in fund balances of Landscape Maintenance Districts #2 Victoria, #4R Terra Vista and #6 Caryn Community of the City of Rancho Cucamonga (the "Districts") for the year ended June 30, 2014, and the related notes to the statement of revenues, expenditures and changes in fund balances, and have issued our report thereon dated December 29, 2014.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the statement of revenues, expenditures and changes in fund balances, we considered the Districts' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the statement of revenues, expenditures and changes in fund balances, but not for the purpose of expressing an opinion on the effectiveness of the Districts' internal control. Accordingly, we do not express an opinion on the effectiveness of Districts' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Districts' statement of revenues, expenditures and changes in fund balances are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements,



To the Landscape Maintenance District Citizens' Oversight Committee  
City of Rancho Cucamonga, California

noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Districts' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Districts' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Lance, Soll & Lingham, LLP*

Brea, California  
December 29, 2014



# STAFF REPORT

ENGINEERING DEPARTMENT

**Date:** February 4, 2015

**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager

**From:** Mark A. Steuer, Director of Engineering Services/City Engineer

**By:** Trina Valdez, Management Analyst I

**Subject:** CONSIDERATION TO ACCEPT THE BIDS RECEIVED AND AWARD AND AUTHORIZE THE EXECUTION OF A CONTRACT IN THE AMOUNT OF \$313,731.00 FOR THE SOLAR CARPORT SYSTEM INSTALLATION AT THE CITY OF RANCHO CUCAMONGA CITY HALL TO THE LOWEST RESPONSIVE BIDDER, MD ENERGY, LLC AND AUTHORIZE THE EXPENDITURE OF A CONTINGENCY IN THE AMOUNT OF \$31,373.10 TO BE FUNDED FROM ACCOUNTS 1705303-5309 MUNICIPAL UTILITY FUND, 1706303-5309 UTILITY PUBLIC BENEFIT FUND AND 1025001-5607 CAPITAL RESERVE

## RECOMMENDATION

It is recommended that the City Council accept the bids received, award both the base bid and additive bid and authorize the execution of a contract in the amount of \$313,731.00 to the lowest responsive bidder, MD Energy, LLC and authorize the expenditure of a contingency in the amount of \$31,373.10 for the Solar Carport System Installation at the City of Rancho Cucamonga City Hall to be funded from accounts 1705303-5309 Municipal Utility Fund, 1706303-5309 Utility Public Benefit Fund and 1025001-5607 Capital Reserve.

## BACKGROUND/ANALYSIS

Per previous Council action, bids were solicited, received and opened on December 16, 2014, for the subject project. The Engineer's estimate was \$327,000.00. Staff reviewed the bids received and found all to be complete and in accordance with the bid requirements with any irregularities to be inconsequential. Staff has completed the required background investigation and finds the lowest responsive bidder meets the requirements of the bid documents.

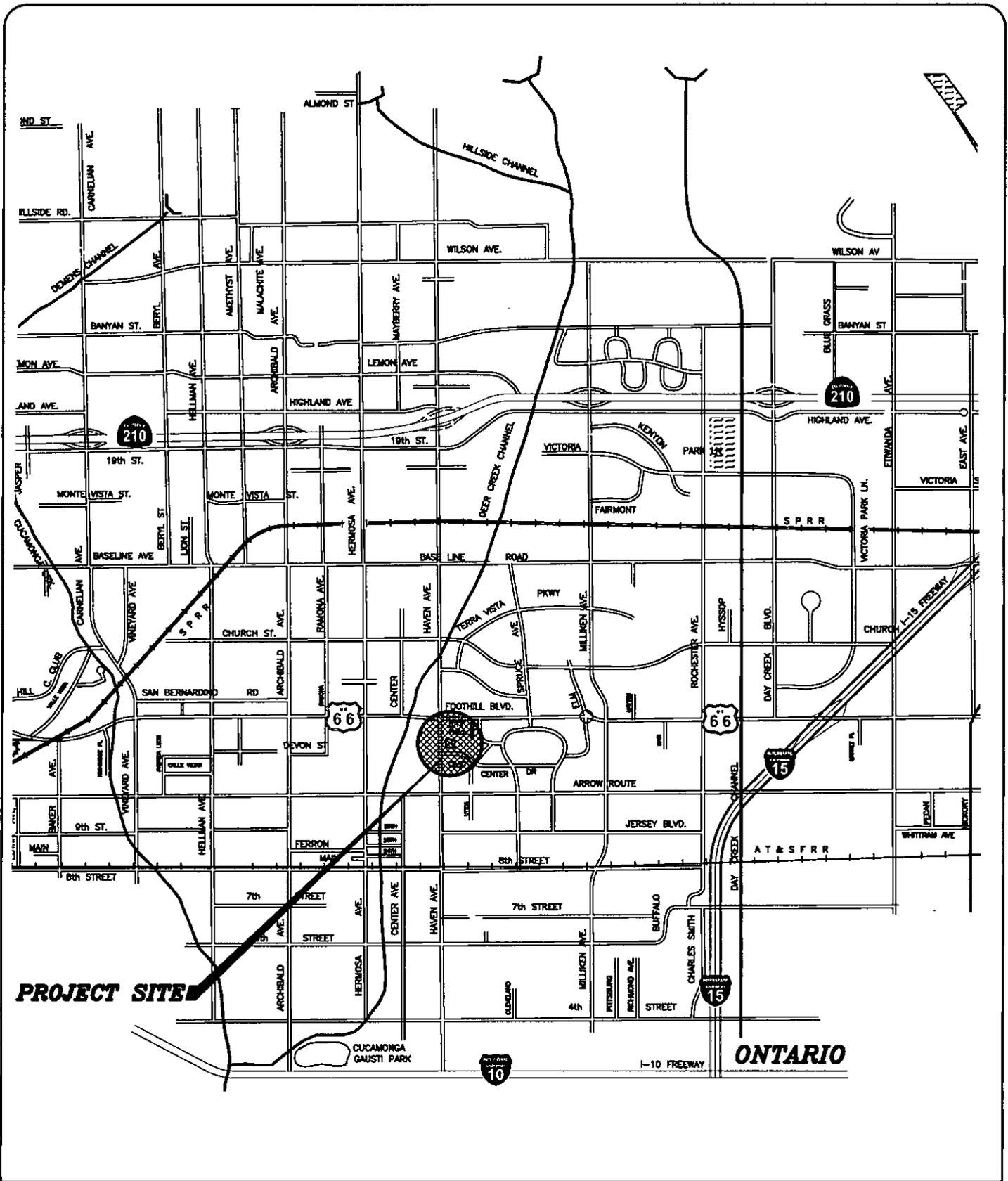
The scope of work consists of installation of a carport structure, solar photovoltaic (PV) system, PV system interconnection with existing main building switchgear and lighting. The contract documents call for sixty (60) working days to complete this construction.

Respectfully submitted,

Mark A. Steuer  
Director of Engineering Services/City Engineer

MAS:TV

Attachment(s)



# CITY OF RANCHO CUCAMONGA

Solar Photovoltaic Carport System  
at City of Rancho Cucamonga City Hall



# STAFF REPORT

COMMUNITY SERVICES DEPARTMENT



**Date:** February 4, 2015  
**To:** Mayor and Members of the City Council  
John R. Gillison, City Manager  
**From:** Nettie Nielsen, Community Services Director  
**By:** Melissa Morales, Senior Administrative Secretary *MM*  
**Subject:** CONSIDERATION OF CITY COUNCIL COMMUNITY SERVICES  
SUBCOMMITTEE'S RECOMMENDATION REGARDING AN APPOINTMENT TO  
THE PARK AND RECREATION COMMISSION

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## RECOMMENDATION

Staff recommends that the City Council approve the City Council Community Services Subcommittee's recommendation to appoint Dianna Lee to fill the one vacancy on the Park and Recreation Commission with the term set to expire December 31, 2017.

## BACKGROUND

Towards the end of last year Bill Pallotto, who was currently serving as Chair of the Park and Recreation Commission, submitted his resignation in light of his pending retirement and planned permanent relocation out-of-state. The City Council Community Services Subcommittee met on October 15<sup>th</sup> to discuss the pending vacancy and decided to conduct an open recruitment to fill the seat. An open recruitment was conducted and interested City residents were encouraged to apply by the December 18<sup>th</sup> deadline. Eight applications were received and on January 27<sup>th</sup>, the Subcommittee met and interviewed each of the candidates. At the City Council's February 4<sup>th</sup> meeting, Mayor Michael and Mayor Pro Tem Spagnolo, who serve as the Subcommittee, will present their recommendation for the full City Council to approve the appointment of Dianna L. Lee to fill the seat left vacant by Mr. Pallotto. Staff will also be available at the meeting should any questions arise.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nettie Nielsen". The signature is written in black ink and has a long, sweeping underline.

Nettie Nielsen  
Community Services Director